

## Terms and Conditions

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### I. Eligibility

- A.** Student must be a registered UCSC student for the 2024-25 academic year (new or continuing student) and actively seeking housing in the off-campus Santa Cruz community.
- B.** Any change in eligibility status may result in immediate termination of housing, and may affect any future eligibility for any UC Santa Cruz housing.
- C.** In the event Student ceases to meet these eligibility requirements, Student's right to remain on the premises ceases and Student may remain only upon the prior written approval of University. Any resident of the premises, regardless of eligibility, shall be liable for rent and other applicable fees for the period of residence.

### II. Term of Contract/Period of Residence

- A.** House Hunters' Housing is available from Friday, June 28, 2024 to Saturday, September 1, 2024. A minimum of 48-hour advance reservation is required. Each reservation is limited to a maximum of five (5) nights per visit.

1. **Move in and Move out:** Student will be eligible to move into assigned space between 12 noon and 4:00 p.m. on the first day of the housing contract. Student will be required to move out by 12 noon on the final day of the housing contract.

**B. Failure to Take Occupancy:**

1. Students who have not occupied their assigned space by 5:00 p.m. the day following the contract start date or have not made arrangements with University for late arrival may forfeit their reserved housing space.
2. If the Student fails to take occupancy, and does not notify the University, in writing, prior to contract start date, the Student shall be liable for payment of room fees until a replacement Student, if any, can be secured by the University and assigned to the same space and/or the university has waived such liability in writing.

**C. Failure to Move:** Students who vacate their assigned room later than required under the periods of residence specified herein or as otherwise agreed between University and Student are subject to a \$100.00 per day liquidated damages charge as well as any other charges allowed by law. Any Student discovered to be in a closed residential facility without prior authorization shall be considered trespassing on University property and legal or University sanctions may be imposed.

**D. Disruption:** The University shall have the right, at its sole and absolute discretion, to make a temporary or permanent housing reassignment for the Student if the University deems such a reassignment necessary or desirable. Student shall be responsible for moving or other costs associated with the reassignment.

**E. Disruption in Service:** Disruption of service, usually, but not limited to, maintenance or custodial services are rare but may occur without notice. In the event of any long-term changes in service, the University will communicate changes in service to Student, maintain or modify appropriate levels of service and deploy mitigation measures as necessary. By accepting room assignment Student agrees this is a binding Contract, the Student agrees that they have been advised of said potential disruptions, and acknowledges that there may be changes in service resulting from such disruptions and has agreed to such. Student Housing Services reserves the right, at its discretion, to adjust services to meet the changing needs of business.

**F.** In response to a health threat and/or to comply with public health orders or guidance, the University may amend the terms of this agreement, including the schedule below, without notice. The University may, upon thirty (30) days written notice, change any of the terms of this contract.

### **III. Residence and Housekeeping Provisions**

**A. University Town Center:**

University agrees to provide cleaning service for the **common areas** of the residence building. **Student is responsible for the cleaning** of their individual room and is jointly responsible for cleaning of the common areas of each residence unit. Students may be billed for **excessive utility use**. University agrees to provide kitchen facilities.

**1. Furniture and Alterations:**

- a. **Furniture may not be removed from any residence** room or common area without the prior written approval from the University in accordance with written University policy.
- b. Student may not construct or install a bunk bed or loft. Only bunk beds or lofts provided by the university are permitted. Student may not deconstruct or alter a university bunk bed or loft. All bunk or lofted beds come equipped with a safety bed rail that must remain affixed to the bed frame at all times. **University staff will not remove bed rails and Student shall not alter or remove, or arrange for the alteration or removal, of bed rails or disassembly of bunk beds or relocation of furniture.** Upon inspection, or at end of residency, if bed rail is not in properly affixed position and furniture located in its original position, the Student will be charged a re-installation fee plus any costs associated with repair or replacement of the bed rail and surrounding structure (if damaged), up to and including the cost of full replacement of the bed.
- c. Student shall make **no alterations, improvements, or additions to the premises** without prior written approval of the University. This includes bed heights, which cannot be altered without written approval of the University. Student is responsible for the cost of the removal by University staff of any additions or improvements and/or restoration of the premises to their original condition.

**2. Health and Safety:** Student shall not engage in any behavior or activity which endangers the health, safety, or well-being of any person. Student is required to know and comply with local and state health orders, and agrees to abide by all University policies and requirements to mitigate a health threat and comply with public health orders and guidance.

**3. Keys/Key Access Cards and Lockout:**

- a. University will provide residence key(s) and/or a key access card to each student. Student **will not duplicate any University key or key access card and will not let any University key or key access card be used by anyone else.** Student agrees to be responsible for key or access control device replacement costs and re-keying of the residence in accordance with University policy in the event that **any University key** becomes lost, damaged or stolen.
- b. Students **must carry keys or a key access card and ensure that their door is secured at all times.** If a student is locked out more than three (3) times during the contract period, there is a service fee of \$15.00 upon the fourth lock out and every lock out thereafter.

- c. **All keys to University locks or key access cards are to be returned at the end of tenancy.** The Student shall pay the cost of any keys not returned, as well as the costs of any subsequent lock change(s).
- d. Altering, tampering, disabling, dismantling, or overriding door closing/locking mechanisms or access control devices is prohibited.

