



The Village Handbook

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A Little History

What is unique about UC Santa Cruz? Founded in 1965, UCSC has recently celebrated its 40th anniversary. What follows is a retrospective look at the vision and early history of this unique campus of the University of California, a singular experiment in public higher education in the United States.

The campus was founded as part of the University of California's response to the post World War II baby boom which stimulated an enormous projected increase in college-age students in the 1960s and 1970s. UCSC was one of three new campuses founded in this period. (The other two were UC Irvine and UC Santa Barbara.) Then State Assemblyman Glenn Coolidge and influential Santa Cruz politicians and businesspeople worked hard to convince the Regents to build a campus on the Cowell Ranch site, which had been a limestone quarrying business and a cattle ranch. The Cowell Foundation sold 2,000 acres to the Regents for \$2 million and donated approximately \$920,000 to establish Cowell College, the first of UCSC's colleges.

While many individuals helped orchestrate the new campus, UCSC was truly the brainchild of two men: Dean E. McHenry, who was appointed founding chancellor in 1961 and had been a political science professor at UCLA; and President of the University, Clark Kerr. Kerr's experience teaching at the small liberal arts colleges of Swarthmore and Antioch and McHenry's years at UCLA coalesced at UCSC in a vision for an institution which would have the intimacy of a small liberal arts college with its focus on undergraduate education, and the resources of a large public university.

McHenry and Kerr were also influenced by the British universities of Cambridge and Oxford, in which academic and residential lives were unified. The Santa Cruz version of the residential university comprised a cluster of separate colleges, each with a specific focus and architectural design. Even as campus enrollments grew (original projections were for 27,000 students) and colleges were added, the small scale of each college was meant to eliminate the kind of impersonal and overcrowded atmosphere complained of by students at large campuses such as UC Berkeley.

The founders of UCSC were quick to recognize the stunning landscape of the former Cowell ranch. Consulting landscape architect Thomas Church believed the redwoods were not simply "trees to enhance, screen, and

shelter buildings," but "great vertical elements of the topography against which to compose the architecture." Indeed the trees formed a canvas upon which to paint a campus. Colleges and other campus buildings were placed in what is called an ecotone-the boundary between the forest and the grasslands. Ansel Adams, one of the great landscape photographers of the 20th century, became the campus's first photographer.

-Exert from the Fall 2001

Exhibit: <http://library.ucsc.edu/exhibits/McHenry.htm>

UCSC Principles of Community

The University of California, Santa Cruz is committed to promoting and protecting an environment that values and supports every person in an atmosphere of civility, honesty, cooperation, professionalism and fairness. UCSC expects that every campus member will practice these Principles of Community.

We strive to be:

Diverse: We embrace diversity in all its forms and we strive for an inclusive community that fosters an open, enlightened and productive environment.

Open: We believe free exchange of ideas requires mutual respect and consideration for our differences.

Purposeful: We are a participatory community united by shared commitments to: service to society; preservation and advancement of knowledge; and innovative teaching and learning.

Caring: We promote mutual respect, trust and support to foster bonds that strengthen the community.

Just: We are committed to due process, respect for individual dignity and equitable access to resources, recognition and rewards.

Disciplined: We seek to advance common goals through reasonable and realistic practices, procedures and expectations.

Celebrative: We celebrate the heritage, achievements and diversity of the community and the uniqueness and contributions of our members.

We accept the responsibility to pursue these principles in an atmosphere of personal and intellectual freedom, security, respect, civility and mutual support.

Getting Involved

At the Village

A wide variety of programs for students to participate in will be put on throughout the year by your RAs.

If you have a cultural event you would like to celebrate or any other program idea, let your RA know! We have money and resources to help make events happen and we'd really like to know what you're interested in!

On Campus

We encourage you to participate fully in all the programs your College and Department offers.

