

#### TERMS AND CONDITIONS

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**IMPORTANT:** Read all of the instructions carefully

#### CHECKLIST

- Read and understand the *Terms and Conditions* of residence
- Apply for housing at **studenthousing.ucsc.edu**
  - Rank your preferred housing and meal plan (if applicable) options
  - Complete your *Lifestyle Questionnaire*
  - Review and **submit your application/contract**

**UNDER 18 YEARS OF AGE:** If you are under 18 years of age, print the required **Housing Contract Agreement** form during the online application process. Have your parent or legal guardian sign and return the form to the *Campus Housing Office*.

The University will make every effort to honor the preferences expressed in your housing application. **Guaranteed students** applying for university housing will be guaranteed a space in university housing (college housing, Transfer Community, Redwood Grove, The Village, or University Town Center), however, **a particular type of college/housing facility or specific room type will not be guaranteed. Non-guaranteed students** will be placed on a waiting list and will be offered a space in university housing as it becomes available.

**LEGALLY BINDING CONTRACT:** Once confirmed by the university, your housing application becomes a **legally binding contract** that is **valid for the entire 2011-12 academic year**.

**CANCELLING HOUSING CONTRACT:** Prior to taking residence, if your plans change and you are unable to live in university housing, you must return to Student Housing Online (**studenthousing.ucsc.edu**) and cancel your application/contract.

- If a **wait list application** is cancelled prior to a space being assigned, student will not be billed for any portion of the advance housing fee.

- If a **confirmed contract/reserved housing space** is cancelled prior to move-in, student will be billed for the \$150.00 advanced housing fee. Additional late cancellation fees may also apply.

After taking residence, requests for housing contract cancellation will only be considered according to section VII. Moving out or turning in keys without official approval will not release you from your contractual obligation, and you will continue to be billed accordingly.

#### Student Housing Services Campus Housing Office

104 Hahn Student Services Building  
University of California, Santa Cruz  
Santa Cruz, CA 95064

PHONE: (831) 459-2394  
FAX: (831) 459-3665  
E-MAIL: [housing@ucsc.edu](mailto:housing@ucsc.edu)  
WEB: [housing.ucsc.edu](http://housing.ucsc.edu)

ONLINE HOUSING APPLICATION:  
[studenthousing.ucsc.edu](http://studenthousing.ucsc.edu)

**Disability-Related Housing Accommodation Needs:** If you have documented disability-related housing needs you will need to **submit a Housing Accommodation Request form** in addition to completing the online housing application/contract process. Contact the *Disability Resource Center* (DRC) for a request form and information about University of California medical documentation requirements. *Disability Resource Center* e-mail: [drc@ucsc.edu](mailto:drc@ucsc.edu), Phone: (831) 459-2089, TTY: (831) 459-4806 or URL: [www2.ucsc.edu/drc](http://www2.ucsc.edu/drc)

**Release of Information (ROI):** The disclosure of information from student records is governed by the federal *Family Education Rights and Privacy Act of 1974*, as amended (FERPA), and is intended to protect the student's right to privacy. Information regarding a student's housing/dining charges cannot be discussed or released to any third party, including a parent or legal guardian, without the student's consent. Student may authorize the *Campus Housing Office* to discuss financial information (housing and dining charges) with a third party (e.g., parent, legal guardian, etc.) by completing the online Release of Information (ROI) authorization process ([studenthousing.ucsc.edu](http://studenthousing.ucsc.edu)).

This contract is an agreement between a University of California, Santa Cruz student, hereinafter called “Student,” and the Regents of the University of California, hereinafter called “University.” The following **terms and conditions are effective as of the date a housing space is assigned** in one of the following residence units under the jurisdiction of the University of California, Santa Cruz, and a **2011-12 housing application/contract is approved** by a representative of the Regents of the University of California. This legally binding contract is valid for the entire academic year, and is non-transferable.

**College Residence Halls and Apartments - Room and board contract** [Cowell College, Stevenson College, Crown College, Merrill College, Porter College, Kresge College, Oakes College, College Eight, College Nine, College Ten]

**Residence Halls** have common bathrooms and lounge areas, and a **combination of shared and private bedrooms**. **Apartments** have common living/dining rooms, kitchens and bathrooms, and a **combination of shared and private bedrooms**.

**Transfer Community – Room and board contract**

Residence Halls have common bathrooms and lounge areas, and a combination of shared and private bedrooms.

