

### TERMS AND CONDITIONS

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### CHECKLIST

- Read and understand the *Terms and Conditions* of residence
- Apply for housing at **studenthousing.ucsc.edu**

**UNDER 18 YEARS OF AGE:** Students under 18 years of age when applying for university housing must have their parent or guardian agree to the Terms and Conditions of residence during the online application process.

**HOUSING OPTIONS/PREFERENCES:** It is not possible to know whether the COVID-19 pandemic will result in changes to operations in student housing and residential life in Academic Year 2020-21. Consequently, we are not offering a housing guarantee. University does not promise or guarantee Student an assignment to any particular room or building in University Housing or any particular room/apartment in University Apartments. University may reassign or require Student to move to another room or building at University’s sole discretion, which may result in adjustments to the room rate based on the actual room accommodation. Student may be placed on a waiting list and assigned housing when it becomes available.

**LEGALLY BINDING CONTRACT:** Once a student is assigned housing the housing application becomes a **legally binding contract** that is **valid for the entire 2020-21 academic year**.

**CANCELLING HOUSING CONTRACT:** Prior to taking residence, if your plans change and you are unable to live in university housing, you must return to **studenthousing.ucsc.edu** and cancel your application/contract.

- If a **wait list application** is cancelled prior to a space being assigned, student will not be billed for any portion of the advance housing fee.

- If a **confirmed contract/reserved housing space** is cancelled, student will be billed for the advance housing fee and additional late cancellation fees may also apply (see section VIII for cancellation fee schedule).

**After taking residence, requests for housing contract cancellation must be initiated through the housing office at your residential community. Moving out or turning in keys without official approval will not release you from your contractual obligation, and you will continue to be billed accordingly.**

### Student Housing Services Campus Housing Office

104 Hahn Student Services Building  
University of California, Santa Cruz  
Santa Cruz, CA 95064

PHONE: (831) 459-2394  
FAX: (831) 459-3665  
E-MAIL: [housing@ucsc.edu](mailto:housing@ucsc.edu)  
WEB: [housing.ucsc.edu](http://housing.ucsc.edu)

ONLINE HOUSING APPLICATION:  
[studenthousing.ucsc.edu](http://studenthousing.ucsc.edu)

**Disability-Related Housing Accommodation Needs:** If you have documented disability-related housing needs you must **submit a Housing Accommodation Request form** in addition to completing the online housing application process. Visit [drc.ucsc.edu](http://drc.ucsc.edu) or contact the *Disability Resource Center (DRC)* for information about medical documentation requirements. *Disability Resource Center* e-mail: [drc@ucsc.edu](mailto:drc@ucsc.edu), Phone: (831) 459-2089, TTY: (831) 459-4806

**Release of Information (ROI):** The disclosure of information from student records is governed by the federal *Family Educational Rights and Privacy Act (FERPA) of 1974*, as amended, and is intended to protect the student’s right to privacy. Information regarding a student’s housing/dining charges cannot be discussed or released to any third party, including a parent or legal guardian, without the student’s consent. Student may authorize the *Campus Housing Office* to discuss financial information (housing and dining charges) with a third party (e.g., parent, legal guardian, etc.) by completing the Release of Information (ROI) authorization process ([studenthousing.ucsc.edu](http://studenthousing.ucsc.edu)).

This contract is an agreement between a University of California, Santa Cruz (UCSC) student, hereinafter called “Student,” and the Regents of the University of California, hereinafter called “University.” The following **terms and conditions are effective as of the date a housing space is assigned** in one of the following residence units under the jurisdiction of the University of California, Santa Cruz. This legally binding contract is valid for the entire academic year, and is non-transferable.

**College Residence Halls and Transfer Community - Room and board contract** [Cowell College, Stevenson College, Crown College, Merrill College, Porter College, Kresge College, Oakes College, Rachel Carson College, College Nine, College Ten, Transfer Community]

Residence Halls have common bathrooms and lounge areas, and a combination of shared and private bedrooms.

**College Apartments and Redwood Grove – Room contract only** [Cowell College, Stevenson College, Crown College, Merrill College, Porter College, Kresge College, Oakes College, Rachel Carson College, College Nine, College Ten, Redwood Grove Apartments]

Apartments have common living/dining rooms, kitchens, and bathrooms, and a combination of shared and private bedrooms.

**The Village – Room only contract**

**The Village** is a housing complex located in UC Santa Cruz’s Lower Quarry. Each house includes **nine single bedrooms**, three bathrooms, and one kitchenette.

**University Town Center – Room only contract**

**The University Town Center** is a housing complex at 1101 Pacific Avenue in downtown Santa Cruz. This facility has **two- and three-person studio apartments**, each with a private bathroom, and kitchenette.

**I. Eligibility**

Student must be a **regularly enrolled full-time registered undergraduate student** of the University of California, Santa Cruz. Other students may be housed by exception. However, the Student shall be obligated, whether a registered student or not, to pay University in accordance with the payment provisions of this contract for any services provided.

**II. Term of Contract**

The term of this contract is for the **entire 2020-21 academic year** (excluding winter break) commencing with the opening of the residence for the fall quarter, or subsequent quarter, and terminating at the end of the spring quarter. Due to the spread of the novel coronavirus, its threat to the health and safety of our community, and the evolving nature of this and future emergencies or health threats, the University may amend the terms of this agreement, including the schedule below, without notice to reduce spread.

**III. Period of Residence**

- A. **Schedule:** University will furnish Student with a university housing residence during the 2020-21 academic year according to the following schedule. Please note that dining service may be limited to carry-out/pick-up options only.

**FALL**

**Saturday, September 26, 2020:** Residences open, dining service begins with brunch

*(Note: Some residences may require an earlier move-in for new students, and dining service will be provided for boarding students. Continuing students may be required to move in on a later date. See [housing.ucsc.edu/move-in](https://housing.ucsc.edu/move-in) for more information.)*

**Thursday, October 1, 2020:** Instruction begins

**Friday, December 18, 2020:** Dining service ends with dinner

**Saturday, December 19, 2020:** Residences close at 12 noon

**WINTER**

**Sunday, January 3, 2021:** Residences open at 10:00 a.m., dining service begins with dinner

**Monday, January 4, 2021:** Instruction begins

**Friday, March 19, 2021:** Dining service ends with dinner

**SPRING**

**Sunday, March 28, 2021:** Residences open at 10:00 a.m., dining service begins with dinner

**Monday, March 29, 2021:** Instruction begins

**Friday, June 11, 2021:** Residences close at 12 noon, dining service ends with brunch

*(Note: Students may be asked to move out on an earlier date if all spring quarter finals are completed.)*

**Quarter Breaks**

**Winter Break Housing Closure Notice:** The period between fall and winter quarters—winter break—is not covered by the academic year housing contract. In addition to the campus dining halls and most other dining locations being closed during the winter break, the residential facilities at the ten colleges, Transfer Community, Redwood Grove, The Village, and the University Town Center will close at 12 noon on Saturday, December 19, 2020 and will reopen on Sunday, January 3, 2021 at 10:00 a.m.

Students who have a valid need to stay in residence during the weekend following fall finals (Dec. 19–20) may submit a late stay request. Requests will be limited to these specific dates and are subject to the review and approval of the student’s college/residential facility.

**Spring Break:** The period of residence between winter and spring quarters is covered by this contract. Although there is no additional fee to remain in residence, Student may be required to submit a written request to remain in residence during any portion of the break period. Please note that dining service in the dining halls is available during this time at an additional cost. See [dining.ucsc.edu](http://dining.ucsc.edu) for details.

specified herein or as otherwise agreed between the University and Student are subject to a \$100.00 per day liquidated damages charge as well as any other charges allowed by law. Any Student discovered to be in a closed residential facility without prior authorization shall be considered trespassing on University property and legal or University sanctions may be imposed.