#### 4. Limitation of Liability

- a. If, for any reason arising out of a need to mitigate a threat to public health and safety such as, including but not limited to, a health crisis, pandemic, infection outbreak, natural disaster, substantial power outage, the University cannot deliver possession of the residence to the Student, the University shall not be liable to the Student for any loss or damage resulting from the University's delay or failure to deliver possession.
- b. The University shall not be held responsible or liable for the Student's accommodation if an assigned space is rendered uninhabitable due to circumstances beyond the reasonable control of the University, including but not limited to power outages, "Acts of Nature", e.g. flood, earthquake, and unusual weather conditions, infectious disease.
- c. Neither University, nor any of its campuses or medical centers, nor any of its employees or agents shall be liable for any claims of loss, expense, or damage to Student relating to the acquisition of or exposure to any infectious disease.

5. **Mold:** Mold occurs naturally in the environment, and there currently exists no federal or state standards for permissible levels of mold. Student is required to take reasonable steps to clean and **control the growth of mold and mildew** by keeping the premises dry, clean, and well-ventilated, particularly when showering, bathing, or washing/drying dishes or clothes. Student is required to notify the University immediately upon notice of the existence of water leakage or overflow in or about the premises, or the presence of mold/mildew.

6. **Notice for Entry:** Student's residence may be entered by authorized University personnel under any of the following circumstances:

- a. In an **emergency** as determined by University without advance notice and whether or not Student is present. When Student's residence is entered, University will, within seventy-two (72) hours, inform Student of the conditions which warranted entry.
- b. **Upon twenty-four (24) hours written notice** by University unless consent is given by Student for earlier entrance to conduct necessary or agreed upon inspections, inventory, repairs/maintenance, alterations, or improvements, or supply services required to maintain the residence. Any visual policy violations or illegal activities will be noted and may be addressed

- c. All **maintenance requests initiated by Student imply consent** to enter the premises to perform the requested maintenance.
- d. According to a predetermined cleaning/maintenance **inspection schedule** presented to Student and/or posted in common areas.
- e. When **Student has abandoned or surrendered** the residence.
- f. For **any reason** otherwise allowed by law.

**7. Personal Property:** University assumes no responsibility for and is not liable for any loss or damage to Student's personal property. Student is strongly advised to obtain personal property/ renters insurance to insure personal property. See **[housing.ucsc.edu/insurance](https://housing.ucsc.edu/insurance)** for more information.

**8. Room Assignments:**

- a. University will endeavor to assign Student to a residence space which meets the preference(s) noted on Student's application, but specific unit or roommate assignments are not guaranteed. University maintains the right to assign or reassign Student to any university-sponsored residence space that is available and to initiate adjustments to the room rate based on the actual room accommodation.
- b. University housing is a community living environment in which students are assigned rooms, and roommates/ housemates. Although rare, students in shared rooms may not have a roommate during a portion of the contract period. In such instances, **new roommate(s) may be assigned at any time, with or without advance notification. Student agrees not to occupy or store personal belongings in vacant spaces and to welcome new roommate(s)/housemate(s)** when assigned.
- c. **University maintains the right to reassign Student**, with or without Student's permission, to an on- or off-campus residential location in the event of an actual or impending natural disaster, during a conduct investigation, or the existence of another condition involving the health and/or safety and well-being of Student, which conditions would reasonably justify such relocation.
- d. **Communicable Disease:** If you should contract a communicable disease, you may be reassigned to quarantine or isolation housing until you are no longer contagious. Medical directives are contingent on public health conditions at the time of their implementation and are subject to change. It is the student's responsibility to stay current regarding the University's policies and requirements. University makes no warranty with respect to the safety of the premises with regard to any infectious disease.

- e. Room assignments are made based on available space. Student requests for reassignment to another space will be honored, if possible.
9. **Severability:** If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, the remainder of this Agreement shall be enforced to the maximum extent permitted by law.
10. **Student is responsible for the cleaning** of their individual room and is jointly responsible for cleaning of the common areas of each residence unit. Student agrees to leave the common areas of all residential facilities, including lounges and restrooms, in a clean and orderly fashion after using said facilities. Student(s) will be held jointly and individually liable for loss or damage to said facilities and will be billed accordingly.
11. **Student Liability:** Student is individually **liable for loss or damage** to the assigned residence and its furnishings; and will be held jointly and individually liable for damage to the entire residence unit or apartment, not just Student's living space, in accordance with University policy unless proof of individual responsibility is made.

**12. Student Maintenance:**

- a. Student agrees to **maintain residence unit in a clean, safe, sanitary condition** free of accumulated debris and refuse and consistent with Centers for Disease Control and Prevention guidelines available at:  
**<https://www.cdc.gov/hygiene/cleaning/cleaning-your-home.html>**
- b. Upon termination of residence, Student agrees to leave said premises in a clean and orderly condition as determined by University. Failure to maintain a clean, safe residence may result in termination of contract, student judicial action, restitution, and denial of future housing in any university housing facility.
- c. Student accepts responsibility for **promptly notifying University of all conditions that require repair**. Student shall notify the University of maintenance requests through the Housing Maintenance Service Request System, **ches.ucsc.edu/cruzfix**. University personnel will perform all necessary repairs, painting, or other alterations to residence.
- d. Student agrees to bear the cost of the repair of any damage to or restoration of the building, equipment, or furnishings resulting from neglect or willful act of the Student, Student's guest(s), or other person(s) or animals for whom the Student is responsible.
- e. **Student may not perform or arrange for others to perform any repairs to damages** or any corrections of deficiencies in the premises whether during the Student's tenancy or upon the termination of tenancy. The foregoing shall not limit the Student's right to request that the University repair damage, correct deficiencies, or otherwise service the premises during the tenancy. Notwithstanding such a request, the Student shall be liable

for any damages done to the premises or deficiencies created by the Student, normal wear and tear excepted.