Important Numbers

RA Duty Phone	5:00PM – 8:00AM	831- 212-9538	
Community Safety Officer	7:00PM – 3:00AM	831- 459-2100	
Maintenance	URGENT Village Office or RA On Duty		http://fixit.ucsc.edu
Name	Title	Location	Telephone/Email
Sylvia Grape	Resident Assistant	B-Quad	sgrape@ucsc.edu
Daniel Cervantes	Resident Assistant	C-Quad	daancerv@ucsc.edu
Thomas Cahill	Resident Assistant	C & D Quad	tcahill@ucsc.edu
Kelly Goehring	Resident Assistant	E-Quad	kgoehrin@ucsc.edu
Jamal Butterfield	Resident Assistant	F-Quad	mjbutter@ucsc.edu
Kristen Weaver	Coordinator for Residential Education	Village Office	831-459-4374 keweaver@ucsc.edu
Josh Nicholas	Housing Coordinator Camper Park, Village, UTC	Village C1	831-459-3941 jnich@ucsc.edu
Adrienne Waite	Assistant Director ARCH Units	Family Student Housing	ajwaite@ucsc.edu

The Role of the Residential Life Staff

Resident Assistant

There are five Resident Advisors (RAs) at the Village. The role of the RA is to assist in creating a positive and healthy educational community. Their job includes sponsoring educational, cultural and social programming, assisting with conflict mediations, responding to emergencies, and enforcing University policy. They are excellent resources and we encourage you to get to know them. They are expected to be present and visible in the community, which means they will stop and chat, walk through the buildings when they are doing rounds, and generally interact with people.

RAs perform rounds at various times during the evenings and weekends. During this time, RAs go through the buildings directly, so please don't be surprised if you see a staff member coming into the common areas in your building. RAs may not enter your personal room without your permission unless there is an emergency or 24 hour notice, but they are expected to go through all buildings while doing rounds. Additionally, all RAs may go through the buildings that are their responsibility at any time.

An RA is available after-hours for lockouts and emergencies. They are on duty from 5:00pm to 8:00am. The RA Duty number is 831-212-9538.

Village Coordinator for Residential Education

The CRE, Kristen Weaver, is responsible for all administrative and operational aspects of the Village. The CRE also supervises the residential life staff and coordinates the judicial process. Feel free to stop by the office and see her if you have questions or need assistance.

Camper Park, University Town Center and the Village Housing Coordinator

The Housing Coordinator, Josh Nicholas, is responsible for residential assignments for UTC, The Village and Camper Park

Camper Park, University Town Center and the Village Assistant Director

The Assistant Director, Adrienne Waite, is responsible for operations and residential life for UTC, The Village, Camper Park, Family Student Housing, and Graduate Student Housing.

Community Safety Officers

The Community Safety Officer is responsible for ensuring the health and safety of students, staff, and guests during the night hours. They are on call

for emergencies from 7:00pm – 3:00am. CSOs can be reached by calling campus dispatch at 831-459-2100. Dispatch will need to know your location and concern and then will either have a CSO call you or send a CSO to assist you.

Living in Community

Your Resident Assistant (RA) will facilitate house meetings within the first week of the fall quarter to assist in establishing clear norms and expectations among community members to produce a positive living environment. It is essential to air gripes and grievances rather than let them build up to a crisis. So don't wait! If something does not feel right today, chances are it will only feel worse tomorrow. Talking with and understanding each other will help create a comfortable household.

If you ever feel it would be helpful to have an outside mediator, the RAs will be happy to help. Our staff has been trained in conflict resolution and has experience with most kinds of household conflicts. If you are having trouble talking out a problem, just let us know.

As a resident, you possess specific rights which should be respected by those living around you and by University personnel. These rights describe a reciprocal responsibility everyone must uphold to maintain the residential community. As a resident you have the right to:

- Sleep and study, free from interference
- Control over your own belongings
- Free access to and from your room
- A clean, safe environment in which to live
- Entertain guests when that does not infringe upon the community's rights and when it does not conflict with campus policy
- Confront another's behavior when it infringes upon your rights
- Be free from fear of intimidation, and from physical and/or emotional harm
- Be assured of proper redress of grievances
- Be afforded due process when you are charged with misconduct

Facilities and Services

Village Housing Office: 831-459-4388

The Village Housing Office is located in building C-1. Here you will find the Coordinator of Residential Education, Residential Assistants and Housing Coordinator. If you need to report an emergency maintenance problem, have a question or concern regarding life at the Village, or other residential issues, this is the place to come.

Hours are Monday – Friday: 9:00am – 5:00pm

*Though the office will occasionally have to close due to administrative meetings on campus.

Maintenance

If anything in your home is broken or in need of attention, please report it right away! Don't wait for a small problem to become a big one. You can report any maintenance problem directly to our maintenance via the web at <http://fixit.ucsc.edu>, or, if urgent (a threat to health, safety, security or property), call the RA on Duty at 831-212-9538.