**Redwood Grove – Room and board contract**

Redwood Grove apartments have a combination of shared and private bedrooms, with a bathroom, living room, and fully equipped kitchen.

**The Village – Room only contract**

**The Village** is a housing complex located in UC Santa Cruz’s Lower Quarry. Each of the seventeen houses includes **nine single bedrooms**, three bathrooms, and one kitchenette.

**University Town Center – Room only contract**

**The University Town Center** is a housing complex at 1101 Pacific Avenue in downtown Santa Cruz. This facility has **two- and three-person studio apartments**, each with a private bathroom, and kitchenette.

**I. Eligibility**

Student must be a **regularly enrolled full-time registered undergraduate student** of the University of California, Santa Cruz. Other students may be housed by exception. However, the Student shall be obligated, whether a registered student or not, to pay University in accordance with the payment provisions of this contract for any services provided.

**II. Term of Contract**

The term of this contract is for the **entire 2011-12 academic year** commencing with the opening of the residence for the fall quarter, or subsequent quarter, and terminating at the end of the spring quarter (excluding winter break).

**III. Period of Residence**

A. **Schedule:** University will furnish Student with a university housing residence during the 2011-12 academic year according to the following schedule.

**FALL**

**Saturday, Sept. 17, 2011**, Residences Open, Dining Service Begins with Brunch

*(Note: Some residences may require an earlier move-in for new students, and dining service will be provided for boarding students. Continuing students may be required to move in on a later date.)*

**Thursday, Sept. 22, 2011**, Instruction Begins

**Thursday, Dec. 8, 2011**, Dining Service Ends with Dinner

**Friday, Dec. 9, 2011**, Residences Close 12 noon

**WINTER**

**Friday, Jan. 6, 2012**, Residences Open 10 a.m., Dining Service Begins with Brunch

**Monday, Jan. 9, 2012**, Instruction Begins

**Thursday, Mar. 22, 2012**, Dining Service Ends with Dinner

**Friday, Mar. 23, 2012**, Residences Close 12 noon

**SPRING**

**Sunday, April 1, 2012**, Residences Open 10 a.m., Dining Service Begins with Dinner

**Monday, April 2, 2012**, Instruction Begins

**Friday, Jun. 15, 2012**, Residences Close 12 noon, Dining Service Ends with Brunch

*(Note: Students may be asked to move out on an earlier date if all spring quarter finals are completed.)*

**Quarter Breaks**

**Winter Break Housing Closure Notice:** The period between fall and winter quarters—winter break—is not covered by the academic year housing contract. In addition to the campus dining halls and most other dining locations being closed during the winter break, the residential facilities at the ten colleges, Transfer Community, Redwood Grove, The Village, and the University Town Center will be closed from 12 noon on Friday, December 9, 2011 through Thursday, January 5, 2012.

Students who have a valid need to stay in residence during the weekend following fall finals (Dec. 9–11) may request a winter break contract extension. Requests will be limited to these specific dates and are subject to the review and approval of the student’s college/residential facility.

**Spring Break:** The period of residence between winter and spring quarters is covered by this contract. Although there is no additional fee, Student may be required to submit a written request to remain in residence during any portion of the break period. Please note that dining service in the dining halls is not available during this time.

**IV. Residence and Housekeeping Provisions**

**A. All Residence Units**

1. **Personal Property:** University assumes no responsibility for and is not liable for any loss or damage to Student’s personal property. Student is strongly advised to obtain personal property/renters insurance to insure personal property.
2. **Notice for Entry:** Student’s residence may be entered by University authorized personnel under the following circumstances:
  - a. In an **emergency** as determined by University without advance notice and whether or not Student is present. When Student’s residence is entered University will, within seventy-two (72) hours, inform Student of the conditions which warranted entry.
  - b. **Upon 24 hours written notice by University** unless consent is given by Student for earlier entrance to conduct necessary or agreed upon inspections, inventory, repairs/maintenance, alterations, or improvements, or supply services required to maintain the residence.
  - c. All **maintenance requests initiated by Student imply consent** to enter the premises to perform the requested maintenance.
  - d. According to a pre-determined cleaning/maintenance **inspection schedule** presented to Student and/or posted in common areas.
  - e. **Between quarters** when, at the option of the University, units may be entered without written or verbal notice, **unless the Student has been permitted to remain in residence.**
  - f. When **Student has abandoned or surrendered** the residence.
  - g. For **any other reason allowed by law.**
3. **Visitors:**
  - a. Students are not allowed to provide housing to visitors without **prior written approval of their roommates/housemates.**
  - b. Students are not allowed to provide housing to visitors for more than three (3) days without **prior written permission from University** and their roommates/housemates; and may not provide housing for visitors for more than a total of fifteen (15) days during one academic year. In addition, no individual visitor may

