

HOUSING OPTIONS/PREFERENCES: The University does not promise or guarantee an assignment to any particular room or building in University Housing or any particular room/apartment. Students may be placed on a waiting list and assigned housing if/when it becomes available. The University may reassign or require students to move to another room or building at the University's sole discretion, which may result in adjustments to the room rate based on the actual room accommodation.

UNDER 18 YEARS OF AGE: Students under 18 years of age when applying for university housing must have their parent or guardian agree to the Terms and Conditions of residence during the online application process.

LEGALLY BINDING CONTRACT: Once a student is assigned housing the housing application becomes a **legally binding contract** that is **valid for the entire contract period**.

CANCELING HOUSING CONTRACT: Prior to taking residence, if your plans change and you are unable to live in university housing, you must return to **studenthousing.ucsc.edu** and cancel your application/contract.

- If a **wait list application** is canceled prior to a space being assigned, the student will not be billed for any portion of the advance housing fee.
- If a **confirmed contract/reserved housing space** is canceled, the student will be billed for the advance housing fee and additional late cancellation fees may also apply (see section VIII for cancellation fee schedule).

After taking residence, requests for housing contract cancellation must be initiated through the Housing Portal (studenthousing.ucsc.edu), pending review by the housing office at your residential community. Moving out or turning in keys without official approval will not release you from your contractual obligation, and you will continue to be billed accordingly.

Disability-Related Housing Accommodation Needs: If you have a disability-related housing need you must **submit a Housing Accommodation Request form** in addition to completing the online housing application process. Visit drc.ucsc.edu or contact the Disability Resource Center (DRC) for information.

Terms and Conditions

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This contract is an agreement between a University of California, Santa Cruz (UCSC) student, hereinafter called "Student," and the Regents of the University of California, hereinafter called "University." The following **terms and conditions are effective as of the date a housing space is assigned** in one of the following residence units under the jurisdiction of the University of California, Santa Cruz. This legally binding contract is valid for the entire academic year (see Section II), and is non-transferable.

The Village – Room only contract

The Village is a housing complex located in UC Santa Cruz's Lower Quarry. Each house includes **single and small double bedrooms**, three bathrooms, and one kitchenette.

I. Eligibility

The Student must be a **regularly enrolled registered undergraduate student** of the University of California, Santa Cruz, during the academic year. Other students may be housed by exception. However, the Student shall be obligated, whether a registered student or not, to pay University in accordance with the payment provisions of this contract for any services provided.

II. Term of Contract/Period of Residence

A. The term of this contract is for an **entire year beginning at 1:00pm on September 1, 2024 and ending at 8:00am on September 1, 2025**. In response to a health threat and/or to comply with public health orders or guidance, the University may amend the terms of this agreement, including the period of residence, without notice. The University may, upon thirty (30) days written notice, change any of the terms of this contract.

B. Failure to Take Occupancy:

1. Students who have **not occupied their assigned space** by 5:00 p.m. on the day following the contract start date or have not made arrangements with University for late arrival **will forfeit their reserved housing space**. See section III. A. "Schedule" for specific dates.
2. If the **Student fails to take occupancy**, and does not notify the University, in writing, prior to contract start date, the Student shall be liable for payment of room and board fees until a replacement Student, if any, can be secured by the University and assigned to the same space and/or the University has waived such liability in writing. University shall assess a \$350.00 contract cancellation fee upon termination of contract.

C. Failure to Move: Students who vacate their assigned room later than required under the periods of residence specified herein or as otherwise agreed between the University and Student are subject to a \$100.00 per day liquidated damages charge as well as any other charges allowed by law. Any Student discovered to be in a closed residential facility without prior authorization shall be considered trespassing on University property and legal or University sanctions may be imposed.

D. Disruption: The University shall have the right, at its sole and absolute discretion, to make a temporary or permanent housing reassignment for the Student if the University deems such a reassignment necessary or desirable. Student shall be responsible for moving or other costs associated with the reassignment.

E. Disruption in Service: Disruption of service, usually, but not limited to, dining or custodial services are rare but may occur without notice. In the event of any long-term changes in service, the University will communicate changes in service to Student, maintain or modify appropriate levels of service and deploy mitigation measures as necessary. By accepting room assignment Student agrees this is a

binding Contract, the Student agrees that they have been advised of said potential disruptions, and acknowledges that there may be changes in service resulting from such disruptions and has agreed to such. Student Housing and Dining Services reserves the right, at its discretion, to adjust services to meet the changing needs of business.

III. Residence and Housekeeping Provisions

A. All Residence Units

1. **Construction:** Construction and/or remodeling or repair of academic and residential buildings on the UC Santa Cruz campus in the vicinity of the residential facilities is scheduled during the contract period. Construction may result in disturbances and disruptions, including, but not limited to, increased noise and dust in the area surrounding the residential facilities. There may also be both planned and unplanned utility shutdowns in the residential facilities. By agreeing to these terms and conditions, Student agrees that Student has been advised of said construction, acknowledges that there will be disturbances and disruptions resulting from construction, and that such reasonable disturbances and disruptions are not grounds for cancellation of this contract.
2. **Email:** In order to communicate necessary housing business, Student is **expected and agrees to check their University email account on a regular basis (email.ucsc.edu)**. Furthermore, Student is expected and agrees to regularly update personal contact information (address and phone numbers) and emergency contact information.
3. **Furniture and Alterations:**
 - a. **Furniture may not be removed from any residence**, room, or common area without the prior written approval from the University in accordance with written University policy.
 - b. Student may not construct or install a bunk bed or loft. Only bunk beds or lofts provided by the university are permitted. All bunk or lofted beds come equipped with a safety bed rail that must remain affixed to the bed frame at all times. **University staff will not remove bed rails and Student shall not alter, remove, or arrange for the alteration or removal of bed rails or disassembly of bunk beds or relocation of furniture.** Upon inspection, or at the end of residency, if bed rail is not in properly affixed position and furniture located in its original position, the Student will be charged a re-installation fee plus any costs associated with repair or replacement of the bed rail and surrounding structure (if damaged), up to and including the cost of full replacement of the bed.
 - c. Student shall make **no alterations, improvements, or additions to the premises** without prior written approval of the University. This includes drilling into walls and other structures as well as the use of nails. This includes bed heights, which cannot be altered without written approval of the University. Student is responsible for the cost of the

removal by University staff of any additions or improvements and/or restoration of the premises to their original condition.