- 13. Unauthorized Room Changes:** Student may not move to another room from their assigned room without prior written approval from the University. An unauthorized room change may result in Student being required to return to the original assignment, denied the opportunity to participate in any other room change, and/or termination of the housing contract. Violation of this policy may result in student judicial action and/ or denial of future housing in any university housing facility.
- 14. University Maintenance:** University will maintain on a regular basis the following items: window coverings, carpet cleaning, painting, and upholstery cleaning. However, **unusual or excessive damage** to these items (as determined by University) will result in charges to Student.
- 15. Use:** Assigned space is for **residential purposes only** and may not be used in any manner other than as a personal residence. Activities of a business or commercial nature are not permitted on University property. This includes but is not limited to listing the rented premises on websites or through other media for the purpose of providing vacation or hotel/motel-type lodging. Student shall not pursue any business in their room/apartment, or on the premises. Student may not inscribe or affix any sign, advertisement, or notice on any part of the inside or outside of the buildings or premises in connection with any business or service.
- 16. Utilities:** The University agrees to provide electricity, water, and refuse disposal service. However, the University shall not be liable for failure to provide any of these services when such failure is caused by conditions beyond the control of the University.guest
- a. The campus is engaged in a multi-year project to improve utility infrastructure. Efforts to upgrade, replace, or maintain equipment may result in disturbances and disruptions, including, but not limited to, planned and unplanned power outages in the residential facilities. By agreeing to these terms and conditions, Student agrees that Student has been advised of said utility infrastructure work, acknowledges that there will be disturbances and disruptions during the contract period, and that such reasonable disturbances and disruptions are not grounds for cancellation of this contract. University shall provide reasonable advance notice for any planned outages.
- 17. Visitors/Guests:** Visitors and guests are any person(s) visiting a residential community other than their own, regardless of whether they are a UCSC student or not. In response to a health threat and/or to comply with public health orders or guidance, the University may amend its Visitors/Guests policy without notice.
- a. Student may request to bring one (1) visitor during the specified contract period. Request must be approved, in writing, by University.

- b. Student is responsible for accompanying their visitor(s) while in residential facilities. Student is **responsible for the behavior of any visitor(s)** and is also **financially responsible for any damages** resulting from the presence of any visitor(s). Student agrees to inform visitor(s) of University rules.
- c. **Any resident may request a visitor to leave** pursuant to University policy. Further, University officials may restrict Student visitor(s)/guest(s) from place of residence pursuant to University policy.
- d. **Persons who have had their university contract canceled or have been evicted** from any university housing residence **may not stay in residence as a visitor**.

## IV. General Provisions and Policies

In addition to the Code of Student Conduct, the following are community expectations for university housing residents and visitors/guests. Residential areas for the purpose of this contract extend one hundred (100) feet from all residential buildings.

### A. Alcohol and Other Drugs:

1. Alcohol may not be consumed in common areas of University Housing, such as hallways, lounges, bathrooms and outdoors, regardless of age.
2. Open containers of alcohol such as cups containing alcohol, opened cans or bottles of alcohol may not be possessed in public regardless of age. Students over 21 years old may only transport alcohol in sealed containers through public areas.
3. Kegs and other “common source” containers holding alcoholic beverages are not allowed in University Housing.
4. Alcohol containers may not be displayed in windows where containers will be visible to the public.
5. Medical cannabis cards do not provide an exception to the University prohibition of using and/or possessing cannabis on University property. Using and/or possessing recreational cannabis is also prohibited on University property. Residents are encouraged to contact college staff with questions relating to medicinal or recreational cannabis.
6. Vape pens, hookah pens and similar devices are not allowed in University housing.

**B. Building Exteriors and Windows:** Objects are not allowed to be attached, displayed, draped, hung, or placed outside of residential buildings and apartments. Items may not be placed on window sills or affixed to railings or balconies.



**C. Construction:** Construction and/or remodeling or repair of academic and residential buildings on the UC Santa Cruz campus in the vicinity of the residential facilities is scheduled during the contract period. Construction may result in disturbances and disruptions, including, but not limited to, increased noise and dust in the area surrounding the residential facilities. There may also be both planned and unplanned utility shutdowns in the residential facilities. By agreeing to these terms and conditions, Student agrees that Student has been advised of said construction, acknowledges that there will be disturbances and disruptions resulting from construction, and that such reasonable disturbances and disruptions are not grounds for cancellation of this contract.

**D. Email:** In order to communicate necessary housing business, Student is **expected and agrees to check their University email account on a regular basis** (email.ucsc.edu). Furthermore, Student is expected and agrees to regularly update personal contact information (address and phone numbers) and emergency contact information.

**E. Indemnification and Attorney's Fees:** Student agrees to indemnify and hold the University harmless from any actions, claims, losses, damages, and expenses the University may sustain as a result of negligence of Student and/or Student's guest, visitor, or invitee (See [housing.ucsc.edu/insurance](https://housing.ucsc.edu/insurance) for more information.) The Student agrees to pay all costs, including collection costs, court costs and fees, and attorney's fees incurred by the University in the collection of any money due under this Contract, and/or the enforcement of any of the terms and conditions of this Contract, and/or any unlawful detainer action in which the University is the prevailing party.