**B. Failure to Take Occupancy:**

1. Students who have **not occupied their assigned space** by 5:00 p.m. one day prior to the first day of academic instruction or have not made arrangements with University for late arrival **will forfeit their reserved housing space** and any housing guarantee status. See above for specific dates.
2. If the **Student fails to take occupancy**, and does not notify the University, in writing, prior to contract start date, the **University may continue to charge the Student.** Student shall be liable for payment of room and board fees until a replacement Student, if any, can be secured by the University and assigned to the same space and/or the University has waived such liability in writing. University shall assess a \$500.00 contract cancellation fee upon termination of contract.

**C. Failure to Move:** Students who vacate their assigned room later than required under the periods of residence specified herein or as otherwise agreed between University and Student are subject to a \$100.00 per day liquidated damages charge as well as any other charges allowed by law.

- remain for more than three (3) consecutive days without prior written permission from University and their housemates; and no individual visitor may remain for more than a total of fifteen (15) days during one academic year. Visitation for more than three (3) consecutive days (or fifteen (15) days during one academic year) shall result in a **\$100.00 per day charge** to the hosting resident(s) and may result in **student judicial action**.
- c. Student is **responsible for the behavior of any visitor(s)** and is also **financially responsible for any damages** resulting from the presence of any visitor(s). Student agrees to inform visitors of University rules.
  - d. **Any resident may request a visitor to leave** pursuant to University policy.
  - e. **Persons who have been evicted** from any university housing residence **may not stay in residence as a visitor** following eviction.
  - f. No overnight guest will be allowed to stay in residence from Thursday, April 19 through Saturday, April 21, 2012. Limitations and/or **restrictions on guest visitation** may also be implemented **during special occasions or events**.
4. **Use:** Assigned space is for **residential purposes only** and may not be used in any manner other than as a personal residence. Activities of a business or commercial nature are not permitted on University property. Student shall not pursue any business in their room/apartment, or on the premises. Student may not inscribe or affix any sign, advertisement, or notice on any part of the inside or outside of the buildings or premises in connection with any business or service.
  5. **Furniture and Alterations:**
    - a. **Furniture may not be removed from any residence** room or common area without the prior written approval from the University in accordance with written University policy. Student may not construct or install a bunk bed or loft. Only bunk beds or lofts provided by the university are permitted.
    - b. Student shall make **no alterations, improvements, or additions to the premises** without prior written approval of the University. Student is responsible for the cost of the removal by University staff of any additions or improvements and returning the premises to their original condition.
  6. **Room Assignments:**
    - a. University will endeavor to assign Student to a residence space which meets the preference(s) noted on Student's application, but a **specific college/housing facility, room type, or roommate assignment cannot be guaranteed**. University maintains the right to assign or reassign Student to any university-sponsored residence space that is available and to initiate adjustments to the room rate based on the actual room accommodation.
    - b. University housing is a community living environment in which Students are assigned rooms, and roommates/housemates. Although rare, students in shared rooms may not have a roommate during a portion of the contract period. In such instances, **new roommate(s) may be assigned at any time, with or without advance notification. Student agrees not to occupy** or store personal belongings in **vacant spaces and to welcome new roommate(s)/housemate(s)** when assigned.
    - c. **University maintains the right to reassign Student**, with or without Student's permission, to an on- or off-campus residential location in the event of an actual or impending natural disaster, or the existence of another condition involving the health and/or safety and well-being of Student, which conditions would reasonably justify such relocation.
  7. **Unauthorized Room Changes:** Student **may not move to another room** from their assigned room **without prior written approval from the University**. Unauthorized room change may result in Student being required to return to the original assignment, denied the opportunity to participate in any other room change, and/or termination of the housing contract. Violation of this policy may result in student judicial action and/or denial of future housing in any university housing facility.
  8. **Utilities:** The University agrees to provide electricity, water, and refuse disposal service. However, the University shall not be liable for failure to provide

any of these services when such failure is caused by conditions beyond the control of the University.