4. **Indemnification and Attorney's Fees:** Student agrees to indemnify and hold the University harmless from any actions, claims, losses, damages, and expenses the University may sustain as a result of negligence of Student and/or Student's guest, visitor, or invitee (See housing.ucsc.edu/insurance for more information). The Student agrees to pay all costs, including collection costs, court costs and fees, and attorney's fees incurred by the University in the collection of any money due under this Contract, and/or the enforcement of any of the terms and conditions of this Contract, and/or any unlawful detainer action in which the University is the prevailing party.
5. **Keys/Key Access Cards and Lockout:**
 - a. University will provide residence key(s) and/or a key access card to each student. Student **will not duplicate any University key or key access card and will not let any University key or key access card be used by anyone else**. Student agrees to be responsible for key or key access card **replacement costs** and re-keying of the residence in accordance with University policy in the event that **any University key** becomes lost, damaged or stolen.
 - b. Students **must carry keys or a key access card and ensure that their door is secured at all times**. If a student is locked out more than three (3) times in an academic year, there is a service fee upon the fourth lockout and every lockout thereafter. See housing.ucsc.edu/damages for rates.
 - c. All **keys to University locks or key access cards are to be returned at the end of tenancy**. The Student shall pay the cost of any keys not returned, as well as the costs of any subsequent lock change(s).
 - d. Altering, tampering, disabling, dismantling or overriding door closing/locking mechanisms or access control devices is prohibited.
6. **Limitation of Liability:**
 - a. If, for any reason arising out of a need to mitigate a threat to public health and safety such as, including but not limited to, a health crisis, pandemic, infection outbreak, natural disaster, substantial power outage, the University cannot deliver possession of the residence to the Student, the University shall not be liable to the Student for any loss or damage resulting from the University's delay or failure to deliver possession.
 - b. The University shall not be held responsible or liable for the Student's accommodation if an assigned space is rendered uninhabitable due to circumstances beyond the

reasonable control of the University, including but not limited to power outages, "Acts of Nature", e.g. flood, earthquake, and unusual weather conditions, infectious disease.

- c. Neither University, nor any of its campuses or medical centers, nor any of its employees or agents shall be liable for any claims of loss, expense, or damage to Student relating to the acquisition of or exposure to any infectious disease.
7. **Mold:** Mold occurs naturally in the environment, and currently there are no federal or state standards for permissible levels of mold. Student is required to take reasonable steps to clean and **control the growth of mold and mildew** by keeping the premises dry, clean, and well-ventilated, particularly when showering, bathing, or washing/drying dishes or clothes. Student is required to notify the University immediately upon notice of the existence of water leakage or overflow in or about the premises, or the presence of mold/mildew.
8. **Non-Transferable Contract:** This contract and the right of occupancy conferred are not transferable or assignable.
9. **Notice for Entry:** Student's residence may be entered by authorized University personnel under any of the following circumstances:
 - a. In an **emergency** as determined by University without advance notice and whether or not Student is present. When Student's residence is entered, University will, within seventy-two (72) hours, inform Student of the conditions which warranted entry.
 - b. **Upon twenty-four (24) hours written notice** by University unless consent is given by Student for earlier entrance to conduct necessary or agreed upon inspections, inventory, repairs/maintenance, alterations, or improvements, or supply services required to maintain the residence. Any policy violations or illegal activities viewed by staff will be noted and may be addressed.
 - c. All **maintenance requests initiated by Student imply consent** to enter the premises to perform the requested maintenance.
 - d. According to a predetermined cleaning/ maintenance **inspection schedule** presented to Student and/or posted in common areas.
 - e. When **Student has abandoned or surrendered** the residence.
 - f. For **any other reason allowed by law**.
10. **Personal Property:** University assumes no responsibility for and is not liable for any loss or damage to Student's personal property. Student is strongly advised to obtain personal property/renters insurance to insure personal property. See housing.ucsc.edu/insurance for more information.

11. **Pests:** Student is responsible for ensuring that all items brought into the residences are free of pests – including clothing, bedding, suitcases, backpacks, packing materials, furniture, and other belongings. Student must also ensure any service or University-approved emotional support animals in residence are also free of pests. **In the event Student discovers or suspects a pest problem, Student agrees to immediately seek University assistance by placing a work order (ches.ucsc.edu/cruzfix).** Student shall not attempt to treat a problem or arrange for any third-party to perform treatment. If an infestation does occur, Student must follow the treatment protocol (including preparing the room and personal belongings) as instructed by the University. Failure to strictly comply with the prescribed treatment protocol may result in Student being liable for the costs associated with remediation.

12. **Residence Assignments:**

- a. University will endeavor to assign Student to a residence space which meets the preference(s) noted on Student's application, but **specific unit or roommate assignments are not guaranteed.** University does not promise or guarantee Student an assignment to any particular room or building in University Housing or any particular room/apartment in University Apartments.
 - i. University may reassign or require Student to move to another room or building at University's sole discretion, which may result in adjustments to the room rate based on the actual room accommodation. Failure to comply with a housing assignment or reassignment is a material breach of this agreement and may result in Student being denied the opportunity to participate in any future room change, and/ or termination of the housing contract.
- b. If a space matching the Student's application preference(s) is not available, the University may, space permitting, offer an alternative housing assignment. Housing offers are made via UCSC email and Student will be required to accept the offer via the Housing Portal within forty-eight (48) hours or the housing offer is void. Student is responsible for monitoring UCSC email for time-sensitive information.
 - i. If the **Student declines or does not respond within the allotted time to the first alternate housing offer**, the Student's application will remain on the waitlist. Any existing housing guarantee will be voided.
 - ii. If the **Student declines or does not respond within the allotted time to any subsequent alternate housing offer**, the University reserves the right to terminate the waitlist application. The Student will be required to submit a new waitlist application if interested in future university housing.
- c. University housing is a community living environment in which Students are assigned rooms, and roommate(s)/housemate(s). Although rare, students in shared rooms may not have a roommate during a portion of the contract period. In such instances, **new**

roommate(s) may be assigned at any time, with or without advance notification. Student agrees not to occupy or store personal belongings in vacant spaces and to welcome new roommate(s)/ housemate(s) when assigned.

- d. **University maintains the right to reassign Student**, with or without Student's permission, to an on- or off-campus residential location in the event of an actual or impending natural disaster, during a conduct investigation, or the existence of another condition involving the health and/or safety and well-being of Student, which conditions would reasonably justify such relocation. Failure to comply with a reassignment is a material breach of this agreement and may result in Student being denied the opportunity to participate in any future room change, and/or termination of the housing contract.
- e. **Communicable Disease:** If you should contract a communicable disease, you may be reassigned to quarantine or isolation housing until you are no longer contagious. Medical directives are contingent on public health conditions at the time of their implementation and are subject to change. It is the student's responsibility to stay current regarding the University's policies and requirements. University makes no warranty with respect to the safety of the premises with regard to any infectious disease.

13. **Severability:** If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, the remainder of this Agreement shall be enforced to the maximum extent permitted by law.