**F. Noise:** Residential Life seeks to foster an academically focused community. To preserve academic and community standards, noise levels must be held to a minimum at all times. In addition to maintaining reasonable community noise levels at all times, during quiet hours, as a general rule, most sounds should not be audible outside of a room or apartment. Campus quiet hours are:

1. Sunday through Thursday 10:00 p.m. to 8:00 a.m.,
2. Friday and Saturday 12 midnight to 10:00 a.m.,
3. Twenty-four (24) hour quiet hours are in effect beginning at 10:00 p.m. on the Thursday prior to the start of finals and for the remainder of the quarter.

**G. Non-Discrimination:** University does not discriminate on the basis of race, color, national origin, religion, sex, gender (gender identity and gender expression), disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services.

**H. Non-Transferable Contract:** This contract and the right of occupancy conferred are not transferable or assignable.

**I. Parking: Parking is not included in the housing contract or residence rate.** Students possessing any motor vehicle or e-vehicle agree to pay all applicable **parking fees** and to abide by UC Santa Cruz

rules and regulations. Fuel powered or e-vehicles (e.g. mopeds, motorized bicycles, etc.) may not be parked less than ten (10) feet from a structure or vegetation, in bike racks less than ten (10) feet from a structure or vegetation, or inside buildings.

**J. Personal Micromobility Devices:** Student is permitted to store and charge up to one (1) personal micromobility device as follows:

1. A “personal micromobility device” means a device with both of the following characteristics:
  - a. It is powered by the physical exertion of the rider or an electric motor.
  - b. It is designed to transport one individual or one adult accompanied by up to three minors.
2. Student may store up to one (1) personal mobility devices in their unit if it complies with one the following safety standards:
  - a. For e-bikes, UL 2849, the Standard for Electrical Systems for E-bikes, as recognized by the United States Consumer Product Safety Commission, or EN 15194, the European Standard for electrically powered assisted cycles (EPAC Bicycles).
  - b. For e-scooters, UL 2272, the Standard for Electrical Systems for Personal E-Mobility Devices, as recognized by the United States Consumer Product Safety Commission, or EN 17128, the European Standard for personal light electric vehicles (PLEV).
  - c. Is insured by the tenant under an insurance policy covering storage of the device within the tenant’s dwelling unit.
3. Student may only recharge their personal mobility device in their unit if it complies with one the following safety standards:
  - a. For e-bikes, UL 2849, the Standard for Electrical Systems for E-bikes, as recognized by the United States Consumer Product Safety Commission, or EN 15194, the European Standard for electrically powered assisted cycles (EPAC Bicycles).
  - b. For e-scooters, UL 2272, the Standard for Electrical Systems for Personal E-Mobility Devices, as recognized by the United States Consumer Product Safety Commission, or EN 17128, the European Standard for personal light electric vehicles (PLEV).
4. Micromobility devices cannot be left unattended while charging.
5. Student must store their personal micromobility device in compliance with the applicable fire code and the Office of State Fire Marshal Information Bulletin 23-003 regarding lithium-ion battery safety, issued April 3, 2023, or any updated guidance issued by the Office of the State Fire Marshal regarding lithium-ion battery safety if such bulletin or guidance is provided to the

tenant by the landlord. OSFM Information Bulletin 23-003 is attached as Addendum Lithium-Ion Battery Safety.

6. Personal micromobility devices may not be ridden in buildings and may be stored only in Student's room or designated areas (i.e., bicycle racks). Micromobility devices may not be stored in stairwells, lounges, lobbies, or hallways or attached to handrails.
7. Student is prohibited from performing repairs and/or maintenance on batteries and motors of personal micromobility devices within a dwelling unit.
8. Vendor-owned personal conveyance vehicles (e.g., ride-share scooters, bicycles, etc.) are prohibited from operation, charging, or storage in University Housing.
9. Subparagraphs 2 and 3 do not apply to circumstances in which an Student requires the use of a personal micromobility device as an accommodation for a disability.

**K. Pests:** Student is responsible for ensuring that all items brought into the residences are free of pests – including clothing, bedding, suitcases, backpacks, packing materials, furniture, and other belongings. Student must also ensure any service or University-approved emotional support animals in residence are also free of pests. **In the event Student discovers or suspects a pest problem, Student agrees to immediately seek University assistance by placing a work order ([ches.ucsc.edu/cruzfix](https://ches.ucsc.edu/cruzfix)).** Student shall not attempt to treat a problem or arrange for any third-party to perform treatment. If an infestation does occur, Student must follow the treatment protocol (including preparing the room and personal belongings) as instructed by the University. Failure to strictly comply with the prescribed treatment protocol may result in Student being liable for the costs associated with remediation.

**L. Pets:** No pets (except fish in a 10-gallon or smaller aquarium) are allowed in the residential communities. This prohibition applies to Students and to any visitor regardless of the length of visit. Student is liable for any damage caused by pets or containers holding pets. (University Housing has procedures for requests regarding service or support animals. See section on "Service and Support Animals" for additional information.)

**M. Policies, Rules, and Regulations:**

1. Students are responsible for being aware of and in compliance with all **University policies, rules, and regulations**, which apply to their residential life, including dining hall policies. Per section 102.07 of the student code of conduct, any violation of these policies may result in conduct action.
2. Regulations of the University and the college or housing facility to which Student is assigned are incorporated into this contract by reference.