9. **University Maintenance:** University will maintain on a regular basis the following items: window coverings, carpet cleaning, painting, and upholstery cleaning. However, **unusual or excessive damage** to these items (as determined by University) will result in charges to Student.

10. **Student Maintenance:**

- a. Student agrees to **maintain residence unit in a clean, safe, sanitary condition** and, upon termination of residence, leave said premises in a clean and orderly condition as determined by University. Failure to maintain a clean, safe residence may result in termination of contract, student judicial action, restitution, and denial of future housing in any University housing facility.
- b. Student accepts responsibility for **promptly notifying University of all conditions that require repair**. Student shall notify the University of maintenance requests through the Housing Maintenance Service Request System, **fixit.ucsc.edu**. University personnel will perform all necessary repairs, painting, or other alterations to residence.
- c. Student agrees to bear the cost of the repair of any damage to or restoration of the building, equipment, or furnishings resulting from neglect or willful act of the Student, Student's guests, or other persons for whom the Student is responsible.
- d. **Student may not perform or arrange for others to perform any repairs to damages** or any corrections of deficiencies in the premises whether during the Students tenancy or upon the termination of tenancy. The foregoing shall not limit the Students right to request that the University repair damage, correct deficiencies, or otherwise service the premises during the tenancy. Notwithstanding such a request, the Student shall be liable for any damages done to the premises or deficiencies created by the Student, normal wear and tear excepted.

11. **Student Liability:** Student is individually **liable for loss or damage** to the assigned residence and its furnishings; and will be held jointly and individually liable for damage to the entire residence unit or apartment, not just Student's living space, in accordance with University policy unless

proof of individual responsibility is made.

12. **Keys and Lockout:**

- a. University will provide residence key(s) to each student. Student **will not duplicate any University key and will not let any University key be used by anyone else**. Student agrees to be responsible for key **replacement costs** and re-keying of the residence in accordance with University policy in the event that **any University key** becomes lost, damaged or stolen.
- b. Students **must carry keys and ensure that their door is secured at all times**. If a student locks herself/himself out more than three (3) times in an academic year, there is a service fee of \$15.00 upon the fourth lock out and every lock out there after.
- c. All **keys to University locks are to be returned at the end of tenancy**. The Student shall pay the cost of any keys not returned, as well as the costs of any subsequent lock change(s).

13. **Health and Safety:** Student shall not engage in any behavior or activity which endangers the health, safety, or well-being of Student, or other residents or their guests, and/or other individuals.

14. **Mold:** Mold occurs naturally in the environment, and there currently exists no federal or state standards for permissible levels of mold. Student is required to take steps to **control the growth of mold and mildew** by keeping the premises clean and well ventilated, particularly when showering, bathing, or washing dishes or clothes. Student is required to notify University immediately upon notice of the existence of water leakage or overflow in or about the premises.

B. **All Residential Facilities**

1. University agrees to provide lodging, furnishings, and utilities.
2. Student agrees to leave the common areas of all residential facilities, including kitchens, eating areas, lounges and restrooms, in a clean and orderly fashion after using said facilities. Student(s) will be held jointly and individually liable for loss or damage to said facilities and will be billed accordingly.
3. Charges for utilities and normal wear-and-tear are included in the residence rate.

C. **Residence Halls:** Cowell College, Stevenson College,

Crown College, Merrill College, Porter College, Oakes College, College Eight, College Nine, College Ten, and Transfer Community

1. University agrees to provide cleaning service for the common areas of each residence hall.
2. **Student is responsible for the cleaning** of her/his individual room.
3. **Cooking and cooking equipment** with exposed heating elements (e.g. hot plates) are not allowed in the residence rooms or other areas of the residence halls except as expressly permitted by University.

D. **Apartments:** Cowell College, Stevenson College, Crown College, Merrill College, Porter College, Kresge College, Oakes College, College Eight, College Nine, College Ten, and Redwood Grove

1. **Student is responsible for the cleaning** of her/his individual room and is jointly responsible for cleaning of the common areas of each residence unit.
2. Students may be billed for **excessive utility use**.
3. University agrees to provide kitchen facilities.

E. **The Village**

1. **Student is responsible for the cleaning** of her/his individual room and is jointly responsible for cleaning of the common areas of each residence unit.
2. University agrees to provide kitchen facilities. The kitchenette in each residence unit is equipped for preparation of snacks and storage of cold foods and is not designed for cooking full meals. **Cooking and cooking equipment** with exposed heating elements (e.g. hot plates) are not allowed in the residence rooms or other areas of the residence units.