- D. **Temporary Disruption:** The University shall have the right, at its sole and absolute discretion, to make a temporary housing assignment for the Student if the University deems such an assignment necessary or desirable. Student shall be responsible for moving or other costs associated with the temporary reassignment.
- E. **Disruption in Service:** Disruption of service, usually involving dining or custodial services are rare but may occur without notice. In the event of any long-term changes in service, the University will communicate changes in service to Student, maintain or modify appropriate levels of service and deploy mitigation measures as necessary. By accepting room assignment Student agrees this is a binding Contract, the Student agrees that they have been advised of said potential disruptions, and acknowledges that there may be changes in service resulting from such disruptions and has agreed to such. Student Housing and Dining Services reserves the right, at its discretion, to adjust services to meet the changing needs of business.

**B. Failure to Take Occupancy:**

- 1. Students who have **not occupied their assigned space** by 5:00 p.m. one day prior to the first day of academic instruction or have not made arrangements with University for late arrival **will forfeit their reserved housing space**. See section III. A. for specific dates.
- 2. If the **Student fails to take occupancy**, and does not notify the University, in writing, prior to contract start date, the **University may continue to charge the Student**. Student shall be liable for payment of room and board fees until a replacement Student, if any, can be secured by the University and assigned to the same space and/or the University has waived such liability in writing. University shall assess a \$350.00 contract cancellation fee upon termination of contract.

**C. Failure to Move:** Students who vacate their assigned room later than required under the periods of residence

**IV. Residence and Housekeeping Provisions**

**A. All Residence Units**

**1. Furniture and Alterations:**

- a. **Furniture may not be removed from any residence** room or common area without the prior written approval from the University in accordance with written University policy.
- b. Student may not construct or install a bunk bed or loft. Only bunk beds or lofts provided by the university are permitted. All bunk or lofted beds come equipped with a safety bed rail that must remain affixed to the bed frame at all times. **University staff will not remove bed rails and Student shall not alter or remove, or arrange for the alteration or removal, of bed rails.** Upon inspection, or at the end of residency, if bed rail is not in properly affixed position, the Student will be charged a re-installation fee plus any costs associated with repair or replacement of the bed rail and surrounding structure (if

- damaged), up to and including the cost of full replacement of the bed.
- c. Student shall make **no alterations, improvements, or additions to the premises** without prior written approval of the University. This includes bed heights, which cannot be altered without written approval of the University. Student is responsible for the cost of the removal by University staff of any additions or improvements and/or restoration of the premises to their original condition.
2. **Health and Safety:** Student shall not engage in any behavior or activity which endangers the health, safety, or well-being of any person. Due to the spread of the novel coronavirus, and its threat to the health and safety of our community, and the evolving nature of this and future emergencies or health threats, for the term of this agreement, Student is:
    - a. Prohibited from congregating, gathering or loitering in common spaces.
    - b. Required to wear face coverings in common areas and public spaces.
    - c. Required to adhere to social distancing protocols available at [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html).
  3. **Keys and Lockout:**
    - a. University will provide residence key(s) to each student. Student **will not duplicate any University key and will not let any University key be used by anyone else**. Student agrees to be responsible for key **replacement costs** and re-keying of the residence in accordance with University policy in the event that **any University key** becomes lost, damaged or stolen.
    - b. Students **must carry keys and ensure that their door is secured at all times**. If a student is locked out more than three (3) times in an academic year, there is a service fee of \$15.00 upon the fourth lockout and every lockout thereafter.
    - c. All **keys to University locks are to be returned at the end of tenancy**. The Student shall pay the cost of any keys not returned, as well as the costs of any subsequent lock change(s).
    - d. Altering, tampering, disabling, dismantling or overriding door closing/locking mechanisms is prohibited.
  4. **Mold:** Mold occurs naturally in the environment, and currently there are no federal or state standards for permissible levels of mold. Student is required to take reasonable steps to **control the growth of mold and mildew** by keeping the premises dry, clean, and well-ventilated, particularly when showering, bathing, or washing/drying dishes or clothes. Student is required to notify the University immediately upon notice of the existence of water leakage or overflow in or about the premises, or the presence of mold/mildew.
  5. **Notice for Entry:** Student's residence may be entered by authorized University personnel under any of the following circumstances:
    - a. In an **emergency** as determined by University without advance notice and whether or not Student is present. When Student's residence is entered, University will, within seventy-two (72) hours, inform Student of the conditions which warranted entry.
    - b. **Upon twenty-four (24) hours written notice** by University unless consent is given by Student for earlier entrance to conduct necessary or agreed upon inspections, inventory, repairs/maintenance, alterations, or improvements, or supply services required to maintain the residence.
    - c. All **maintenance requests initiated by Student imply consent** to enter the premises to perform the requested maintenance.
    - d. According to a pre-determined cleaning/maintenance **inspection schedule** presented to Student and/or posted in common areas.
    - e. **Between quarters** when, at the option of the University, units may be entered with verbal and/or written advance notice.
    - f. When **Student has abandoned or surrendered** the residence.
    - g. For **any other reason allowed by law**.
  6. **Personal Property:** University assumes no responsibility for and is not liable for any loss or damage to Student's personal property. Student is strongly advised to obtain personal property/renters insurance to insure personal property. See [housing.ucsc.edu/insurance](http://housing.ucsc.edu/insurance) for more information.
  7. **Room Assignments:**
    - a. It is not possible to know whether the COVID-19 pandemic will result in changes to operations in



student housing and residential life in Academic Year 2020-21. Consequently, we are not offering a housing guarantee. University does not promise or guarantee Student an assignment to any particular room or building in University Housing or any particular room/apartment in University Apartments. University may reassign or require Student to move to another room or building at University's sole discretion, which may result in adjustments to the room rate based on the actual room accommodation. Failure to comply with a housing assignment or reassignment is a material breach of this agreement and may result in Student being denied the opportunity to participate in any future room change, and/or termination of the housing contract.

- b. Housing offers will be made via UCSC email and Student will be required to accept the offer within twenty-four (24) hours or the housing offer is void. Student is responsible for monitoring UCSC email for time-sensitive information.
    - i. If the **Student declines or does not respond within the allotted time to the first alternate housing offer** application will remain on the waitlist.
    - ii. If the **Student declines or does not respond within the allotted time to any subsequent alternate housing offer**, the University reserves the right to terminate the waitlist application. The Student will be required to submit a new waitlist application if interested in future university housing.
  - c. University housing is a community living environment in which Students are assigned rooms, and roommate(s)/housemate(s). Although rare, students in shared rooms may not have a roommate during a portion of the contract period. In such instances, **new roommate(s) may be assigned at any time, with or without advance notification. Student agrees not to occupy** or store personal belongings in **vacant spaces and to welcome new roommate(s)/housemate(s)** when assigned.
  - d. **University maintains the right to reassign Student**, with or without Student's permission, to an on- or off-campus residential location in the event of an actual or impending natural disaster, during a conduct investigation, or the existence of another condition involving the health and/or safety and well-being of Student, which conditions would reasonably justify such relocation. Failure to comply with a reassignment is a material breach of this agreement and may result in Student being denied the opportunity to participate in any future room change, and/or termination of the housing contract.
8. **Student Liability:** Student is individually **liable for loss or damage** to the assigned residence and its furnishings; and will be held jointly and individually liable for damage to the entire residence unit or apartment, not just Student's living space, in accordance with University policy unless proof of individual responsibility is made.
  9. **Student Maintenance:**
    - a. Student agrees to comply with local and university requirements to maintain residence unit in a clean, safe, sanitary condition consistent with Centers for Disease Control and Prevention guidelines available at: [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html).
    - b. Student accepts responsibility for **promptly notifying University of all conditions that require repair**. Student shall notify the University of maintenance requests through the Housing Maintenance Service Request System, [fixit.ucsc.edu](http://fixit.ucsc.edu). University personnel will perform all necessary repairs, painting, or other alterations to residence.
    - c. Student agrees to bear the cost of the repair of any damage to or restoration of the building, equipment, or furnishings resulting from neglect or willful act of the Student, Student's guest(s), or other person(s) for whom the Student is responsible.
    - d. **Student may not perform or arrange for others to perform any repairs to damages** or any corrections of deficiencies in the premises whether during the Student's tenancy or upon the termination of tenancy. The foregoing shall not limit the Student's right to request that the University repair damage, correct deficiencies, or otherwise service the premises during the tenancy. Notwithstanding such a request, the Student shall be liable for any damages done to the premises or deficiencies created by the Student, normal wear and tear excepted.
  10. **Unauthorized Room Changes:** Student **may not move to another room** from their assigned room **without prior written approval from the University**. An

unauthorized room change may result in Student being required to return to the original assignment, denied the opportunity to participate in any future room change, and/or termination of the housing contract.