3. Students present during observable policy violations **who do not attempt to separate themselves from the policy violation(s), address the violation, and/or report the violation** may be held in violation of housing policy
4. Actions related to hate/bias directed toward an individual or personal or public property, as defined in University policies, rules, and regulations, are prohibited.
5. Student's conduct while in residence may result in termination of contract, financial liability for the term, and affect future eligibility for any UC Santa Cruz residence.

**N. Prohibited Activities:** Student may not engage in any of the following activities:

1. **Use of Drones:** Use of aerial devices (such as drones) is prohibited within 600 feet of residential buildings.
2. **Aerial Objects:** Throwing/dropping or kicking anything that could cause injury or damage from or towards buildings, windows, balconies, or in building interiors, patio areas, public quads, or public walkways is prohibited.
3. Use of **amplified instruments** or **drum sets**.
4. Use of **skateboards, rollerblades, scooters** and other **personal skate devices**.
5. **Tampering with fire equipment:** Tampering with (attempting to disable, dismantle, shut off, reset, or remove) any safety equipment, including smoke detectors, fire hoses, extinguishers, sprinkler system equipment, and/or alarm pull stations, is strictly prohibited. This includes covering a smoke detector.
6. Students may not enter the room of other students without prior permission.
7. Students engaging in prohibited conduct while in residence may result in disciplinary action, termination of contract, financial liability for the term, and/or affect future eligibility for any UC Santa Cruz residence.
8. Failure to evacuate: Evacuation drills will be held periodically. Whenever an alarm sounds, all residents are required to evacuate the building immediately. It is a resident's responsibility to review and follow evacuation routes and protocols.
9. Bathroom Usage: Except in the case of a caregiver providing assistance, there is a limit of one person at a time per toilet and shower stall. Recording devices (phones, cameras, video recorders, etc) are not permitted in bathrooms to maintain privacy within the space.

**O. Prohibited Items:** Student agrees to comply with University policies and regulations which are incorporated herein by reference. This includes, but is not limited to provisions, which prohibit:

1. **Firearms, ammunition for firearms, and other weapons.**

2. Knives or other sharp objects longer than 2.5 inches not designed for cooking. This includes swords and other weapons.
3. **Fire hazardous items** such as, but not limited to: candles, lanterns, incense or incense-like materials, hookahs, smoking devices, halogen lamps, lava lamps, BBQ grills, charcoal, lighter fluid, propane, butane, gasoline, torches, and thermal heating packs. For questions about incense and candles related to spiritual or cultural practices, please contact your Coordinator for Residential Education.
4. Appliances that are not UL approved for safety standards.
5. Cooking equipment or other devices with exposed heating elements or excessive radiant heat (e.g. air fryer, coffee pot, induction oven, instant pot, hot plate, rice cooker, toaster, toaster oven, wax melter, etc.) in residence rooms or other areas not intended for cooking.
6. Air conditioning units (window/portable) and space heaters.

**P. Service and Support Animals:** Service or support animals **may not reside in University Housing without prior registration and approval through the Disability Resource Center (DRC) and University Housing.** Students who receive approval to have a service or support animal in residence are responsible for the behavior of the animal at all times and all provisions of the Guidelines and Agreement: Service and Support Animal in University Housing. To request approval for a Service or Support animal a Student must:

1. Submit appropriate documentation and receive approval from the Disability Resource Center
2. Attend a service and/or support animal orientation meeting with University housing staff prior to the student moving the animal into university housing, and agree to the *Guidelines and Agreement: Service and Support Animal in University Housing*.
3. Animal abuse as described in local statute is prohibited and if found responsible violates the Terms and Conditions of Housing.

**Q. Smoke-free & Tobacco-free Environment:** In accordance with University policy, **smoking, vaping, the use of e-cigarettes, hookah pens and vape pens, the use of smokeless tobacco products, and the use of unregulated nicotine products is prohibited in all UC Santa Cruz facilities,** on all University grounds, and on all University-owned and leased properties regardless of location. This policy applies to all indoor and outdoor areas, and is also applicable to all vehicles when on University property and to University-controlled vehicles wherever in use.

**R. Student Rights and Responsibilities:**

1. **Student agrees to comply with all University policies, procedures and regulations** regarding student conduct **and all applicable federal, state, and local laws, which are incorporated herein by reference.** Students are responsible for knowing all such University policies, procedures, and regulations as set forth in official University publications including the Policies and Regulations Handbook, Student Life and Housing Guides, and residential handbooks.  
Note: The University requires compliance with measures to mitigate a health threat or comply

with public health orders or guidance. It is the student's responsibility to stay current regarding the University's policies and requirements. The University reserves the right to make other rules and regulations as in its judgment may be necessary for the safety, care, and cleanliness of the premises and for the preservation of order. **The student agrees to abide by all additional rules and regulations** that are adopted. **Violations of these rules and regulations may become the basis for disciplinary action** against the Student under the Code of Student Conduct section 102.07, which may include termination of the contract and initiation of eviction proceedings. Contract termination due to student conduct violations does not relieve the resident of payment obligations for the remainder of the contract term and may affect future eligibility for all UC Santa Cruz housing.