14. **Student Liability:** Student is individually **liable for loss or damage** to the assigned residence and its furnishings; and will be held jointly and individually liable for damage to the entire residence unit or apartment, not just Student's living space, in accordance with University policy unless proof of individual responsibility is made.

15. **Student Maintenance:**

- a. Student agrees to comply with local and university requirements to maintain residence unit in a clean, safe, sanitary condition free of accumulated debris and refuse and consistent with Centers for Disease Control and Prevention guidelines available at: **<https://www.cdc.gov/hygiene/cleaning/cleaning-your-home.html>**
- b. Student accepts responsibility for **promptly notifying the University of all conditions that require repair**. Student shall notify the University of maintenance requests through the Housing Maintenance Service Request System, **ches.ucsc.edu/cruzfix**. University personnel will perform all necessary repairs, painting, or other alterations to residence.

- c. Student agrees to bear the cost of the repair of any damage to or restoration of the building, equipment, or furnishings resulting from neglect or willful act of the Student, Student's guest(s), or other person(s) or animals for whom the Student is responsible.
- d. **Student may not perform or arrange for others to perform any repairs to damages** or any corrections of deficiencies in the premises whether during the Student's tenancy or upon the termination of tenancy. The foregoing shall not limit the Student's right to request that the University repair damage, correct deficiencies, or otherwise service the premises during the tenancy. Notwithstanding such a request, the Student shall be liable for any damages done to the premises or deficiencies created by the Student, normal wear and tear excepted.

16. **Unauthorized Residence Assignment Changes:** Student **may not move to another residence/space** from their assigned residence/space **without prior written approval from the University**. An unauthorized change may result in Student being required to return to the original assignment, denied the opportunity to participate in any future assignment change, and/or termination of the housing contract.
17. **University Maintenance:** University will maintain on a regular basis the following items: window coverings, carpet cleaning, painting, and upholstery cleaning. However, **unusual or excessive damage** to these items (as determined by University) will result in charges to Student.
18. **Use:** Assigned space is for **residential purposes only** and may not be used in any manner other than as a personal residence. Activities of a business or commercial nature are not permitted on University property. This includes but is not limited to listing the rented premises on websites or through other media for the purpose of providing vacation or hotel/motel-type lodging. Student shall not pursue any business in their room/apartment, or on the premises. Student may not inscribe or affix any sign, advertisement, or notice on any part of the inside or outside of the buildings or premises in connection with any business or service.
19. **Utilities:** The University agrees to provide electricity, water, and refuse disposal service. However, the University shall not be liable for failure to provide any of these services when such failure is caused by conditions beyond the control of the University.
- a. The campus is engaged in a multi-year project to improve utility infrastructure. Efforts to upgrade, replace, or maintain equipment may result in disturbances and disruptions, including, but not limited to, planned and unplanned power outages in the residential facilities. By agreeing to these terms and conditions, Student agrees that Student has been advised of said utility infrastructure work, acknowledges that there will be disturbances and disruptions during the contract period, and that such reasonable disturbances and disruptions are not grounds for cancellation of this contract. University shall provide reasonable advance notice for any planned outages.

B. All Residential Facilities

1. University agrees to provide lodging, furnishings, and utilities.
2. Student agrees to leave the common areas of all residential facilities, including kitchens, eating areas, lounges and restrooms, in a clean and orderly fashion after using said facilities. Student(s) will be held jointly and individually liable for loss or damage to said facilities and will be billed accordingly.
3. Charges for utilities and normal wear-and-tear are included in the residence rate.

C. The Village

1. **Student is responsible for the cleaning** of their individual room and is jointly responsible for cleaning of the common areas of each residence unit. Student agrees to comply with local and university requirements to maintain residence unit in a clean, safe, sanitary condition free of accumulated debris and refuse and consistent with Centers for Disease Control and Prevention guidelines available at:
<https://www.cdc.gov/hygiene/cleaning/cleaning-your-home.html>
2. University agrees to provide kitchen facilities. The kitchenette in each residence unit is equipped for preparation of snacks and storage of cold foods and is not designed for cooking full meals. **Cooking equipment** and other devices with exposed heating elements or excessive radiant heat (e.g. air fryer, coffee pot, induction oven, instant pot, hot plate, rice cooker, toaster, toaster oven, wax melter, etc.) are not allowed in the residence rooms or other areas of the residence units.

IV. Student Rights, Responsibilities and Community Expectations

In addition to the Code of Student Conduct, the following are community expectations for university housing residents and visitors/guests. Residential areas for the purpose of this contract extend one hundred (100) feet from all residential buildings.

A. Alcohol and Other Drugs:

1. Alcohol may not be consumed in common areas of University Housing, such as hallways, lounges, bathrooms and outdoors, regardless of age.
2. Open containers of alcohol such as cups containing alcohol, opened cans or bottles of alcohol may not be possessed in public regardless of age. Students over 21 years old may only transport alcohol in sealed containers through public areas.

3. Kegs and other “common source” containers holding alcoholic beverages are not allowed in University Housing.
4. Alcohol containers may not be displayed in windows where containers will be visible to the public.
5. Medical cannabis cards do not provide an exception to the University prohibition of using and/or possessing cannabis on University property. Using and/or possessing recreational cannabis is also prohibited on University property. Residents are encouraged to contact college staff with questions relating to medicinal or recreational cannabis.
6. Vape pens, hookah pens and similar devices are not allowed in University housing.

B. Building Exteriors and Windows: Objects are not allowed to be attached, displayed, draped, hung, or placed on windows or outside of residential buildings and apartments. Screens may not be removed from windows. Items may not be placed on windowsills or affixed to railings or balconies.

C. Health and Safety: Student shall not engage in any behavior or activity which endangers the health, safety, or well-being of any person. Student is required to know and comply with local and state health orders, and agrees to abide by all University policies and requirements to mitigate a health threat and comply with public health orders and guidance.

D. Noise: Residential Life seeks to foster an academically focused community. To preserve academic and community standards, noise levels must be held to a minimum at all times. In addition to maintaining reasonable community noise levels at all times, during quiet hours, as a general rule, most sounds should not be audible outside of a room or apartment. Campus quiet hours are:

1. Sunday through Thursday 10:00 p.m. to 8:00 a.m.,
2. Friday and Saturday 12 midnight to 10:00 a.m.,
3. Twenty-four (24) hour quiet hours are in effect beginning at 10:00 p.m. on the Thursday prior to the start of finals and for the remainder of the quarter.

E. Non-Discrimination: University does not discriminate on the basis of race, color, national origin, religion, sex, gender (gender identity and gender expression), disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services.