11. **University Maintenance:** University will maintain on a regular basis the following items: window coverings, carpet cleaning, painting, and upholstery cleaning. However, **unusual or excessive damage** to these items (as determined by University) will result in charges to Student.
12. **Use:** Assigned space is for **residential purposes only** and may not be used in any manner other than as a personal residence. Activities of a business or commercial nature are not permitted on University property. This includes but is not limited to listing the rented premises on websites or through other media for the purpose of providing vacation or hotel/motel-type lodging. Student shall not pursue any business in their room/apartment, or on the premises. Student may not inscribe or affix any sign, advertisement, or notice on any part of the inside or outside of the buildings or premises in connection with any business or service.
13. **Utilities:** The University agrees to provide electricity, water, and refuse disposal service. However, the University shall not be liable for failure to provide any of these services when such failure is caused by conditions beyond the control of the University.
  - a. The campus is engaged in a multi-year project to improve utility infrastructure. Efforts to upgrade, replace, or maintain equipment may result in disturbances and disruptions, including, but not limited to, planned and unplanned power outages in the residential facilities. By agreeing to these terms and conditions, Student agrees that Student has been advised of said utility infrastructure work, acknowledges that there will be disturbances and disruptions during the contract period, and that such reasonable disturbances and disruptions are not grounds for cancellation of this contract. University shall provide reasonable advance notice for any planned outages.
14. **Visitors/Guests:** Visitors and guests are any person(s) visiting a residential community other than their own, regardless of whether they are a UCSC student or not. Due to the spread of the novel coronavirus, and its

threat to the health and safety of our community, and the evolving nature of this and future emergencies or health threats, the University may amend its Visitors/Guests policy without notice to reduce spread. All living areas are considered “residents-only” communities. Additionally, residents may not visit each other’s rooms in-person, even if they live in the same residential facility. This restriction extends through the term of this agreement 2020-21 housing contract period.

- a. For Academic Year 2020-21 the University has implemented a "no-guest" policy for residential students, unless the guest is providing an essential service such as moving a resident’s belongings, performing essential maintenance work, providing medical care or assistance for those with physical disabilities.
- b. Visitors/guests when visiting a residential community, are required to abide by any applicable state or local health department orders and guidance. Student will be responsible for ensuring guests follow that guidance and failure to do so is a material breach of this agreement that may result in termination of the housing contract.
- c. Student is **responsible for accompanying their visitor(s)** while in residential facilities. Student is **responsible for the behavior of any visitor(s)** and is also **financially responsible for any damages** resulting from the presence of any visitor(s). Student agrees to inform visitors of University rules.
- d. **Any resident may request a visitor to leave** pursuant to University policy.
- e. **Persons who have had their university housing contract cancelled or have been evicted** from any university housing residence **may not stay in residence as a visitor.**
- f. No overnight visitor will be allowed to stay in residence from April 19–April 21, 2021. Limitations and/or **restrictions on guest visitation** may also be implemented **during special occasions or events.**

**B. All Residential Facilities**

1. University agrees to provide lodging, furnishings, and utilities.
2. Student agrees to leave the common areas of all

residential facilities, including kitchens, eating areas, lounges and restrooms, in a clean and orderly fashion after using said facilities. Student(s) will be held jointly and individually liable for loss or damage to said facilities and will be billed accordingly.

3. Charges for utilities and normal wear-and-tear are included in the residence rate.

C. **Apartments:** Cowell College, Stevenson College, Crown College, Merrill College, Porter College, Kresge College, Oakes College, Rachel Carson College, College Nine, College Ten, and Redwood Grove

1. **Student is responsible for the cleaning** of their individual room and is jointly responsible for cleaning of the common areas of each residence unit. Student agrees to comply with local and university requirements to maintain residence unit in a clean, safe, sanitary condition consistent with Centers for Disease Control and Prevention guidelines available at: [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html)
2. Students may be billed for **excessive utility use**.
3. University agrees to provide kitchen facilities.

D. **Residence Halls:** Cowell College, Stevenson College, Crown College, Merrill College, Porter College, Oakes College, Rachel Carson College, College Nine, College Ten, and Transfer Community

1. University agrees to provide cleaning service for the common areas of each residence hall.
2. **Student is responsible for the cleaning** of their individual room. Student agrees to comply with local and university requirements to maintain residence unit in a clean, safe, sanitary condition consistent with Centers for Disease Control and Prevention guidelines available at: [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html)
3. **Cooking and cooking equipment** with exposed heating elements (e.g. hot plates, toasters, toaster ovens, etc.) are not allowed in the residence rooms or other areas of the residences except as expressly permitted by University.

E. **The Village**

1. **Student is responsible for the cleaning** of their individual room and is jointly responsible for cleaning of the common areas of each residence unit. Student agrees to comply with local and university

requirements to maintain residence unit in a clean, safe, sanitary condition consistent with Centers for Disease Control and Prevention guidelines available at: [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html)

2. University agrees to provide kitchen facilities. The kitchenette in each residence unit is equipped for preparation of snacks and storage of cold foods and is not designed for cooking full meals. **Cooking and cooking equipment** with exposed heating elements (e.g. hot plates, toasters, toaster ovens, etc.) are not allowed in the residence rooms or other areas of the residence units.

F. **University Town Center**

1. University agrees to provide cleaning service for the **common areas** of the residence building.
2. **Student is responsible for the cleaning** of their individual room and is jointly responsible for cleaning of the common areas of each residence unit. Student agrees to comply with local and university requirements to maintain residence unit in a clean, safe, sanitary condition consistent with Centers for Disease Control and Prevention guidelines available at: [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html)
3. Students may be billed for **excessive utility use**.
4. University agrees to provide kitchen facilities.

V. **General Provisions and Policies**

In addition to the Code of Student Conduct, the following are community expectations for university housing residents and visitors/guests. Residential areas for the purpose of this contract extend one hundred (100) feet from all residential buildings.

A. **Alcohol and Other Drugs:**

1. Alcohol may not be consumed in common areas of University Housing, such as hallways, lounges, bathrooms and outdoors, regardless of age.
2. Open containers of alcohol such as cups containing alcohol, opened cans or bottles of alcohol may not be possessed in public regardless of age. Students over 21 years old may only transport alcohol in sealed containers through public areas.
3. Kegs and other “common source” containers holding alcoholic beverages are not allowed in University Housing.