2. Living Agreements: To help facilitate a respectful and harmonious living arrangement, roommates/apartment-mates are expected to meet, discuss, and document some basic living agreements using the documents provided by University Housing. You can download a copy of the agreement and provide updated agreements to your Resident Assistant when revisions are made. Residents must abide by the agreement and revisions that are agreed upon by all parties. Residence Education staff reserves the right to facilitate revisions of the agreements.
3. Student agrees to respect the rights, privileges, and property of other members of the University community and visitors to the campus.
4. The following acts subject the Student to University disciplinary procedures, including possible termination of their university housing contract: violation of federal, state, or local laws and ordinances, University policies and regulations outlined in the Student Policies and Regulations Handbook, Housing and Residential Life policies and regulations, community living expectations.

## V. Termination and Modification of Contract

**A. Cancellation or Termination by University:** This contract and all rights of occupancy hereby conferred may be terminated by University under the following circumstances:

1. Given written three (3) days notice if Student fails to comply with any term or condition of this contract.
2. Given written three (3) days notice if Student fails to make the required payments when due or to maintain regular student status in a degree seeking program. (Continued delinquency in payment may result in lapse of Student status.)
3. Termination of contract by University may result in denial of housing at all UC Santa Cruz housing facilities, on or off campus.
4. University may terminate this Contract and all attendant rights of occupancy upon 30 days' notice to Student.

5. University may terminate this Agreement with less than thirty (30) days notice if the University reasonably determines that (i) termination is necessary for safe operation of its housing program, including but not limited to the need to take preventative or mitigatory action regarding emergencies, natural disasters, disruptions by third party agencies, and/or the spread of infectious disease; and (ii) termination is necessary for compliance with an order of a public health agency.

**B. Vacating Residence:**

1. Upon termination of the contract, Student agrees to **surrender the premises to the University by 12 noon on the termination date**, unless prior written consent of University is granted for Student to remain in residence on a day-to-day basis. In this case, Student will be charged a per diem rate for any period of residence beyond this date.
2. Student shall be individually liable for the **removal of all property of the Student**. Any Student property left in the residence after termination date will be deemed abandoned, and the University may take possession of and dispose of such property in any manner it deems appropriate in accordance with University regulations and applicable law, without any liability to the University whatsoever.
3. Student understands and agrees that the **Student remains responsible** for the premises, fixtures, furniture, and for paying the full residence rate, **until all keys are returned to the University or key access cards are deactivated, and notice is given that the residence has been vacated**.
4. **Move-out:** Upon termination of the contract the **University will conduct an inspection of the premises** and will assess damage and cleanliness based on examination of the room/apartment at the time of the inspection. Student agrees to be held financially liable for necessary cleaning, the repair of any damaged item, the replacement cost of any item lost, missing or damaged beyond repair, and for any moving or re-installation of furniture to their original position.

**C. Waivers:** Any waiver or non-enforcement by University of any term or condition of this agreement shall not constitute a waiver of any subsequent breach of the same or any other term or condition of this agreement. Acceptance by University of any rental payment after Student's breach of any provision of this contract agreement shall not be deemed a waiver of such provision or any prior or subsequent breach of any provision, other than Student's failure to make timely payment of the housing payment so accepted, whether or not University knew of the prior breach at the time such payment was accepted.

## VI. Payment and Refunds

**A. Reserved Housing Space:** If Student elects **not to take occupancy** of a reserved housing space, no residence rate adjustment shall be made. The Student will be charged the residence rate for the entire contract period.

### B. Residence Rate

1. **Proration:** The House Hunters' rate is \$37.49/night per person.
  - a. If Student takes **occupancy** after the date Student was scheduled to commence occupancy, **no residence rate adjustment** shall be made.
  - b. A rate adjustment shall be made if Student takes occupancy after the start of the summer term, as long as **Student was scheduled to commence occupancy on the later date** or such late occupancy and residence rate adjustment has been approved in writing by University.
  - c. If Student obtains University approval to **terminate** this contract no residence rate adjustment shall be made. The Student will be charged the residence rate for the entire contract period.
  - d. If **University initiates a termination** of this contract, Student's residence room rate shall be prorated based on length of time spent under contract. Student may also be charged the standard contract cancellation fee.
2. **Abandonment:** A portion of the residence rate (room and dining) may be refundable if the contract is terminated for causes pursuant to Paragraph V. In the event Student abandons the residence, Student shall be liable for the full residence rate for the balance of the contract period, as well as any other costs incurred by University as a result of such abandonment, unless and to the extent that a replacement Student is assigned to the same space and/or University has waived such liability in writing. In the event the University determines the Student has abandoned the premises, the University may re-enter and take possession of the residence.
3. **Payment of Housing Charges:** The residence rate is due and payable according to the campus billing schedule. A breach of this contract by Student, including but not limited to delinquency in payment, may result in any or all of the following actions: suspension of contracted meals, a hold on enrollment and/or financial aid, and termination of the right of occupancy.
  - a. **UCSC accepts credit card, e-Check via MyUCSC Portal (my.ucsc.edu), cash, check, Western Union, or Moneygram.**



- b. Cashier's checks, personal checks, or money orders are **payable to "UC Regents"**, and can be mailed or submitted in person at the **SBS Financial Service Center**, University of California, Santa Cruz, 1156 High Street, Santa Cruz, CA 95064. **Do not send cash.**
- c. **Financial aid recipients** must make arrangements directly with the Campus Housing Office for payment.
- d. **Returned Checks:** After two instances of personal checks being refused payment by Student's bank, Student may be required to make future housing payments in secured funds (cash, cashier's check, or money order).