F. Non-Transferable Contract: This contract and the right of occupancy conferred are not transferable or assignable.

G. Parking: Parking is not included in the housing contract or residence rate. Students possessing any motor vehicle or e-vehicle agree to pay all applicable **parking fees** and to abide by UC Santa Cruz rules and regulations. Fuel powered or e-vehicles (e.g. mopeds, motorized bicycles, etc.) may not be

parked less than ten (10) feet from a structure or vegetation, in bike racks less than ten (10) feet from a structure or vegetation, or inside buildings.

H. Personal Micromobility Devices: Student is permitted to store and charge up to one (1) personal micromobility device as follows:

1. A “personal micromobility device” means a device with both of the following characteristics:
 - a. It is powered by the physical exertion of the rider or an electric motor.
 - b. It is designed to transport one individual or one adult accompanied by up to three minors.
2. Student may store up to one (1) personal mobility devices in their unit if it complies with one the following safety standards:
 - a. For e-bikes, UL 2849, the Standard for Electrical Systems for E-bikes, as recognized by the United States Consumer Product Safety Commission, or EN 15194, the European Standard for electrically powered assisted cycles (EPAC Bicycles).
 - b. For e-scooters, UL 2272, the Standard for Electrical Systems for Personal E-Mobility Devices, as recognized by the United States Consumer Product Safety Commission, or EN 17128, the European Standard for personal light electric vehicles (PLEV).
 - c. Is insured by the tenant under an insurance policy covering storage of the device within the tenant’s dwelling unit.
3. Student may only recharge their personal mobility device in their unit if it complies with one the following safety standards:
 - a. For e-bikes, UL 2849, the Standard for Electrical Systems for E-bikes, as recognized by the United States Consumer Product Safety Commission, or EN 15194, the European Standard for electrically powered assisted cycles (EPAC Bicycles).
 - b. For e-scooters, UL 2272, the Standard for Electrical Systems for Personal E-Mobility Devices, as recognized by the United States Consumer Product Safety Commission, or EN 17128, the European Standard for personal light electric vehicles (PLEV).
4. Micromobility devices cannot be left unattended while charging.
5. Student must store their personal micromobility device in compliance with the applicable fire code and the Office of State Fire Marshal Information Bulletin 23-003 regarding lithium-ion battery safety, issued April 3, 2023, or any updated guidance issued by the Office of the State Fire Marshal regarding lithium-ion battery safety if such bulletin or guidance is provided to the tenant by the landlord. OSFM Information Bulletin 23-003 is attached as Addendum Lithium-Ion Battery Safety.

6. Personal micromobility devices may not be ridden in buildings and may be stored only in Student's room or designated areas (i.e., bicycle racks). Micromobility devices may not be stored in stairwells, lounges, lobbies, or hallways or attached to handrails.
7. Student is prohibited from performing repairs and/or maintenance on batteries and motors of personal micromobility devices within a dwelling unit.
8. Vendor-owned personal conveyance vehicles (e.g., ride-share scooters, bicycles, etc.) are prohibited from operation, charging, or storage in University Housing.
9. Subparagraphs 2 and 3 do not apply to circumstances in which an Student requires the use of a personal micromobility device as an accommodation for a disability.

I. Pets: No pets (except fish in a 10-gallon or smaller aquarium) are allowed in the residential communities. This prohibition applies to Students and to any visitor regardless of the length of visit. Student is liable for any damage caused by pets or containers holding pets. (University Housing has procedures for requests regarding service or support animals. See section on "Service and Support Animals" for additional information.)

J. Policies, Rules, and Regulations:

1. Students are responsible for being aware of and in compliance with all **University policies, rules, and regulations**, which apply to their residential life, including dining hall policies. Per section 102.07 of the student code of conduct, any violation of these policies may result in conduct action.
2. Regulations of the University and the college or housing facility to which Student is assigned are incorporated into this contract by reference. State and local orders, including public health orders are incorporated into this contract by reference.
3. Students who are in the presence of violations of policies **are expected to separate themselves from the policy violation(s), address the violation if safe to do so, and/or report the violation.**
4. Actions related to hate/bias directed toward individual(s) or personal or public property, as defined in University policies, rules, and regulations, are prohibited. Speech or actions protected by the First Amendment of the United States Constitution are not covered by this policy.
5. Student's conduct and/or violation of the terms of this agreement while in residence may result in termination of contract, financial liability for the term, and affect future eligibility for any UC Santa Cruz residence.

K. Prohibited Activities: Student may not engage in any of the following activities:

1. Use of Drones: Use of aerial devices (such as drones) is prohibited within 600 feet of residential buildings.
2. **Aerial Objects:** Throwing/dropping or kicking anything that could cause injury or damage from or towards buildings, windows, balconies or in building interiors, patio areas, public quads, or public walkways is prohibited.
3. Use of **amplified instruments** or **drum sets**.
4. Use of **skateboards, rollerblades, scooters** and other **personal skate devices**.
5. Tampering with fire equipment: Tampering with (attempting to disable, dismantle, shut off, reset, or remove) any safety equipment, including smoke detectors, fire hoses, extinguishers, sprinkler system equipment, and/or alarm pull stations, is strictly prohibited. This includes covering a smoke detector. Touching or hanging anything from a sprinkler pipe or sprinkler head is prohibited.
6. Students may not enter the room of other students without prior permission.
7. Students engaging in prohibited conduct while in residence may result in disciplinary action, termination of contract, financial liability for the term, and/or affect future eligibility for any UC Santa Cruz residence.
8. Failure to evacuate: Evacuation drills will be held periodically. Whenever an alarm sounds, all residents are required to evacuate the building immediately. It is a resident's responsibility to review and follow evacuation routes and protocols.
9. Bathroom Usage: Except in the case of a caregiver providing assistance, there is a limit of one person at a time per toilet and shower stall. Recording devices (phones, cameras, video recorders, etc) are not permitted in bathrooms to maintain privacy within the space.

L. Prohibited Items: In addition to items prohibited on all University property under the Code of Student Conduct, the following items are prohibited in University housing and residential areas:

1. **Firearms, ammunition for firearms, and other weapons.**
2. Knives or other sharp objects longer than 2.5 inches not designed for cooking. This includes swords and other weapons.
3. **Fire hazardous items** such as, but not limited to: candles, lanterns, incense or incense-like materials, hookahs, smoking devices, halogen lamps, lava lamps, **BBQ grills**, charcoal, lighter fluid, propane, butane, gasoline, torches and thermal heating packs. For questions about incense and candles related to spiritual or cultural practices, please contact your Coordinator for Residential Education.
4. Appliances that are not UL approved for safety standards.

5. Cooking equipment or other devices with exposed heating elements or excessive radiant heat (e.g. air fryer, coffee pot, induction oven, instant pot, hot plate, rice cooker, toaster, toaster oven, wax melter, etc.) in residence rooms or other areas not intended for cooking.
6. Air conditioning units (window/portable) and space heaters.