4. Alcohol containers may not be displayed in windows where containers will be visible to the public.
  5. Medical cannabis cards do not provide an exception to the University prohibition of using and/or possessing cannabis on University property. Using and/or possessing recreational cannabis is also prohibited on University property. Residents are encouraged to contact college staff with questions relating to medicinal or recreational cannabis.
  6. Vape pens, hookah pens and similar devices are not allowed in University housing.
- B. **Building Exteriors:** Objects are not allowed to be attached, displayed, draped, hung, or placed outside of residential buildings and apartments. Items may not be placed on windowsills or affixed to railings or balconies.
- C. **Construction:** Construction and/or remodeling or repair of academic and residential buildings on the UC Santa Cruz campus in the vicinity of the residential facilities is scheduled during the contract period. Construction may result in disturbances and disruptions, including, but not limited to, increased noise and dust in the area surrounding the residential facilities. There may also be both planned and unplanned utility shutdowns in the residential facilities. By agreeing to these terms and conditions, Student agrees that Student has been advised of said construction, acknowledges that there will be disturbances and disruptions resulting from construction, and that such reasonable disturbances and disruptions are not grounds for cancellation of this contract.
- D. **E-mail:** In order to communicate necessary housing business, Student is **expected to check their University e-mail account on a regular basis** (email.ucsc.edu). Furthermore, Student is expected to regularly update personal contact information (address and phone numbers) and emergency contact information.
- E. **Indemnification and Attorney's Fees:** Student agrees to indemnify and hold the University harmless from any actions, claims, losses, damages, and expenses the University may sustain as a result of negligence of Student and/or Student's guest, visitor, or invitee (See [housing.ucsc.edu/insurance](https://housing.ucsc.edu/insurance) for more information). The Student agrees to pay all costs, including collection costs, court costs and fees, and attorney's fees incurred by the University in the collection of any money due under this Contract, and/or the enforcement of any of the terms and conditions of this Contract, and/or any unlawful detainer action in which the University is the prevailing party.
- F. **Limitation of Liability:**
1. If, for any reason arising out of a need to mitigate a threat to public health and safety such as, including but not limited to, a health crisis, pandemic, infection outbreak, natural disaster, substantial power outage, the University cannot deliver possession of the residence to the Student, the University shall not be liable to the Student for any loss or damage resulting from the University's delay or failure to deliver possession.
  2. The University shall not be held responsible or liable for the Student's accommodation if an assigned space is rendered uninhabitable due to circumstances beyond the reasonable control of the University, including but not limited to power outages, "Acts of Nature", e.g. flood, earthquake, and unusual weather conditions, infectious disease.
  3. Neither University, nor any of its campuses or medical centers, nor any of its employees or agents shall be liable for any claims of loss, expense, or damage to Student relating to the acquisition of or exposure to any infectious disease.
- G. **No Warranty:** University makes no warranty with respect to the safety of the premises with regard to any infectious disease.
- H. **Noise:** Residential Life seeks to foster an academically focused community. To preserve academic and community standards, noise levels must be held to a minimum at all times. In addition to maintaining reasonable community noise levels at all times, during quiet hours, as a general rule, most sounds should not be audible outside of a room or apartment. Campus quiet hours are:
1. Sunday through Thursday 10:00 p.m. to 8:00 a.m.,
  2. Friday and Saturday 12 midnight to 10:00 a.m.,
  3. Twenty-four (24) hour quiet hours are in effect beginning at 10:00 p.m. on the Thursday prior to the start of finals and for the remainder of the quarter.
- I. **Non-Discrimination:** University does not discriminate on the basis of race, color, national origin, religion, sex, gender (gender identity and gender expression), disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services.



- J. **Non-Transferable Contract:** This contract and the right of occupancy conferred are not transferable or assignable.
- K. **Parking: Parking is not included in the housing contract or residence rate.** Students possessing any motor vehicle agree to pay all applicable **parking fees** and to abide by UC Santa Cruz rules and regulations. No fuel powered vehicles (e.g. mopeds, motorized bicycles, etc.) may be parked adjacent to buildings, in bike racks adjacent to buildings, or inside buildings.
- L. **Pests:** Student is responsible for ensuring that all items brought into the residences are free of pests – including clothing, bedding, suitcases, backpacks, packing materials, furniture, and other belongings. **In the event Student discovers or suspects a pest problem, Student agrees to immediately seek University assistance by placing a work order (fixit.ucsc.edu).** Student shall not attempt to treat a problem or arrange for any third-party to perform treatment. If an infestation does occur, Student must follow the treatment protocol (including preparing the room and personal belongings) as instructed by the University. Failure to strictly comply with the prescribed treatment protocol may result in Student being liable for the costs associated with remediation.
- M. **Pets:** No pets (except fish in a 10-gallon or smaller aquarium) are allowed in the residential communities. This prohibition applies to Students and to any visitor regardless of the length of visit. Student is liable for any damage caused by pets or containers holding pets. (University Housing has procedures for requests regarding service or support animals. See section V. Q. on "Service and Support Animals" for additional information.)
- N. **Policies, Rules, and Regulations:**
1. Students are responsible for being aware of and in compliance with all **University policies, rules, and regulations**, which apply to their residential life, including dining hall policies. Per section 102.07 of the student code of conduct, any violation of these policies may result in conduct action.
  2. Regulations of the University and the college or housing facility to which Student is assigned are incorporated into this contract by reference. State and local orders, including public health orders are incorporated into this contract by reference.
  3. Students present during observable policy violations **who do not attempt to separate themselves from the policy violation(s), address the violation, or report the violation** may be held in violation of housing policy.
  4. Actions related to hate/bias directed toward an individual or personal or public property, as defined in University policies, rules, and regulations, are prohibited.
  5. Student's conduct and/or violation of the terms of this agreement while in residence may result in termination of contract, financial liability for the term, and affect future eligibility for any UC Santa Cruz residence.
- O. **Prohibited Activities:** Student may not engage in any of the following activities:
1. Use of Drones: Use of aerial devices (such as drones) is prohibited within 600 feet of residential buildings.
  2. **Aerial Objects:** Throwing/dropping or kicking anything that could cause injury or damage from or towards buildings, windows, balconies or in building interiors, patio areas, public quads, or public walkways is prohibited.
  3. Use of **amplified instruments** or **drum sets**.
  4. Use of **skateboards, rollerblades, scooters** and other **personal skate devices**.
  5. Health and Safety: Student shall not engage in any behavior or activity which endangers the health, safety, or well-being of any person. Due to the spread of the novel coronavirus, and its threat to the health and safety of our community, and the evolving nature of this and future emergencies or health threats, for the term of this agreement, Student is:
    - a. Prohibited from congregating, gathering or loitering in common spaces.
    - b. Required to wear face coverings in common areas and public spaces.
    - c. Required to adhere to social distancing protocols available at [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html).
  6. Tampering with fire equipment: Tampering with (attempting to disable, dismantle, shut off, reset, or remove) any safety equipment, including smoke detectors, fire hoses, extinguishers, sprinkler system equipment, and/or alarm pull stations, is strictly prohibited. This includes covering a smoke detector. Touching or hanging anything from a sprinkler pipe or sprinkler head is prohibited.
  7. Students engaging in prohibited conduct while in residence may result in disciplinary action,

termination of contract, financial liability for the term, and/or affect future eligibility for any UC Santa Cruz residence.

P. **Prohibited Items:** In addition to items prohibited on all University property under the Code of Student Conduct, the following items are prohibited in University housing and residential areas:

1. **Firearms, ammunition for firearms, and other weapons.**
2. Knives or other sharp objects longer than 2.5 inches not designed for cooking. This includes swords and other weapons.
3. **Fire hazardous items** such as, but not limited to: candles, lanterns, incense or incense-like materials, hookahs, smoking devices, halogen lamps, lava lamps, **BBQ grills**, charcoal, lighter fluid, propane, butane, gasoline, torches and thermal heating packs.
4. Cooking equipment with exposed heating elements (e.g. hot plates, toasters, toaster ovens, etc.) in residence rooms or other areas not intended for cooking.
5. Possession, charging, or storage of self-balancing, battery-powered boards known as **hoverboards**, sometimes referred to as electronic skateboards or scooters, and other similar equipment.
6. Air conditioning units (window/portable) and space heaters.