## VII. Billing and Payments

Each student has a university billing account with UC Santa Cruz and a billing statement is generated each month there are charges due on their account. Students can view billing statement information and account activity online through the MyUCSC Portal (**my.ucsc.edu**). If Student's parent/guardian will be paying their housing charges, Student can grant them access to billing statements and give them the ability to make payments on their behalf. Visit **sbs.ucsc.edu** for more information about granting parent/guardian access.

### Late Payments

The residence rate is due and payable according to the published payment schedule. The due date is not a postmark deadline, so please allow sufficient time for mailing.

It is your responsibility to keep the **Campus Housing Office** informed of any payment delays—no matter what the source of funds (financial aid, outside scholarship, personal funds, etc.). A deferment of the due date may be approved if you contact us prior to the payment deadline.

Delinquency in payment may result in a hold on your enrollment, preventing registration in classes. Once the hold has been placed on your account, all past due charges must be paid in order to release this hold.

A breach of this contract by Student, including but not limited to delinquency in payment, may result in a hold on enrollment, financial aid, and termination of the right of occupancy.

In the event of cancellation, expiration, or termination of this housing agreement, any remaining unpaid housing charges may become subject to further debt recovery and collection efforts.

# ADDENDUM: Lithium-Ion Battery Safety



## CAL FIRE - OFFICE OF THE STATE FIRE MARSHAL INFORMATION BULLETIN 24-001

Issued: January 23, 2024  
Updated from IB 23-003

### Lithium-Ion Battery Safety

#### BACKGROUND

Lithium-ion rechargeable batteries are commonly used in home electronics such as phones, batteries are small and powerful, but when used incorrectly, they can overheat, catch fire, or explode. Fire agencies across California continue to respond to fires caused by lithium-ion batteries.

#### REQUIREMENTS FOR STORAGE OF ELECTRONIC BIKES, SCOOTERS, AND OTHER ELECTRONIC MICROMOBILITY DEVICES IN RENTAL HOUSING

California Civil Code (CIV) Section 1940.41 defines a "Personal micro-mobility device" as device with both of the following characteristics:

- (A) It is powered by the physical exertion of the rider or an electric motor.
- (B) It is designed to transport one individual, or one adult accompanied by up to three minors.

CIV 1940.41 that takes effect January 1, 2024, the new law affects storage of e-bikes, e-scooters, and other *personal micro-mobility devices* stored in a rental housing unit. The owner may prohibit the tenant from charging a device in the unit if the device does not meet the standards listed below. It allows for storage and charging of up to one e-bike, e-scooter, or other *personal micro-mobility device* in the rental unit for each person occupying the unit if the device meets one of the following:

- A. Complies with the following safety standards:
  - For e-bikes, UL 2849, the Standard for Electrical Systems for E-bikes, as recognized by the United States Consumer Product Safety Commission, or EN 15194, the European Standard for electrically powered assisted cycles (EPAC Bicycles).
  - For e-scooters, UL 2272, the Standard for Electrical Systems for Personal E-Mobility Devices, as recognized by the United States Consumer Product Safety Commission, or EN 17128, the European Standard for personal light electric vehicles (PLEV).
- B. Is insured by the tenant under an insurance policy covering storage of the device within the tenant's dwelling unit.



## CAL FIRE - OFFICE OF THE STATE FIRE MARSHAL INFORMATION BULLETIN 24-001

### SAFETY TIPS

- Purchase and use devices that are listed by standards UL 2849, EN 15194, UL 2272, EN 17128 or a qualified testing laboratory.
- Always follow the manufacturer's instructions.
- Only use the battery that is designed for the device.
- Put batteries in the device the right way.
- Only use the charging cord that came with the device.
- Do not charge a device under your pillow, on your bed, or on a couch.
- Do not keep charging the device or device battery after it is fully charged.
- Plug directly into a wall electrical outlet for charging.
- Keep batteries at room temperature and away from heat or direct sunlight. Do not charge them at temperatures below 32°F (0°C) or above 105°F (40°C).
- Store batteries away from anything that can catch fire.
- Do not charge a device while sleeping.
- Do not charge a device near your primary exit.

### STOP OPERATION OF THE DEVICE OR CHARGING THE BATTERY IF:

- They emit an unusual smell,
- Develop heat,
- Change shape/geometry,
- Behave abnormally, or
- Develop a leak or make an odd noise.

If any of the above happens and you feel in danger, call 9-1-1. If safe, move the device away from anything that can catch fire.

### BATTERY DISPOSAL

- Do not put lithium-ion batteries in the trash.
- Recycling is always the best option.
- Take them to a battery recycling location or contact your community for disposal instructions.
- Do not put discarded batteries in piles.

### FIRE EXTINGUISHER

- Lithium-ion batteries are considered a Class B fire, so a standard ABC or dry chemical fire extinguisher should be used.



## CAL FIRE - OFFICE OF THE STATE FIRE MARSHAL INFORMATION BULLETIN 24-001



### Use approved batteries

Only purchase and use devices that have a reputable testing agency mark such as UL. These show that the product has been safety tested.



### Use supplied charger

Follow the manufacturer's instructions for charging and storage. Use the correct cord and power adapter made specifically for the device.



### Use the wall outlet

Always plug directly into a wall electrical outlet for charging.



### Make sure you can get out

Never block your primary way in or out of a room/apartment.