M. Service and Support Animals: Service and support animals **may not reside in University Housing without prior registration and approval through the Disability Resource Center (DRC) and University Housing**. Students who receive approval to have a service or support animal in residence are responsible for the behavior of the animal at all times and all provisions of the *Guidelines and Agreement: Service and Support Animal in University Housing*. To request approval for a Service or Support animal a Student must:

1. Submit appropriate documentation and receive approval from the Disability Resource Center
2. Attend a service and/or support animal orientation meeting with University housing staff prior to the student moving the animal into university housing, and agree to the *Guidelines and Agreement: Service and Support Animal in University Housing*.
3. Animal abuse as described in local statute is prohibited and if found responsible violates the Terms and Conditions of Housing.

N. Smoke-free & Tobacco-free Environment: In accordance with University policy, **smoking, vaping, the use of e-cigarettes, hookah pens and vape pens, the use of smokeless tobacco products, and the use of unregulated nicotine products is prohibited in all UC Santa Cruz facilities**, on all University grounds, and on all University- owned and leased properties regardless of location. This policy applies to all indoor and outdoor areas, and is also applicable to all vehicles when on University property and to University-controlled vehicles wherever in use.

O. Student Rights and Responsibilities:

1. **Student agrees to comply with all University policies, procedures, and regulations** regarding student conduct and **all applicable federal, state, and local laws, which are incorporated herein by reference**. Students are responsible for knowing all such University policies, procedures, and regulations as set forth in official University publications including the Policies and Regulations Handbook, Student Life and Housing Guides, and residential handbooks. Note: The University requires compliance with measures to mitigate a health threat or comply with public health orders or guidance. It is the student's responsibility to stay current regarding the University's policies and requirements. The University reserves the right to make other rules and regulations as in its judgment may be necessary for the safety, care, and cleanliness of the premises and for the preservation of order. **The student agrees to abide by all additional rules and regulations** that are adopted. **Violations of these rules and regulations may become the basis for disciplinary action** against the Student under the Code of Student Conduct section 102.07, which may include termination of this contract and initiation of eviction proceedings.

Contract termination due to student conduct violations does not relieve the resident of payment obligations for the remainder of the contract term and may affect future eligibility for all UC Santa Cruz housing.

2. Living Agreements: To help facilitate a respectful and harmonious living arrangement, roommates/apartment-mates are expected to meet, discuss, and document some basic living agreements using the documents provided by University Housing. You can download a copy of the agreement and provide updated agreements to your Resident Assistant when revisions are made. Residents must abide by the agreement and revisions that are agreed upon by all parties. Residence Education staff reserves the right to facilitate revisions of the agreements.
3. Student agrees to respect the rights, privileges, and property of other members of the University community and visitors to the campus.
4. The following acts subject the Student to University disciplinary procedures, including possible termination of their university housing contract: violation of federal, state, or local laws and ordinances, University policies and regulations outlined in the Student Policies and Regulations Handbook, Housing and Residential Life policies and regulations, or community living expectations.

P. Visitors/Guests: Visitors and guests are any person(s) visiting a residential community other than their own, regardless of whether they are a UCSC student or not. In response to a health threat and/or to comply with public health orders or guidance, the University may amend its Visitors/Guests policy without notice.

1. During the contract period, the University may implement a “no-guest” policy for residential students. Students will be given notice via UCSC email if a residential “no-guest” restriction is put into place or modified. Once a “no-guest” policy is enacted, violations will be referred to the Student Conduct Office. If a “No-Guest” policy is implemented the only visitors/guests allowed in a student’s room will be: individuals providing an essential service such as moving a resident’s belongings, performing essential maintenance work, or providing medical care or assistance for those with physical disabilities.
2. Visitors/guests when visiting a residential community, are required to abide by any applicable state or local health department orders and guidance. Student will be responsible for ensuring visitors/guests follow that guidance and failure to do so is a material breach of this agreement that may result in termination of the housing contract.
3. Student is **responsible for accompanying their visitors/guests** while in residential facilities. Student is **responsible for the behavior of any visitors/ guests** and is also **financially responsible for any damages** resulting from the presence of any visitors/ guests. Student agrees to inform visitors/guests of University rules.

4. Students are not allowed to provide housing to the same visitor(s)/guest(s) for more than three **(3) consecutive** days without **prior written permission from University** and their roommate(s)/housemate(s); and may not provide housing for visitors/guests for more than a total of fifteen (15) days during one academic year. Visitation for more than three (3) consecutive days (or fifteen (15) days during one academic year) may result in a **\$100.00 per day charge** to the hosting resident(s).
5. **Any resident may request a visitor/guest to leave** pursuant to University policy. Further, University officials may restrict Student visitor(s)/guest(s) from place of residence pursuant to University policy.
6. **Persons who have had their university housing contract canceled or have been evicted** from any university housing residence **may not stay in residence as a visitor/guest**.
7. No overnight visitor/guest will be allowed to stay in residence from April 19–April 21, 2025. Limitations and/or **restrictions on guest visitation may also be implemented during special occasions or events**.

V. Termination and Modification of Contract

A. Cancellation or Termination by University: This contract and all rights of occupancy hereby conferred may be terminated by University under the following circumstances:

1. Given written **three (3) days notice** if Student fails to comply with any term or condition of this contract.
2. Given written **three (3) days notice** if Student fails to make the required payments when due, fails to maintain the required student status, or breaches any term of this contract. (Continued delinquency in payment may result in lapse of Student status.)
3. Termination of contract by University may result in denial of housing at all UC Santa Cruz housing facilities, on or off campus.
4. University may terminate this Contract and all attendant rights of occupancy upon 30 days' notice to Student.
5. University may terminate this Agreement with less than thirty (30) days notice if the University reasonably determines that (i) termination is necessary for safe operation of its housing program, including but not limited to the need to take preventative or mitigatory action regarding emergencies, natural disasters, disruptions by third party agencies, and/or the spread of infectious disease; and (ii) termination is necessary for compliance with an order of a public health agency.

B. Request for Cancellation or Termination by Student: Requests for cancellation of this contract may be granted under the conditions listed below:

1. Student **graduates**.
2. Student is **academically barred, withdraws**, or takes a formal **leave of absence** from University.
3. Student is registered and engaged in a **program of study**, which necessitates residence **outside of Santa Cruz County**.
4. Student receives **University permission** due to a verified hardship resulting from a **significant financial, medical, or personal situation**.

C. Approval of Cancellation or Termination: University must approve in writing all requests for housing cancellations with an official termination date before Student may be considered released from this contract. **Moving out or turning in keys without official approval does not constitute termination of this contract.**

D. Cancellation Fee: A **\$350.00 cancellation fee** is ordinarily charged to Student if University approves a cancellation request or if University initiates cancellation due to Student failure to comply with any term or condition of this contract.