Internet

All rooms are wired, but not wireless. Ethernet cables may be used in all the rooms or a router may be set up. For assistance or to report a problem with Internet access, please contact resnet@ucsc.edu or call them at 459-4635.

Wireless Internet is available in F5 lounge.

Laundry

The laundry room is in the F5 lounge. There are washers and dryers. Wash loads are \$1.00, while drying costs \$0.75.

There is additional information on the bulletin board in the laundry room. Laundry can be paid for using your personal debit or credit cards. Maintenance for laundry is supervised by a third party vendor – to submit a maintenance request for a broken washing machine or dryer,

The Lounges

The lounge contains a large screen TV, VCR, DVD player. This is a great gathering place for movies, and entertainment. If you wish to hold a gathering in the lounge, please contact the CRE to make a reservation. Please clean up after yourself! Also, alcoholic beverages are not allowed in the lounge or in the kitchen, it is a policy violation and be immediately discarded. Either guests or residents may not use the lounge for overnight accommodations.

Mail

We are unable to accept mail for residents. Please use your college mailroom as your mailing address. There is a US Postal Service kiosk for mailing letters/packages and purchasing stamps at the Bay Tree Bookstore in Quarry Plaza.

Village Kitchen

Village residents have access to the F4 kitchen, which is a common space featuring four stoves with ovens, four large sinks, 2 refrigerators/freezers, and 6 work surfaces for food preparation. There are also tables and chairs for indoor eating, and a patio with a gas BBQ grill and picnic tables for outdoor cooking and dining. The Village Kitchen is also sometimes reserved by campus groups for food preparation and cooking, but there are at least 2 stoves open for Village residents AT ALL TIMES, even if a private group has reserved the space. Please clean up after using the kitchen. If cooking with hot oil or grease, please allow oil to cool and then dispose of it in the nearby dumpster (in between D and E buildings); PLEASE DO NOT DUMP OIL OR GREASE DOWN THE DRAIN in kitchen sinks.

Parking

There is limited parking at the Village. Parking is only allowed in designated spaces and parking in the fire lane may result in tickets and conduct action. Parking is available at the East Remote Parking Lot by applying at the TAPS office located at the base of campus. For inquiries regarding campus parking, contact TAPS at 831-459- 2190.

For inquiries regarding campus parking contact Transportation and Parking Services (TAPS) office at 831-456-4543.

Bus Service

The Village is conveniently located between two shuttle/bus stops: the East Remote stop near the stairs behind F-Quad, and the Village/Farm stop at the intersection of Hagar Rd. and Village Road. Please check the TAPS website for campus shuttle hours and the Santa Cruz METRO website for current bus schedules.

Meal Plans

Meal plans are available to all UCSC students. You may purchase a plan at any time. If you want to change your meal plan for the next quarter you may during the Filing Periods in November and February. Any other modifications may be approved for medical or financial reasons only.

Go to: www.housing.ucsc.edu to apply for a meal plan.

Resource Conservation

The electricity, water and gas are provided for you and included in the rent, but we do ask that you conserve as much as possible. California is suffering shortages of both energy and water, and we all need to do our part. See below for some specific suggestions.

Energy

Please do whatever you can to save energy. Turn off lights when you leave the room, keep your heater turned down to 68° or lower, and turn the heat off when you leave. Never leave doors or windows open when your heat is on. While utility costs are included in your rent, you may be billed for excessive use.

Water

Fresh water is a scarce resource in Santa Cruz, and it's important to do all you can to conserve. Please keep your showers short, turn the water off when shaving or brushing your teeth, and minimize water use when washing the dishes.

Recycling

Recycling containers are located in the kitchenette of each building, as well as dumpsters located at either end of the Village, near B-quad and E-quad. We recycle newspaper, metal cans, glass and plastic containers, and cardboard. Please rinse your containers before recycling. Any questions? Just ask!

Village Procedures and Processes

Checking In

Every new resident must complete a Village Room Condition Form. **Upon moving in, each resident is responsible for recording on this form any existing room damages and returning it to the office by the designated time.** It is very important when moving in, that both the bedroom and common areas are checked closely for any pre-existing damage. Damages not indicated on the Room Condition Form, along with any new damage, will be billed to each resident at the end of the year. All residents are held jointly responsible for the common areas, therefore these areas should be looked at by all housemates. Each Room Condition Form must be signed by the resident. When you return your Room Condition Form, your UCSC ID can be coded to provide access to your building.