Q. **Service and Support Animals:** Service and support animals **may not reside in University Housing without prior registration and approval.** Students who receive approval to have a service or support animal in residence are responsible for the behavior of the animal at all times and all provisions of the *Guidelines and Agreement: Service and Support Animal in University Housing*. To request approval for a Service or Support animal a Student must:

1. Submit appropriate documentation and receive approval from the Disability Resource Center
2. Attend a service and/or support animal orientation meeting with University housing staff prior to the student moving into housing or acquiring the animal, and agree to the *Guidelines and Agreement: Service and Support Animal in University Housing*.

R. **Severability:** If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, the remainder of this Agreement

shall be enforced to the maximum extent permitted by law.

S. **Smoke-free & Tobacco-free Environment:** In accordance with University policy, **smoking, vaping, the use of e-cigarettes, hookah pens and vape pens, the use of smokeless tobacco products, and the use of unregulated nicotine products is prohibited in all UC Santa Cruz facilities**, on all University grounds, and on all University-owned and leased properties regardless of location. This policy applies to all indoor and outdoor areas, and is also applicable to all vehicles when on University property and to University-controlled vehicles wherever in use.

T. **Student Rights and Responsibilities:**

1. **Student agrees to comply with all University policies, procedures, and regulations** regarding student conduct **and all applicable federal, state, and local laws, which are incorporated herein by reference.** Students are responsible for knowing all such University policies, procedures, and regulations as set forth in official University publications including the Policies and Regulations Handbook, Student Life and Housing Guides, and residential handbooks. The University reserves the right to make other rules and regulations as in its judgment may be necessary for the safety, care, and cleanliness of the premises and for the preservation of order. **The student agrees to abide by all additional rules and regulations** that are adopted. **Violations of these rules and regulations may become the basis for disciplinary action** against the Student under the Code of Student Conduct section 102.07, which may include termination of this contract and initiation of eviction proceedings. Contract termination due to student conduct violations does not relieve the resident of payment obligations for the remainder of the contract term and may affect future eligibility for all UC Santa Cruz housing.
2. Student agrees to respect the rights, privileges, and property of other members of the University community and visitors to the campus.
3. The following acts subject the Student to University disciplinary procedures, including possible termination of their university housing contract: violation of federal, state, or local laws and ordinances, University policies and regulations outlined in the Student Policies and Regulations Handbook, Housing and Residential Life policies and regulations, or community living expectations.

## VI. UC Santa Cruz Dining

Please note that dining service may be limited to carry-out/pick-up options only. Due to the spread of the novel coronavirus, its threat to the health and safety of our community, and the evolving nature of this and future emergencies or health threats, the University may amend the schedule below without notice to reduce spread.

A. **Students assigned to college residence halls or the Transfer Community** are required to contract for one of the following meal plans:

1. **7-Day Plan:** Provides Student with **unlimited access** to the available dining halls **seven days per week**. Meals are for Student, with four (4) guest meals each quarter. Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.
2. **5-Day Plan:** Provides Student with **unlimited access** to the available dining halls **Monday through Friday**. Meals are for Student, with four (4) guest meals each quarter. Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.

B. **Meal Plan Policies**

1. **First and Last Meals:**
  - a. **Fall Quarter:** Brunch will be the first meal served on the day residences open fall quarter. Some residences may require an earlier move-in for fall quarter, and dining service will be available. For the **Thanksgiving break**, lunch will be the last meal served on the Wednesday prior to the holiday, and dinner will be the first meal served on the Sunday following the holiday. Dinner will be the last meal served on the final day of exams for fall quarter.
  - b. **Winter Quarter:** Dinner will be the first meal served on the day residences open for winter quarter. Dinner will be the last meal served on the final day of exams for winter quarter.
  - c. **Spring Quarter:** Dinner will be the first meal served on the day residences open spring quarter. Brunch will be the last meal served on the final day of this residence contract.
2. **Dining Locations:** Students may access their meals at any open dining hall on campus. University reserves the right to open or close each dining facility as demand may warrant. Alternate dining schedules will be used for all holiday periods.

3. **Student ID:** Students must show proper UCSC identification at every meal. Student identification and privileges are non-transferable. Access is by card swipe only. Lost cards must be reported immediately.

**Dietary Needs:** UC Santa Cruz is committed to access and inclusion in its campus programs and services. Dining Services works in close partnership with students and the Disability Resource Center (DRC) to ensure equal access to UC Santa Cruz Dining facilities. Students with medical and/or disability-related concerns regarding food and dining access are encouraged to meet with a dining hall manager. Dining hall managers are knowledgeable about the food options available and can recommend which foods will work with specific diets.

Students whose food access needs are not met by dining hall managers are encouraged to meet with Dining's Food Safety and Nutrition Specialist. The Food Safety and Nutrition Specialist works with students to discuss their specific needs and determine how to best address the concerns. Accommodations to dining services may require collaboration between the student, dining staff, and the Disability Resource Center, and documentation from a qualified professional to be considered.

4. **Misuse:** Misuse of Student's dining plan or ID card may result in the card being confiscated, and a forfeiture of the dining plan with no refund. Student may also be subject to disciplinary action.
5. **Guests:** Students may utilize Flexi Dollars or the guest meals provided with the 5- or 7-Day Plan for guests.
6. **Flexi Dollars:** Flexi Dollars add greater flexibility and convenience, and are **included in all meal plans**. Flexi Dollars are "**food dollars**" that are **credited to a Student's meal card** and can be spent like cash at campus dining halls, other campus dining outlets, and at select participating off-campus vendors.
  - a. **Unused Flexi Dollars automatically carry over from quarter to quarter** and academic year to academic year. Any remaining Flexi Dollars shall be forfeited and become the property of University after two years of inactivity on your Flexi Dollar account.
  - b. Unused Flexi Dollars of \$10.00 or more are refundable at the end of the contract period. Student may submit an online request

([studenthousing.ucsc.edu](http://studenthousing.ucsc.edu)) only during the refund period (June 1–30). No refunds will be made on Flexi Dollar balances of less than \$10.00.

**UCSC Online Grocery Store:** Students may use Flexi Dollars to purchase food supplies through the grocery program. For more information, visit [dining.ucsc.edu/grocery](http://dining.ucsc.edu/grocery)

7. **Meal Plan Changes:** Student will be bound by the meal plan requirements of the facility to which they are assigned. Student may **increase their meal plan** at any time within a quarter. However, Student may **decrease their meal plan** by filing an online ([studenthousing.ucsc.edu](http://studenthousing.ucsc.edu)) amendment only during the filing periods noted in the Housing Calendar at [housing.ucsc.edu/calendar](http://housing.ucsc.edu/calendar).