### Store in open space

Batteries should be stored away from anything flammable (ex. pillow, bed, or couch).



### No overnight charging

Do not leave devices unattended while charging or charge them overnight.



### Keep away from heat

Keep batteries and devices at room temperature. Keep away from direct sunlight and any heat source such as a radiator.



### Dispose of batteries safely

Do not place lithium-ion batteries in a trash or recycling bin.



### Use baterías aprobadas

Sólo compre y use dispositivos que tengan una marca de agencia de pruebas acreditada, como UL. Estos muestran que el producto ha sido probado en seguridad.



### Utilice el cargador suministrado

Siga las instrucciones del fabricante para la carga y el almacenamiento. Utilice el cable y el adaptador de corriente correcto fabricado específicamente para el dispositivo.



### Use el tomacorriente de pared

Siempre conecte directamente a un tomacorriente de pared para cargar.



### Asegúrate de poder salir

Nunca bloquee su entrada o salida principal de una habitación/apartamento.



### Almacenar en espacio abierto

Las baterías deben almacenarse lejos de cualquier objeto inflamable (p. ej., almohadas, camas o sofás).



### No Cargar durante la noche

No deje los dispositivos desatendidos mientras se cargan, ni los deje cargando durante la noche.



### Manténgala alejada del calor

Mantenga las baterías y los dispositivos a temperatura ambiente. Mantener alejado de la luz solar directa y de cualquier fuente de calor como un radiador.



### Botar las baterías de forma segura

No coloque las baterías de Iones de Litio en un contenedor de basura o de reciclaje.

NOTICE: The State of California Information Practices Act of 1977 (effective July 1, 1978) requires the University to provide the following information to individuals who are asked to supply information about themselves:

The principal purpose for requesting the information on this form is to process applications for housing. State and/ or Federal statute and/or University policy authorize maintenance of this information.

Furnishing specifically designated information requested on this form is mandatory – failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out. Information furnished on this form may be used by the University of California, Santa Cruz and will be transmitted to the State and Federal governments as required by law.

Individuals have the right to review their own records in accordance with University personnel policy and collective bargaining agreements. Information on applicable policies and agreements can be obtained from campus, Laboratory, or office of the President staff and Academic Personnel Offices.

The official responsible for maintaining the information contained on this form is: Student Housing Services, Assistant Director.

NOTICE: The California Legislature has enacted a penal code section, which requires an agreement for residential real property to contain the following notice regarding the availability of information on registered sex offenders. The University of California, Santa Cruz, is providing this notice in keeping with the spirit and intent of the new code section.

This notice is not intended as a statement or implication that any University facility is susceptible to or has experienced any problems with sex offenders. Until recently, the information maintained by law enforcement agencies was not disclosable to the public, and this notice is a method of making a change in the law widely known to the public. Please contact the Santa Cruz County Sheriff's Office at (831) 454-2311 if you have any questions regarding this database.

The California Department of Justice, sheriff's departments, police departments serving jurisdictions of 200,000 or more and many other local law enforcement authorities maintain for public access a data base of the locations of persons required to register pursuant to Section 290.46 of the Penal Code, information about specified registered sex offenders is made available to the public via an Internet web site maintained by the Department of Justice at [www.meaganslaw.ca.gov](http://www.meaganslaw.ca.gov). Depending on an offender's criminal history, this information will include either the address at which the offender resides or the community of residence and ZIP code in which they reside.

NOTICE: Information about Bed Bugs

**Bed bug Appearance:** Bed bugs have six legs. Adult bed bugs have flat bodies about 1/4 of an inch in length. Their color can vary from red and brown to copper colored. Young bed bugs are very small. Their bodies are about 1/16 of an inch in length. They have almost no color. When a bed bug feeds, its body swells, may lengthen, and becomes bright red, sometimes making it appear to be a different insect. Bed bugs do not fly. They can either crawl or be carried from place to place on objects, people, or animals. Bed bugs can be hard to find and identify because they are tiny and try to stay hidden.

**Life Cycle and Reproduction:** An average bed bug lives for about 10 months. Female bed bugs lay one to five eggs per day. Bed bugs grow to full adulthood in about 21 days.

Bed bugs can survive for months without feeding.

Bed bug Bites: Because bed bugs usually feed at night, most people are bitten in their sleep and do not realize they were bitten. A person's reaction to insect bites is an immune response and so varies from person to person. Sometimes the red welts caused by the bites will not be noticed until many days after a person was bitten, if at all.

Common signs and symptoms of a possible bed bug infestation:

- Small red to reddish brown fecal spots on mattresses, box springs, bed frames, mattresses, linens, upholstery, or walls.
- Molted bed bug skins, white, sticky eggs, or empty eggshells.
- Very heavily infested areas may have a characteristically sweet odor.
- Red, itchy bite marks, especially on the legs, arms, and other body parts exposed while sleeping. However, some people do not show bed bug lesions on their bodies even though bed bugs may have fed on them.

For more information, see the Internet Web sites of the United States Environmental Protection Agency and the National Pest Management Association.

In the event you discover or suspect a pest problem, immediately seek University assistance by placing a work order ([ches.ucsc.edu/cruzfix](https://ches.ucsc.edu/cruzfix)).

**Student Housing Services**

University of California, Santa Cruz

**Phone:** (831) 459-2394 **Email:** [housing@ucsc.edu](mailto:housing@ucsc.edu) **Website:** [housing.ucsc.edu](https://housing.ucsc.edu)

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