Checking Out

Upon leaving, it is the student's responsibility to make an appointment to have his/her room inspected. Any damage found in the room at the time of departure not previously noted on the Room Condition Form will be billed directly to the resident. Prior to end-of-year move-out, all residents in a building are expected to determine among themselves who is liable for any damage to common areas of the building. You may also do an Express Checkout if you do not wish to make an appointment with your RA to be checked out. However, you will be held responsible for any damages not noted on your RCF's check-in notes, and waive your right to contest any charges billed to your account as a result.

If you know you have broken something or have not done your share of the common area cleaning before you move out, indicate this on the form. If you believe you are not responsible for any damage and you know you have done your share of cleaning, have your housemates sign in agreement.

Moving out before end of academic year

Remember, your housing contract is for the entire academic year.

You can request to cancel your housing contract prior to the end of the academic year. To do so you must fill out a 'Request for Housing Contract Cancellation Form'. This form is located in the front office. You will need to meet with the Housing Coordinator to discuss why prior to receiving the form. Circumstances generally approved for canceling your housing contract are: graduation, withdrawal, field study out of area, leave of absence, study abroad, medical hardship, or financial hardship.

** However, cancellations are on a case by case basis. You will be notified if your request is approved. Moving out of your room does not indicate that your contract will be cancelled and you will be subject to the remaining balance on your contract.

Sub-Leasing

Residents are not permitted to sub-lease their housing space.

Changing Rooms

If you would like to switch rooms with another resident, your RA will be able to assist and refer you to the proper resources.

Unauthorized room switching prevents us from contacting you, or another resident, in case of emergency. Also, we need to know where each resident is living in order to avoid misunderstandings over responsibility for cleaning or damage charges. We have made every effort to provide you with a home that is clean and well cared for. Please assist us by keeping your room and the building clean and in good working order.

Break Housing

Thanksgiving and Spring break periods are included in your housing contract, though Winter break is not. The Village will close Saturday, December 16, 2017 at Noon and re-open on Friday, January 5, 2018 at 10:00am. Information about Break Housing will be posted for residents prior to each break period.

Keys

Once you are issued your key card and bedroom key, you become partially responsible for the security of your building. In order to maintain the security of our buildings, you must report all lost key cards/IDs and keys to the Village Housing office immediately. There is a fee for lost keys. Do not allow anyone else to use your keys, even temporarily. Please do not allow building entry to anyone who does not have a key card. Individuals looking for residents must contact the resident to provide access to the building.

Lockouts

Village Staff is available to assist residents who are locked out of their rooms around the clock. A sign indicating which staff member can assist you with a lock-out after hours is located on the housing office door. It is the responsibility of each resident to carry their room key with them any time they leave their room. A spare, room key check out is available only as a temporary measure. Keys may be checked out for a maximum of one hour. If the key is not returned within an hour, the resident may be charged for a

lock change. **Each student is allowed 3 assisted lock-outs per year after which a \$15 charge** per assisted lock-out will be assessed

Community Living Agreement

Living at the Village involves sharing one's life and daily activities with other people.

The following is a list of areas which should be included in your Household Agreement. Begin thinking now about how you feel about each of these areas, and discuss with housemates during your house meeting:

1. Cleaning and upkeep of the common areas
2. Food – sharing, cooking, storage space, shopping
3. House supplies – toilet paper, cleaning supplies
4. Noise – levels, hours
5. Entertainment – music tastes, TV
6. Guests – friends, frequency of visitors
7. Use of common space – hours, friends, decorating
8. Security – locking the house
9. Use of Alcohol
10. House Meetings
11. Living sustainably – saving water, recycling

Room Condition

Your room will be your home for the next nine months. Our expectation is that your room be left in the same condition, as it was when you moved in. Review the Room Condition Report in your room. Return the signed form to the front desk. This report will be used to compare the condition of your room when you leave, to the condition of it when you moved in. The RCR is for your protection and you will be thankful you filled one out. Apartments are inspected for general cleanliness and safety on a quarterly basis. Make sure to read your emails for more details regarding inspections.