E. Housing Guarantee: If University approves a cancellation request, any existing housing guarantee will ordinarily be voided.

F. Contract Modification: This contract may be modified only upon mutual agreement of Student and University, except as otherwise allowed in these terms and conditions. Any agreed upon modification(s) shall be recorded as amendment(s) to the contract by the Campus Housing Office.

G. Vacating Residence:

1. Upon termination of the contract, Student agrees to **surrender the premises to the University by 12 noon on the termination date**.
2. Student shall be individually liable for the **removal of all property of the Student**. Any Student property left in the residence after termination date will be deemed abandoned, and the University may take possession of and dispose of such property in any manner it deems appropriate in accordance with University regulations and applicable law, without any liability to the University whatsoever.
3. Student understands and agrees that the **Student remains responsible** for the premises, fixtures, furniture, and for paying **the full residence rate until all keys are returned to the University or key access cards are deactivated, and notice is given that the residence has been vacated**.

4. **Move-out:** Upon termination of the contract the **University will conduct an inspection of the premises** and will assess damage and cleanliness based on examination of the room/apartment at the time of the inspection. Student agrees to be held financially liable for necessary cleaning, the repair of any damaged item, the replacement cost of any item lost, missing or damaged beyond reasonable repair, and for any moving or re-installation of furniture to their original position.

H. Waivers: Any waiver or non-enforcement by University of any term or condition of this agreement shall not constitute a waiver of any subsequent breach of the same or any other term or condition of this agreement. Acceptance by University of any rental payment after Student's breach of any provision of this contract agreement shall not be deemed a waiver of such provision or any prior or subsequent breach of any provision, other than Student's failure to make timely housing payment so accepted, whether or not University knew of the prior breach at the time such payment was accepted.

I. Housing Appeals Process: In the event that a request for Housing Contract cancellation/modification is denied at Student's assigned University residence, Student may request a review by the Housing Appeal Board. Housing appeal requests must be initiated at the college/facility housing office where the Student resides.

VI. Payment and Refunds

A. Advance Housing Fee

1. A \$150.00 advance housing fee is required in order to apply for University housing. If Student accepts occupancy, the advance housing fee, when paid, will be applied to the Student's first quarter room and board charges.
 - a. **New students** pay the advance housing fee at the time they complete the online process to accept the offer of admission to UC Santa Cruz.
 - i. New undergraduate students are eligible for a one-year housing guarantee if they indicate a preference for university housing when accepting their offer of admission and meet all housing application deadlines. Students who indicate a preference for off-campus housing during the admission acceptance process will not receive a housing guarantee even if they submit a waitlist application for university housing.
 - ii. A new undergraduate student eligible for a housing guarantee will be considered to have a reserved housing space if they submit a housing application at studenthousing.ucsc.edu by the deadline issued by Student Housing Services.
 - b. **Continuing students** may submit a waitlist application with a deferment of the advance housing fee.

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2. **Reserved Housing Space:** If Student elects **not to take occupancy** and instead cancels a reserved housing space, University, according to the schedule and circumstances set forth below, shall **retain all of the advance housing fee and assess any applicable late cancellation fees**. Student agrees that the actual damages for Student's decision not to or failure to take occupancy are extremely difficult or impractical to determine, and that the amount withheld constitutes liquidated damages.
- Notification of Cancellation:** Student must log-in to studenthousing.ucsc.edu and cancel application/contract for Student's reserved housing.
 - If cancellation is completed **on or before June 1, 2024**, Student will be billed for the **\$150.00** advance housing fee.
 - If cancellation is completed **between June 2 and August 1, 2024**, Student will be billed for the **\$150.00** advance housing fee and a **\$100.00** late cancellation fee.
 - If cancellation is completed **after August 1, 2024**, Student will be billed for the **\$150.00** advance housing fee and a **\$200.00** late cancellation fee.
 - Students with **deferments will be billed** for the advance housing and any additional late cancellation fee as noted above.
 - Students who cancel a reserved housing space for winter and/or spring quarter will be charged for the **\$150.00** advance housing fee and a **\$200.00** late cancellation fee.
 - Housing Guarantee:** If Student elects not to take occupancy and instead **cancels a reserved housing space**, any existing **housing guarantee will ordinarily be voided**.
3. **Waiting List:** If a Student is **no longer interested in remaining on a waiting list** for university housing, it is the **responsibility of the Student to cancel the wait list application prior to being assigned a space**.
- Notification of Cancellation:** Student must return to studenthousing.ucsc.edu to cancel a wait list application.
 - If the \$150.00 advance housing fee has been paid**, a full refund will be given if cancellation is completed prior to University assigning a housing space.
 - If the \$150.00 advance housing fee has been deferred**, deferment will be canceled with no charge if cancellation is completed prior to University assigning a housing space.
 - Housing Guarantee:** If Student elects to **cancel a wait list application**, any existing **housing guarantee will ordinarily be voided**.

B. Residence Rate

1. **Proration: The residence rate is charged in advance of each academic quarter.**
 - a. If Student takes **occupancy** after the date Student was scheduled to commence occupancy, **no residence rate adjustment** shall be made.
 - b. A rate adjustment shall be made if Student takes occupancy after the first day of the month, as long as Student was **scheduled to commence occupancy on the later date** or such late occupancy and residence rate adjustment has been approved in writing by University.
 - c. If Student obtains University approval of a request for cancellation, Student's residence rate shall be prorated based on length of time spent under contract. Minimum fee shall be equal to the advance housing fee. Student may also be charged the standard contract cancellation fee. Student will also be liable for any other costs incurred by the University as a result of cancellation, unless and to the extent that a replacement Student is assigned to the same space and/or the University has waived such liability in writing.
 - d. **No rate adjustment** shall be made for termination occurring **during the final two (2) weeks of the contract period**.
 - e. If **University initiates a termination** of this contract, Student's residence rate shall be prorated based on length of time spent under contract. Student may also be charged the standard contract cancellation fee.
 - f. The residence rate is inclusive of the Winter and Spring breaks, without recourse for reimbursement for days unoccupied by Student.
2. **Abandonment:** A portion of the residence rate may be refundable if the contract is terminated for causes pursuant to Paragraph VII. In the event Student abandons the residence, **Student shall be liable for the full residence rate** for the balance of the academic year, as well as any other costs incurred by University as a result of such abandonment, unless and to the extent that a replacement Student is assigned to the same space and/or University has waived such liability in writing. In the event the University determines the Student has abandoned the premises, the University may re-enter and take possession of the residence.
3. **Payment of Housing Charges:** The residence rate is due and payable according to the attached schedule. **A breach of this contract by Student, including but not limited to delinquency in payment, may result in any or all of the following actions: suspension of contracted meals, a hold on enrollment and/ or financial aid, and termination of the right of occupancy.**
 - a. **UCSC accepts credit card, e-Check via MyUCSC Portal (my.ucsc.edu), cash, check, Western Union, or Moneygram.**

- b. Cashier's checks, personal checks, or money orders are **payable to "UC Regents"**, and can be mailed or submitted in person at the **SBS Financial Service Center**, University of California, Santa Cruz, 1156 High Street, Santa Cruz, CA 95064. **Do not send cash.**
 - c. **Returned Checks:** After two instances of personal checks being refused payment by Student's bank, Student may be required to make future housing payments in secured funds (cash, cashier's check, or money order).
4. A variety of educational enrichment opportunities and co-curricular programming are included in the residence rate.