## VII. Termination and Modification of Contract

- A. **Cancellation or Termination by University:** This contract and all rights of occupancy hereby conferred may be terminated by University under the following circumstances:
  1. Given written **three (3) days notice** if Student fails to comply with any term or condition of this contract.
  2. Given written **three (3) days notice** if Student fails to make the required payments when due or to maintain regular student status in a degree seeking program. (Continued delinquency in payment may result in lapse of Student status.)
  3. Termination of contract by University may result in denial of housing at all UC Santa Cruz housing facilities, on or off campus.
  4. University may terminate this Contract and all attendant rights of occupancy upon 30 days' notice to Student.
  5. University may terminate this Agreement without fault of the Student when the University reasonably determines that termination is necessary for safe operation of its housing program, including but not limited to the need to take preventative or mitigatory action regarding emergencies, natural disasters, disruptions by third party agencies, and/or the spread of infectious disease.
- B. **Request for Cancellation or Termination by Student:** Requests for cancellation of this contract may be granted under the conditions listed below:

1. Student **graduates**.
  2. Student is **academically barred, withdraws**, or takes a formal **leave of absence** from University.
  3. Student is registered and engaged in a **program of study**, which necessitates residence **outside of Santa Cruz County**.
  4. Student receives **University permission** due to a verified hardship resulting from a **significant financial, medical, or personal situation**.
- C. **Approval of Cancellation or Termination:** University must approve in writing all requests for housing cancellations with an official termination date before Student may be considered released from this contract. **Moving out or turning in keys without official approval does not constitute termination of this contract.**
  - D. **Cancellation Fee:** A **\$350.00 cancellation fee** is ordinarily charged to Student if University approves a cancellation request or if University initiates cancellation due to Student failure to comply with any term or condition of this contract.
  - E. **Housing Guarantee:** If University approves a cancellation request, any existing housing guarantee will ordinarily be voided.
  - F. **Contract Modification:** This contract may be modified only upon mutual agreement of Student and University, except as otherwise allowed in these terms and conditions. Any agreed upon modification(s) shall be recorded as amendment(s) to the contract by the *Campus Housing Office*.
  - G. **Vacating Residence:**
    1. Upon termination of the contract, Student agrees to **surrender the premises to the University by 12 noon on the termination date**.
    2. Student shall be individually liable for the **removal of all property of the Student**. Any Student property left in the residence after termination date will be deemed abandoned, and the University may take possession of and dispose of such property in any manner it deems appropriate in accordance with University regulations and applicable law, without any liability to the University whatsoever.
    3. Student understands and agrees that the **Student remains responsible** for the premises, fixtures, furniture, and for paying **the full residence rate until all keys are returned to the University and notice is given that the residence has been vacated**.



4. **Move-out:** Upon termination of the contract **University will conduct an inspection of the premises** and will assess damage and cleanliness based on examination of the room/apartment at the time of the inspection. **Student may choose to be present** during the inspection or select an express check-out. If Student selects an express check-out it is understood Student agrees to waive any right to be present at the check-out inspection and Student agrees to be held financially liable for necessary cleaning, the repair of any damaged item, and/or the replacement cost of any item lost, missing or damaged beyond repair. Student understands that by selecting an express check-out any right to contest/appeal cleaning, damage, or replacement charges is waived. It is recommended that Student follow the standard check-out process if concerned about damage responsibilities.

H. **Waivers:** Any waiver or non-enforcement by University of any term or condition of this agreement shall not constitute a waiver of any subsequent breach of the same or any other term or condition of this agreement. Acceptance by University of any rental payment after Student's breach of any provision of this contract agreement shall not be deemed a waiver of such provision or any prior or subsequent breach of any provision, other than Student's failure to make timely payment of the housing payment so accepted, whether or not University knew of the prior breach at the time such payment was accepted.

I. **Housing Appeals Process:** In the event that a request for Housing Contract cancellation/modification is denied at Student's assigned University residence, Student may request a review by the Housing Appeal Board. Housing appeal requests must be initiated at the college/facility housing office where the Student resides.

## VIII. Payment and Refunds

### A. Advance Housing Fee

1. A \$150.00 advance housing fee is required in order to apply for University housing. If Student accepts occupancy, the advance housing fee, when paid, will be applied to the Student's first quarter room and board charges.
  - a. **New students** pay the advance housing fee at the time they complete the online process to accept the offer of admission to UC Santa Cruz.
  - b. **Continuing students** may submit an online

application with a deferment of the advance housing fee.

2. **Reserved Housing Space:** If Student elects **not to take occupancy** and instead cancels a reserved housing space, University, according to the schedule and circumstances set forth below, shall **retain all of the advance housing fee and assess any applicable late cancellation fees**. Student agrees that the actual damages for Student's decision not to or failure to take occupancy are extremely difficult or impractical to determine, and that the amount withheld constitutes liquidated damages.

- a. **Notification of Cancellation:** Student must log-in to [studenthousing.ucsc.edu](http://studenthousing.ucsc.edu) and cancel application/contract for Student's reserved housing.
- b. If cancellation is completed **on or before July 1, 2020**, Student will be billed for the **\$150.00** advance housing fee.
- c. If cancellation is completed **between July 2 and August 1, 2020**, Student will be billed for the **\$150.00** advance housing fee and a **\$100.00** late cancellation fee.
- d. If cancellation is completed **after August 1, 2020**, Student will be billed for the **\$150.00** advance housing fee and a **\$200.00** late cancellation fee.
- e. Students with **deferments will be billed** for the advance housing and any additional late cancellation fee as noted above.
- f. Students who cancel a reserved housing space for winter and/or spring quarter will be charged for the **\$150.00** advance housing fee and a **\$200.00** late cancellation fee.
- g. **Housing Guarantee:** If Student elects not to take occupancy and instead **cancels a reserved housing space**, any existing **housing guarantee will ordinarily be voided**.

3. **Waiting List:** If a Student is **no longer interested in remaining on a waiting list** for university housing, it is the **responsibility of the Student to cancel the wait list application prior to being assigned a space**.

- a. **Notification of Cancellation:** Student must return to [studenthousing.ucsc.edu](http://studenthousing.ucsc.edu) to cancel a wait list application.
- b. **If the \$150.00 advance housing fee has been paid**, a full refund will be given if cancellation

is completed prior to University assigning a housing space.

- c. **If the \$150.00 advance housing fee has been deferred**, deferment will be cancelled with no charge if cancellation is completed prior to University assigning a housing space.
- d. **Housing Guarantee:** If Student elects to **cancel a wait list application**, any existing **housing guarantee will ordinarily be voided**.

## B. Residence Rate

1. **Proration:** The residence rate is charged in advance of each academic quarter.
  - a. If Student takes **occupancy** after the date Student was scheduled to commence occupancy, **no residence rate adjustment** shall be made.
  - b. A rate adjustment shall be made if Student takes occupancy after the start of the quarter, as long as Student was **scheduled to commence occupancy on the later date** or such late occupancy and residence rate adjustment has been approved in writing by University.
  - c. If Student obtains University approval of a request for cancellation, Student's residence rate shall be prorated based on length of residence. Minimum fee shall be equal to the advance housing fee. Student may also be charged the standard contract cancellation fee. Student will also be liable for any other costs incurred by the University as a result of cancellation, unless and to the extent that a replacement Student is assigned to the same space and/or the University has waived such liability in writing.
  - d. **No rate adjustment** shall be made for termination occurring **during the final two weeks of any quarter**.
  - e. If **University initiates a termination** of this contract, Student's residence rate shall be prorated based on length of residence. Student may also be charged the standard contract cancellation fee.
2. **Abandonment:** A portion of the residence rate may be refundable if the contract is terminated for causes pursuant to Paragraph VII. In the event Student abandons the residence, **Student shall be liable for the full residence rate** for the balance of the academic year, as well as any other costs incurred

by University as a result of such abandonment, unless and to the extent that a replacement Student is assigned to the same space and/or University has waived such liability in writing.

3. **Payment of Housing Charges:** The residence rate is due and payable according to the attached schedule. **A breach of this contract by Student, including but not limited to delinquency in payment, may result in any or all of the following actions: suspension of contracted meals, a hold on enrollment and/or financial aid, and termination of the right of occupancy.**
  - a. **UCSC accepts credit card, e-Check via Student Portal (my.ucsc.edu), cash, check, Western Union, or Moneygram.**
  - b. Cashier's checks, personal checks, or money orders are **payable to "UC Regents"**, and can be mailed or submitted in person **at the Cashier's Office**, University of California, Santa Cruz, 1156 High Street, Santa Cruz, CA 95064. **Do not send cash.**
  - c. **Late fees are assessed if full payment is not posted to Student's account by the established due date. Each housing late fee is \$25.00.** Late or incomplete payments may also result in a hold on enrollment.
  - d. **Returned Checks:** After two instances of personal checks being refused payment by Student's bank, Student may be required to make future housing payments in secured funds (cash, cashier's check, or money order).
4. A variety of educational enrichment opportunities and co-curricular programming are included in the residence rate.
5. **Residence Hall Discount:** A continuing UCSC student (year of entry must be 2019-20 or before) **who submits a Fall 2020 housing application during the 2020-21 Priority Housing Application Period** (April 13-20, 2020) and **selects (or is assigned) a college residence hall room** assignment for 2020-21 will automatically be eligible for a Residence Hall discount. See **Residence Hall Discount Addendum** for details and conditions.