Cleaning

You are responsible for the cleanliness of your room. You must maintain the common areas in a reasonable degree of cleanliness, including emptying trash and recycling. Vacuums are available for use in your building.

It's also important that everyone leave the kitchen, bathroom and other shared areas clean after each use. This means that dishes should be washed and put away, and shampoo and conditioner should be kept in a caddy or stay in your room when not in use.

Policy Information

All Village residents are expected to know, uphold, and abide by all policies and regulations set forth in all publications of the University as well as all Federal, State and local statutes. It is your responsibility to review the UCSC Student Policies and Regulations Handbook and the Student Code of Conduct. Both documents can be accessed online at:

<http://deanofstudents.ucsc.edu>

We further recommend that you become familiar with the University of California Terms and Conditions of Residence, which are available online at:

www.housing.ucsc.edu/pdf/TandC-colleges2016-17.pdf

Quiet/Courtesy Hours

This is an educational community. All residents have the right to study and sleep without undue interference. Consequently, Courtesy Hours are in effect 24 hours per day. Quiet Hours are 10:00pm to 8:00 a.m. Sunday through Thursday and 12:00 midnight to 10:00a.m. Friday and Saturday.

It is the responsibility of each resident to make sure his/her activities do not disturb any neighbors. If you are not sure if you are being too loud, stand outside your room. If you can hear music, the television, or a gathering of people, you are being too loud! Please be especially considerate late at night or early in the morning.

Finals Week Quiet Hours

There are 24-hour Quiet Hours during Finals Week. Finals Quiet Hours begin on the Friday night prior to final exams and continue through the last day of the quarter. The end of the quarter is a particularly stressful time for students as they complete final projects and papers and prepare for final exams. Extended quiet hours are in effect during this time to insure ample time to sleep and study. Failure to comply will result in judicial action and may include monetary fines.

Alcohol

Federal, State and local laws, as well as university policy prohibit alcoholic beverages from being sold, furnished, possessed by, or given to any person under the age of 21. In addition, no possession, transportation of open containers or consumption of alcoholic beverages will be allowed in common areas, by any person, regardless of age. Kitchenettes of each building, along with the F4 kitchen and F5 lounge, are considered common areas. Kegs or other "common source" containers holding alcoholic beverages are not allowed on campus. If you are of legal drinking age you

may drink in your room with the door closed. If you are found with alcohol in violation of these policies, you will be required to discard the alcohol.

Guests

The Housing Contract states a person may have a guest stay overnight for a maximum of three consecutive nights, and for no more than 15 nights per year. All overnight guests must be approved in advance by your housemates. Requests for a guest to stay more than 3 nights must be submitted in writing to the CRE in advance. Any resident can request that a guest leave at any time. Any student providing housing for guests in violation of this policy will be subject to disciplinary action, and may be charged for their guests' housing. Residents are responsible for the actions of their guests.

Identification

Students are required to carry ID with them at all times. When asked by a facility official, proof of identification must be shown. Failure to do so is considered non-compliance and disciplinary action will be taken.

Candles & Incense

Possessing or burning candles or incense is not permitted at the Village.

Paraphernalia

Any type of paraphernalia including, but not limited to, bongos, pipes and hookas, are not allowed in campus residential areas.

Pets

No pets of any kind except fish are allowed at the Village. Small fish tanks (up to 10 gallons) are OK. Please note that you would need to take these fish with you during Winter break. Please contact the Housing office in regards to service or support animal procedures.

Smoking

UCSC is a smoke-free campus. This means that smoking and the use of all tobacco products, the use of smokeless tobacco products, and the use of unregulated nicotine products (e.g., "e-cigarettes") will be prohibited anywhere on campus, which includes all interior buildings, outdoor areas, sidewalks, parking lots, and residential housing areas as well as off-campus facilities controlled by UCSC. Find out more at <http://tobaccofree.ucsc.edu/>

Fire Safety

There are a number of steps that can be taken to help reduce the possibility of a fire or to help reduce damages if one should occur.