Billing and Payment

Payment Options

Each student has a university billing account with UC Santa Cruz and a billing statement is generated each month there are charges due on their account. Students can view billing statement information and account activity online through the MyUCSC Portal (my.ucsc.edu). If Student's parent/guardian will be paying their housing charges, Student can grant them access to billing statements and give them the ability to make payments on their behalf. Visit sbs.ucsc.edu for more information about granting parent/guardian access.

The Campus Housing Office offers **two types of billing options for housing charges**. Both billing options require payments to be made within each quarter's payment deadlines. Students have the option of paying their housing fees in **one payment each quarter**, or having their quarterly housing charges divided into **installments due on the monthly due dates of each quarter**. Unless a payment plan is requested, housing charges are billed and full payment is due in one payment on the first due date of each quarter. Monthly billing may consist of fewer payment installments in instances when a student is assigned to housing after the first bill of the quarter has been generated.

Payment Plans

Students who would like to request a **personalized payment plan**, tailored to meet their individual needs—delays in financial aid disbursement, employment pay schedule, etc.—should contact the Campus Housing Office **before the first payment deadline of each quarter** to make payment arrangements. Monthly payments may consist of fewer payment installments in instances when a student is assigned to housing after the first bill of the quarter has been generated.

Late Payments

The residence rate is due and payable according to the published payment schedule. The due date is not a postmark deadline, so please allow sufficient time for mailing.

It is the Student's responsibility to keep the **Campus Housing Office** informed of any payment delays—no matter the source of funds (financial aid, outside scholarship, personal funds, etc.). A deferment of the due date may be approved if the Student contacts us prior to the payment deadline.

Delinquency in payment may result in a hold on enrollment, preventing registration in future classes. Once the hold has been placed on the account, all past due charges must be paid in order to release this hold.

A breach of this contract including but not limited to delinquency in payment may result in the University taking action to terminate this contract and the termination of the right of occupancy.

In the event of cancellation, expiration, or termination of this housing agreement, any remaining unpaid housing charges may become subject to further debt recovery and collection efforts.

For more information, visit housing.ucsc.edu/billing

Financial Aid Recipients

If Student receives financial aid, most aid award(s) will credit directly to their university billing account once all the conditions for aid disbursement have been met. Financial aid awards credited to the student account will be applied to tuition and registration fees first, and any remaining awards are then applied to university housing and dining charges. Contact the Financial Aid and Scholarship Office at **(831) 459-2963** with any questions regarding conditions for aid disbursement.

Payment Due Dates*

Fall: September 18, 2024

Winter: December 18, 2024

Spring: March 25, 2025

Summer: June 17, 2025

* Due dates subject to change. For updates, visit: housing.ucsc.edu

Release of Information (ROI): The disclosure of information from student records is governed by the federal *Family Educational Rights and Privacy Act (FERPA) of 1974*, as amended, and is intended to protect the student's right to privacy. Information regarding a student's housing/dining charges cannot be discussed or released to any third party, including a parent or legal guardian, without the student's consent. Student may authorize the Campus Housing Office to discuss financial information (housing and dining charges) with a third party (e.g., parent, legal guardian, etc.) by completing the Release of Information (ROI) authorization process (studenthousing.ucsc.edu).

2024-25 Housing Rates

The Village - Year-round Housing

Room Type	Fall 9/1/24- 11/30/24	Winter 12/1/24 - 2/28/25	Spring 3/1/25 - 5/31/25	Summer 6/1/25 - 9/1/25	Full Contract Period
Single	\$4,665	\$4,665	\$4,665	\$4,665	\$18,660

ADDENDUM: Lithium-Ion Battery Safety



CAL FIRE - OFFICE OF THE STATE FIRE MARSHAL INFORMATION BULLETIN 24-001

Issued: January 23, 2024
Updated from IB 23-003

Lithium-Ion Battery Safety

BACKGROUND

Lithium-ion rechargeable batteries are commonly used in home electronics such as phones, batteries are small and powerful, but when used incorrectly, they can overheat, catch fire, or explode. Fire agencies across California continue to respond to fires caused by lithium-ion batteries.

REQUIREMENTS FOR STORAGE OF ELECTRONIC BIKES, SCOOTERS, AND OTHER ELECTRONIC MICROMOBILITY DEVICES IN RENTAL HOUSING

California Civil Code (CIV) Section 1940.41 defines a "Personal micro-mobility device" as device with both of the following characteristics:

- (A) It is powered by the physical exertion of the rider or an electric motor.
- (B) It is designed to transport one individual, or one adult accompanied by up to three minors.

CIV 1940.41 that takes effect January 1, 2024, the new law affects storage of e-bikes, e-scooters, and other *personal micro-mobility devices* stored in a rental housing unit. The owner may prohibit the tenant from charging a device in the unit if the device does not meet the standards listed below. It allows for storage and charging of up to one e-bike, e-scooter, or other *personal micro-mobility device* in the rental unit for each person occupying the unit if the device meets one of the following:

- A. Complies with the following safety standards:
 - For e-bikes, UL 2849, the Standard for Electrical Systems for E-bikes, as recognized by the United States Consumer Product Safety Commission, or EN 15194, the European Standard for electrically powered assisted cycles (EPAC Bicycles).
 - For e-scooters, UL 2272, the Standard for Electrical Systems for Personal E-Mobility Devices, as recognized by the United States Consumer Product Safety Commission, or EN 17128, the European Standard for personal light electric vehicles (PLEV).
- B. Is insured by the tenant under an insurance policy covering storage of the device within the tenant's dwelling unit.



CAL FIRE - OFFICE OF THE STATE FIRE MARSHAL INFORMATION BULLETIN 24-001

SAFETY TIPS

- Purchase and use devices that are listed by standards UL 2849, EN 15194, UL 2272, EN 17128 or a qualified testing laboratory.
- Always follow the manufacturer's instructions.
- Only use the battery that is designed for the device.
- Put batteries in the device the right way.
- Only use the charging cord that came with the device.
- Do not charge a device under your pillow, on your bed, or on a couch.
- Do not keep charging the device or device battery after it is fully charged.
- Plug directly into a wall electrical outlet for charging.
- Keep batteries at room temperature and away from heat or direct sunlight. Do not charge them at temperatures below 32°F (0°C) or above 105°F (40°C).
- Store batteries away from anything that can catch fire.
- Do not charge a device while sleeping.
- Do not charge a device near your primary exit.