## Billing and Payment

### Payment Plan Options

Each student has a university billing account with UC Santa Cruz and a billing statement is generated each month there are charges due on your account. You can view your billing statement and account activity online through the Student Portal ([my.ucsc.edu](http://my.ucsc.edu)). If your parent/guardian will be paying your housing charges, you can grant them access to your billing statements and give them the ability to make payments on your behalf.

The Campus Housing Office offers **two types of billing options for your housing charges**. Both billing options require you to make payments within each quarter's payment deadlines. You have the option of paying your housing fees in **one payment each quarter**, or having your quarterly housing charges divided into **monthly installments**. Unless a payment plan is requested, housing charges are billed and full payment is due in one payment on the first due date of each quarter.

### Payment Plan Application Process

To apply for a **monthly payment plan** simply check the **"Monthly"** billing option on your housing application. If you prefer to pay your fees in one quarterly sum, check the **"Quarterly"** billing option.

Students who receive financial aid awards in excess of two monthly housing charges will automatically be billed quarterly. A personalized payment plan can be requested for the remaining balance due.

Students who would like to request a **personalized payment plan**, tailored to meet your individual needs—delays in financial aid disbursement, your employment pay schedule, etc.—should contact the *Campus Housing Office* **before the first payment deadline of each quarter** to make payment arrangements.

### Late Fees

It is your responsibility to keep the *Campus Housing Office* informed of any payment delays—no matter what the source of funds (financial aid, outside scholarship, personal funds, etc.). A deferment of the due date, without a late fee, may be approved if you contact us prior to the payment deadline.

**Late fees are assessed if payment is not posted to your account by the established due date** of each quarter (each month if signed up for a payment plan). **Each housing late fee is \$25.00**. The due date is not a postmark deadline, so please allow sufficient time for mailing.

### Financial Aid Recipients

**If you receive financial aid, most aid award(s) will credit directly to your university billing account once you have met all the conditions for aid disbursement.** Financial aid awards credited to your account will be applied to tuition and registration fees first, and any remaining awards are then applied to your university housing and dining charges. Contact the Financial Aid and Scholarship Office at **(831)459-2963** with any questions regarding conditions for aid disbursement.

## Payment Due Dates\*

### 1) Quarterly Billing Option

Fall Quarter: September 24, 2020

Winter Quarter: December 16, 2020

Spring Quarter: March 23, 2021

### 2) Monthly Billing Option

Fall Quarter: September 24, October 19, November 10

Winter Quarter: December 16, January 21, February 11

Spring Quarter: March 23, April 21, May 19

\* Due dates subject to change. For updates, visit: [housing.ucsc.edu](http://housing.ucsc.edu)

## Housing and Dining Calendar

<b>July 1 through September 22, 2020</b>	Filing period for meal plan changes effective fall quarter. Submit change at <b>studenthousing.ucsc.edu</b> .
<b>September 24, 2020*</b>	Due date for fall quarter housing payment/payment plan.
<b>September 26, 2020</b>	Residences open. First meal served is brunch. Some residences may require an earlier move-in. See move-in schedule at <b>housing.ucsc.edu/move-in</b>
<b>October 1, 2020</b>	Instruction begins for fall quarter.
<b>November 1-10, 2020</b>	Filing period for meal plan changes effective winter quarter (January 3, 2021). Submit change at <b>studenthousing.ucsc.edu</b>
<b>November 25, 2020</b>	Thanksgiving holiday begins. Last meal served is lunch. Residences remain open.
<b>November 29, 2020</b>	Dining service resumes. First meal served is dinner.
<b>December 14, 2020</b>	Finals begin.
<b>December 16, 2020*</b>	Due date for winter quarter housing payment/payment plan.
<b>December 18, 2020</b>	Finals and fall quarter end. Last meal served is dinner.
<b>December 19, 2020</b>	Residences close at 12 noon.
<b>January 3, 2021</b>	Residences reopen at 10:00 a.m. First meal served is dinner.
<b>January 4, 2021</b>	Instruction begins for winter quarter.
<b>February 1-10, 2021</b>	Filing period for meal plan changes effective spring quarter (March 28, 2021). Submit change at <b>studenthousing.ucsc.edu</b>
<b>March 15, 2021</b>	Finals begin.
<b>March 19, 2021</b>	Finals and winter quarter end. Last meal served is dinner.
<b>March 20-27, 2021</b>	Spring Break: Residences remain open. Dining hall access is available at an additional cost.
<b>March 23, 2021*</b>	Due date for spring quarter housing payment/payment plan.
<b>March 28, 2021</b>	Residences open at 10:00 a.m. for new students. First meal served is dinner.
<b>March 29, 2021</b>	Instruction begins for spring quarter.
<b>April 12-19, 2021</b>	Priority Housing Application Period for continuing students for 2021-22 housing.
<b>June 7, 2021</b>	Finals begin.
<b>June 10, 2021</b>	Finals and spring quarter end.
<b>June 11, 2021</b>	Residences close at 12 noon. Last meal served is brunch.

As noted in agreement, schedule and dining/meal plan subject to change without notice

\* Due dates subject to change. For updates, visit: **housing.ucsc.edu**



## Room and Meal Plan Rates

Residence Halls	Per Month	Per Quarter	Per Year
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### Room with 7-day meal plan

SINGLE	\$2,119	\$6,357	\$19,071
DOUBLE	\$1,868	\$5,604	\$16,812

### Room with 5-day meal plan

SINGLE	\$2,043	\$6,129	\$18,387
DOUBLE	\$1,792	\$5,376	\$16,128

**Students living in residence halls must have a 7-day or 5-day meal plan.**

Apartments	Per Month	Per Quarter	Per Year
SINGLE	\$1,681	\$5,043	\$15,129
DOUBLE	\$1,417	\$4,251	\$12,753

### University Town Center

	Per Month	Per Quarter	Per Year
DOUBLE	\$1,331	\$3,993	\$11,979

## Residence Hall Meal Plans

**Students living in residence halls must have a 7-day or 5-day meal plan.**

7-day meal plan      Access to dining halls  
Monday through Sunday

5-day meal plan      Access to dining halls  
Monday through Friday

### Flexi Dollars

\$150 Flexi Dollars per year required with each meal plan. Flexi Dollars will be added to the rates.

### Dining Plans for Students Living in Apartments or Off-Campus

UCSC Dining offers optional dining plans that provide value, convenience, and flexibility. Students assigned to campus apartments, or other housing that does not include a meal plan in the housing contract, will receive more information about optional dining plans once housing assignments have been made.



NOTICE: The State of California Information Practices Act of 1977 (effective July 1, 1978) requires the University to provide the following information to individuals who are asked to supply information about themselves:

The principal purpose for requesting the information on this form is to process applications for housing. State and/or Federal statute and/or University policy authorize maintenance of this information.

Furnishing specifically designated information requested on this form is mandatory — failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out. Information furnished

on this form may be used by the University of California, Santa Cruz and will be transmitted to the State and Federal governments as required by law.

Individuals have the right to review their own records in accordance with University personnel policy and collective bargaining agreements. Information on applicable policies and agreements can be obtained from campus, Laboratory, or office of the President staff and Academic Personnel Offices.