1. Don't use extension cords, which may easily short and cause a fire; use only UL approved power strips. Do not overload a receptacle with an "octopus" adapter.
2. Incandescent bulbs such as those used in holiday lights are not allowed.
3. Do not cover or hang anything from emergency sprinkler system, or cover/obstruct the smoke detector.
4. Do not burn candles or use lanterns or other open flame devices such as camping stoves. Barbecues are not allowed on balconies or within 20' of building
5. Uses of halogen lamps are restricted from residential facilities due their high risk of fire danger.
6. Do not use hot plates, toaster ovens. Electric heaters not equipped with automatic "tip-over" switches are also prohibited.
7. Use either a metal trash can or one that is UL approved as non-combustible.
8. Excessive combustible materials are not allowed such as excessive disorder in the room resulting from the retention of large amounts of paper, cardboard or newspapers. In addition, you may not install partitions or wall paneling nor may you have more than 50% of your wall covered with posters, pictures, tapestries or other coverings.
9. Do not attach tapestries or other combustible decorations to the ceiling.
10. Do not bring or use any type of fireworks to the campus.
11. Smoke detectors are sensitive to dust, shower steam, and foreign particles.
12. Keep hallways and exits free of debris in order to allow easy exit.
13. Do not smoke

Know the location of fire extinguishers and alarms nearest to you.

In Case of an Alarm:

1. **Evacuate the building immediately.** There are two evacuation sites in the Village: the parking lot behind Building C-1 and the lawn area between the F4 Kitchen and F5 Lounge.
2. **Close room doors on your way out;** this will help control the spread of the fire.
3. **Do not re-enter the building** until the Fire Department or University officials have cleared you to do so.
4. **Do not try to turn off the alarm!** Only the Fire Department can turn it off.

5. When a fire alarm sounds, **you must leave the building immediately**. Failure to respond to a fire alarm may result in a fine, criminal action, and/or university judicial action.

Tampering with any fire equipment, including smoke detectors, fire alarm stations, fire extinguishers, and/or propping open fire doors will also result in judicial action

Due to the serious nature of fire safety violations (you put at risk your life and the lives of your neighbors), failure to immediately rectify the situation will result in a judicial case.

Fire/Maintenance Inspections

Rooms will be inspected quarterly for any hazards

Earthquakes

UC Santa Cruz is located next to several active fault lines. It is important to be aware that a major earthquake is always a possibility. The following tips may help you be more prepared.

Before the quake:

1. Keep shoes by your bed. Earthquakes often mean broken glass.
2. Keep emergency supplies handy: Flashlight and prescription medicines
3. Plan how you will respond. Earthquakes strike without warning. Panic is your worst enemy.

During the quake:

1. Stay calm.
2. If you are indoors, remain there until the shaking stops. Find cover under sturdy furniture or under a door jam. Keep away from windows.
3. If you are outdoors, move away from any buildings and into a clear area.
4. Shield yourself against flying debris by covering your head.

After the quake:

1. Leave the building and evacuate to the parking area.
2. Stay clear of buildings and other hazards.
3. Do not re-enter buildings after quake. Wait for University personnel to allow you back in. There may be aftershocks, which can be as or more powerful than the original quake.

Student Conduct and Community Standards

Philosophy of Discipline

Knowledge of the student conduct process begins with a student's arrival to campus and the Village. You are expected to know the information in this document, as well as the campus policies outlined in the [Student Policies and Regulations Handbook](#) and the [Terms and Conditions of Undergraduate Housing 2017-18](#). Students are held accountable for this information, so it is each student's responsibility to read and fully understand the campus rules and regulations. These community standards are designed to support the learning environment for every member of our University community.

For students living in campus owned housing, the residential staff is another component of the student conduct process. Staff including Community Safety Officers (CSOs), Resident Assistants (RA) and Coordinators for Residential Education (CRE) work together to communicate and model the standards of behavior.

Important Campus and Community Numbers:

EMERGENCY ONLY	911
Campus Information	459-0111
City of Santa Cruz	
Fire (Non-emergency)	420-5280
Police (Non-emergency)	471-1131
Dominican Hospital	462-7700
Campus Numbers	
Bay Tree Bookstore	459-4544
Campus Housing Office	459-2394
Career Center	459-4420
Counseling & Psychological Services (CAPS)	459-2628
Dining Services (Cowell)	459-4609
Financial Aid	459-2963
Health Center- Appointment	459-2500
Library - General	459-4000
TAPS- Sales	459-4543
Registrar	459-4412
ResNet (Computer Office)	459-4638
STARS (Services for Transfer and Re-Entry students)	459-2552