STOP OPERATION OF THE DEVICE OR CHARGING THE BATTERY IF:

- They emit an unusual smell,
- Develop heat,
- Change shape/geometry,
- Behave abnormally, or
- Develop a leak or make an odd noise.

If any of the above happens and you feel in danger, call 9-1-1. If safe, move the device away from anything that can catch fire.

BATTERY DISPOSAL

- Do not put lithium-ion batteries in the trash.
- Recycling is always the best option.
- Take them to a battery recycling location or contact your community for disposal instructions.
- Do not put discarded batteries in piles.

FIRE EXTINGUISHER

- Lithium-ion batteries are considered a Class B fire, so a standard ABC or dry chemical fire extinguisher should be used.



CAL FIRE - OFFICE OF THE STATE FIRE MARSHAL INFORMATION BULLETIN 24-001



Use approved batteries

Only purchase and use devices that have a reputable testing agency mark such as UL. These show that the product has been safety tested.



Use supplied charger

Follow the manufacturer's instructions for charging and storage. Use the correct cord and power adapter made specifically for the device.



Use the wall outlet

Always plug directly into a wall electrical outlet for charging.



Make sure you can get out

Never block your primary way in or out of a room/apartment.



Store in open space

Batteries should be stored away from anything flammable (ex. pillow, bed, or couch).



No overnight charging

Do not leave devices unattended while charging or charge them overnight.



Keep away from heat

Keep batteries and devices at room temperature. Keep away from direct sunlight and any heat source such as a radiator.



Dispose of batteries safely

Do not place lithium-ion batteries in a trash or recycling bin.



Use baterías aprobadas

Sólo compre y use dispositivos que tengan una marca de agencia de pruebas acreditada, como UL. Estos muestran que el producto ha sido probado en seguridad.



Utilice el cargador suministrado

Siga las instrucciones del fabricante para la carga y el almacenamiento. Utilice el cable y el adaptador de corriente correcto fabricado específicamente para el dispositivo.



Use el tomacorriente de pared

Siempre conecte directamente a un tomacorriente de pared para cargar.



Asegúrate de poder salir

Nunca bloquee su entrada o salida principal de una habitación/apartamento.



Almacenar en espacio abierto

Las baterías deben almacenarse lejos de cualquier objeto inflamable (p. ej., almohadas, camas o sofás).



No Cargar durante la noche

No deje los dispositivos desatendidos mientras se cargan, ni los deje cargando durante la noche.



Manténgala alejada del calor

Mantenga las baterías y los dispositivos a temperatura ambiente. Mantener alejado de la luz solar directa y de cualquier fuente de calor como un radiador.



Botar las baterías de forma segura

No coloque las baterías de Iones de Litio en un contenedor de basura o de reciclaje.

NOTICE: The State of California Information Practices Act of 1977 (effective July 1, 1978) requires the University to provide the following information to individuals who are asked to supply information about themselves:

The principal purpose for requesting the information on this form is to process applications for housing. State and/ or Federal statute and/or University policy authorize maintenance of this information.

Furnishing specifically designated information requested on this form is mandatory – failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out. Information furnished on this form may be used by the University of California, Santa Cruz and will be transmitted to the State and Federal governments as required by law.

Individuals have the right to review their own records in accordance with University personnel policy and collective bargaining agreements. Information on applicable policies and agreements can be obtained from campus, Laboratory, or office of the President staff and Academic Personnel Offices.

The official responsible for maintaining the information contained on this form is: Student Housing Services, Assistant Director.

NOTICE: The California Legislature has enacted a penal code section, which requires an agreement for residential real property to contain the following notice regarding the availability of information on registered sex offenders. The University of California, Santa Cruz, is providing this notice in keeping with the spirit and intent of the new code section.

This notice is not intended as a statement or implication that any University facility is susceptible to or has experienced any problems with sex offenders. Until recently, the information maintained by law enforcement agencies was not disclosable to the public, and this notice is a method of making a change in the law widely known to the public. Please contact the Santa Cruz County Sheriff's Office at (831) 454-2311 if you have any questions regarding this database.

The California Department of Justice, sheriff's departments, police departments serving jurisdictions of 200,000 or more and many other local law enforcement authorities maintain for public access a data base of the locations of persons required to register pursuant to Section 290.46 of the Penal Code, information about specified registered sex offenders is made available to the public via an Internet web site maintained by the Department of Justice at www.meaganslaw.ca.gov. Depending on an offender's criminal history, this information will include either the address at which the offender resides or the community of residence and ZIP code in which they reside.

NOTICE: Information about Bed Bugs

Bed bug Appearance: Bed bugs have six legs. Adult bed bugs have flat bodies about 1/4 of an inch in length. Their color can vary from red and brown to copper colored. Young bed bugs are very small. Their bodies are about 1/16 of an inch in length. They have almost no color. When a bed bug feeds, its body swells, may lengthen, and becomes bright red, sometimes making it appear to be a different insect. Bed bugs do not fly. They can either crawl or be carried from place to place on objects, people, or animals. Bed bugs can be hard to find and identify because they are tiny and try to stay hidden.

Life Cycle and Reproduction: An average bed bug lives for about 10 months. Female bed bugs lay one to five eggs per day. Bed bugs grow to full adulthood in about 21 days.

Bed bugs can survive for months without feeding.

Bed bug Bites: Because bed bugs usually feed at night, most people are bitten in their sleep and do not realize they were bitten. A person's reaction to insect bites is an immune response and so varies from person to person. Sometimes the red welts caused by the bites will not be noticed until many days after a person was bitten, if at all.

Common signs and symptoms of a possible bed bug infestation:

- Small red to reddish brown fecal spots on mattresses, box springs, bed frames, mattresses, linens, upholstery, or walls.
- Molted bed bug skins, white, sticky eggs, or empty eggshells.
- Very heavily infested areas may have a characteristically sweet odor.
- Red, itchy bite marks, especially on the legs, arms, and other body parts exposed while sleeping. However, some people do not show bed bug lesions on their bodies even though bed bugs may have fed on them.

For more information, see the Internet Web sites of the United States Environmental Protection Agency and the National Pest Management Association.

In the event you discover or suspect a pest problem, immediately seek University assistance by placing a work order (ches.ucsc.edu/cruzfix).

Student Housing Services

University of California, Santa Cruz

Phone: (831) 459-2394 **Email:** housing@ucsc.edu **Website:** housing.ucsc.edu

Student Housing Services 2/24