The official responsible for maintaining the information contained on this form is: Student Housing Services, Assistant Director.

NOTICE: The California Legislature has enacted a penal code section, which requires an agreement for residential real property to contain the following notice regarding the availability of information on registered sex offenders. The University of California, Santa Cruz, is providing this notice in keeping with the spirit and intent of the new code section.

This notice is not intended as a statement or implication that any University facility is susceptible to or has experienced any problems with sex offenders. Until recently, the information maintained by law enforcement agencies was not disclosable to the public, and this notice is a method of making a change in the law widely known to the public. Please contact the Santa Cruz County Sheriff's Office at (831) 454-2311 if you have any questions regarding this database.

The California Department of Justice, sheriff's departments, police departments serving jurisdictions of 200,000 or more and many other local law enforcement authorities maintain for public access a data base of the locations of persons required to register pursuant to Section 290.46 of the Penal Code, information about specified registered sex offenders is made available to the public via an Internet web site maintained by the Department of Justice at [www.meaganslaw.ca.gov](http://www.meaganslaw.ca.gov). Depending on an offender's criminal history, this information will include either the address at which the offender resides or the community of residence and ZIP code in which they reside.

#### NOTICE: Information about Bed Bugs

**Bed bug Appearance:** Bed bugs have six legs. Adult bed bugs have flat bodies about 1/4 of an inch in length. Their color can vary from red and brown to copper colored. Young bed bugs are very small. Their bodies are about 1/16 of an inch in length. They have almost no color. When a bed bug feeds, its body swells, may lengthen, and becomes bright red, sometimes making it appear to be a different insect. Bed bugs do not fly. They can either crawl or be carried from place to place on objects, people, or animals. Bed bugs can be hard to find and identify because they are tiny and try to stay hidden.

**Life Cycle and Reproduction:** An average bed bug lives for about 10 months. Female bed bugs lay one to five eggs per day. Bed bugs grow to full adulthood in about 21 days.

Bed bugs can survive for months without feeding.

**Bed bug Bites:** Because bed bugs usually feed at night, most people are bitten in their sleep and do not realize they were bitten. A person's reaction to insect bites is an immune response and so varies from person to person. Sometimes the red welts caused by the bites will not be noticed until many days after a person was bitten, if at all.

Common signs and symptoms of a possible bed bug infestation:

- Small red to reddish brown fecal spots on mattresses, box springs, bed frames, mattresses, linens, upholstery, or walls.
- Molted bed bug skins, white, sticky eggs, or empty eggshells.
- Very heavily infested areas may have a characteristically sweet odor.
- Red, itchy bite marks, especially on the legs, arms, and other body parts exposed while sleeping. However, some people do not show bed bug lesions on their bodies even though bed bugs may have fed on them.

For more information, see the Internet Web sites of the United States Environmental Protection Agency and the National Pest Management Association.

In the event you discover or suspect a pest problem, immediately seek University assistance by placing a work order ([fixit.ucsc.edu](http://fixit.ucsc.edu)).

## Student Housing Services Campus Housing Office

104 Hahn Student Services Building  
University of California, Santa Cruz  
Santa Cruz, CA 95064

PHONE: (831) 459-2394 E-MAIL: [housing@ucsc.edu](mailto:housing@ucsc.edu)  
FAX: (831) 459-3665 WEB: [housing.ucsc.edu](http://housing.ucsc.edu)

To obtain this publication in an alternate format please call (831) 459-2394 or e-mail [housing@ucsc.edu](mailto:housing@ucsc.edu)

An **Early Arrival Program** allows eligible students to move into their fall housing assignment before the scheduled move-in date for their college or residential facility.

**To be eligible a student must meet one or more of the following criteria:**

- Student's on-campus employer requires them to start working prior to the start of the fall quarter.
- Student is participating in a training or orientation program with a UCSC program, department, or college, prior to the start of the fall quarter.
- Student is a university housing resident for the duration of the summer.
- Student's move-in date is scheduled to occur during a religious holiday. Student may request an early move-in by contacting the Housing Coordinator at their college or residential facility. There is no additional charge to move in early for religious reasons.

**Eligible students** (based on the above criteria) interested in arranging for an early fall move-in must contact their UCSC employer or program. The employer or program must coordinate with the Early Arrival Program ([earlyarrivalprogram@ucsc.edu](mailto:earlyarrivalprogram@ucsc.edu)) in order to participate.

### Early Arrival Rates:

	<b>DATES</b>	<b>RATE (per student)*</b>
<b>One-day Program</b>	Wednesday, September 23, 2020	\$56.00
<b>Three-day Program</b>	Monday, September 21, 2020	\$168.00
<b>Six-day Program</b>	Friday, September 18, 2020	\$336.00

Move in Times: 10:00 a.m.–Noon and 1:00 p.m.–4:00 p.m.

\*Rate includes \$30.50 in Flexi Dollars per day. Flexi Dollars work just like cash and can be used to purchase meals.

Early arrival for purposes of sequester (7- or 14-day) may be required. If so required, sequester constitutes a material term of the agreement. Failure to comply with sequester constitutes a material breach of the agreement that may result in termination of the agreement.

The residential facilities at the ten colleges, Redwood Grove, Transfer Community, The Village, and University Town Center close at the end of fall and spring quarters. In addition, the dining halls and most other dining locations also close.

Students who have a valid need to remain in residence the weekend following fall and/or spring finals may request a late checkout. All requests are **subject to review** (including, but not limited to a **review of your conduct, financial, and registration status**), and approval is at the discretion of your college/residential facility.

This agreement is an amendment to the 2020-21 university housing contract. Unless specifically amended below, all Terms and Conditions of residence are incorporated in this agreement.

### **I. Eligibility**

- A. Fall Quarter: Student must be in residence through the end of fall quarter to request to remain in residence after the scheduled contract end date.
- B. Spring Quarter: Student must be in residence through the end of spring quarter to request to remain in residence after the scheduled contract end date.
- C. All requests are subject to a review of Student's eligibility (including, but not limited to a review of Student's conduct, financial, and registration status) and a determination of Student's ability to successfully reside in a very independent living environment with limited staffing and support services.
- D. In the event Student ceases to meet these eligibility requirements, Student's right to remain on the premises ceases and Student may remain only upon the prior written approval of the Student's college/residential facility.
- E. Approval is at the discretion of the Student's college/residential facility.

### **II. Term, Billing, and Payments**

- A. Fall Quarter: Student may request to remain in residence from 12 noon on Saturday, December 19 through 8:00 AM on Monday, December 21, 2020.
- B. Spring Quarter: Student may request to remain in residence from 12 noon on Friday, June 11 through 4:00PM on Tuesday, June 15, 2021. Only students with a confirmed Transitional Housing contract are eligible to stay until Tuesday, June 15.
- C. There is no fee if Student is approved to remain in residence during this time.

- D. If Student is approved for a late checkout and fails to vacate by the approved date/time, Student will be assessed a \$100.00 unauthorized stay over fee and will be immediately escorted off the premises.

### **III. Unauthorized Stay Overs**

- A. Any student discovered in a closed residential facility without prior authorization will be assessed a \$100.00 unauthorized stay over fee and will be immediately escorted off the premises.
- B. Violation of this policy may result in student conduct action, denial of future housing in any university housing facility, and assessment of an unauthorized stay over fee.

### **IV. Residence and Housekeeping Provisions**

- A. There will be no food service available through the campus dining halls. Residence Hall residents will not have kitchen access and will be expected to provide their own food within the existing restrictions on cooking in rooms.

### **V. General Provisions**

- A. A 24-hour quiet atmosphere will be observed during the contract period. All noise complaints will be investigated for validity. Violation of the noise policy or disturbance of conferences or other residents may lead to loss of housing.