F. **University Town Center**

1. University agrees to provide cleaning service for the **common areas** of the residence building.
2. **Student is responsible for the cleaning** of her/his individual room and is jointly responsible for cleaning of the common areas of each residence unit.
3. Students may be billed for **excessive utility use**.
4. University agrees to provide kitchen facilities.

## V. General Provisions and Policies

A. **Non-Transferable Contract:** This contract and the right of occupancy conferred are not transferable or assignable.

B. **Non-Discrimination:** University does not discriminate on the basis of race, color, national origin, religion, sex, handicap, sexual orientation, or age in any of its policies, procedures, or practices.

C. **Policies, Rules, and Regulations:**

1. Students are responsible for being aware of and in compliance with all **University policies, rules, and regulations**, which apply to their residential life, including dining hall policies.
2. Regulations of the University and the college or housing facility to which Student is assigned are incorporated into this contract by reference.
3. Actions related to hate/bias directed toward an individual or personal or public property, as defined in University policies, rules and regulations, are prohibited.
4. Student's conduct while in residence may result in termination of contract, financial liability for the term, and affect future eligibility for any UC Santa Cruz residence.

D. **Prohibited Items:** Student agrees to comply with University policies and regulations which are incorporated herein by reference. This includes but is not limited to provisions, which prohibit:

1. possession of **firearms, knives or other weapons**
2. all illegal use of **alcohol** and other **drugs**
3. possession, or consumption of **alcohol by minors**
4. possession of **kegs** or other common source containers of alcohol, and possession or use of **drug paraphernalia**
5. Candles, lanterns, hookahs, smoking devices or other **fire hazardous items**
6. **BBQ grills**, charcoal, lighter fluid, propane
7. **Amplified instruments or drum sets**

E. **Animals and Pets:** No pets (except fish in a 10-gallon tank or smaller aquarium) are allowed in the residential communities. This prohibition applies to Students and to any visitor regardless of the length of visit. Student is liable for any damage caused by pets or containers holding pets.

F. **Pests:** Student is responsible for ensuring that all items

brought into the residences are free of pests – including clothing, bedding, suitcases, backpacks, packing materials, furniture, and other belongings. In the event Student discovers or suspects a pest problem, Student agrees to immediately seek University assistance by placing a work order (fixit.ucsc.edu). Student shall not attempt to treat a problem or arrange for any third-party to perform treatment. If an infestation does occur, Student must follow the treatment protocol (including preparing the room and personal belongings) as instructed by the University.

G. **Smoke-free Environment:** In accordance with University policy for a smoke-free environment, **all university housing facilities and residences are smoke-free.** Smoking is prohibited in all university housing facilities, including student rooms and apartments, community rooms, restrooms, lounges, common areas, cafés and dining halls. Additionally, smoking is prohibited in all indoor public spaces at UC Santa Cruz. The no smoking policy includes exterior stairways, decks, patios and balconies. Smoking outside is permitted only in designated areas, at least 25 feet away from all buildings and air intakes, and not in any wooded or bush areas.

H. **Student Rights and Responsibilities:**

1. **Student agrees to comply with all University policies, procedures and regulations regarding student conduct and all applicable federal, state, and local laws, which are incorporated herein by reference.** Students are responsible for knowing all such University policies, procedures and regulations as set forth in official University publications including the Policies and Regulations Handbook, Student Life and Housing Guides, and residential handbooks. The University reserves the right to make other rules and regulations as in its judgment may be necessary for the safety, care and cleanliness of the premises and for the preservation of order. **The student agrees to abide by all additional rules and regulations** that are adopted. **Violations of these rules and regulations may become the basis for disciplinary action** against the Student, which may include termination of the contract and initiation of eviction proceedings.
2. Student agrees to respect the rights, privileges and property of other members of the University community and visitors to the campus.
3. The following acts subject the Student to University disciplinary procedures, including possible termination of their university housing contract: violation of federal,

state or local laws and ordinances, University policies and regulations outlined in the University Policies and Regulations Handbook, Housing and Residential Life policies and regulations, community living expectations.

- I. **E-mail:** In order to communicate necessary housing business, Student is **expected to check his/her University e-mail account on a regular basis** (slugmail.ucsc.edu). Furthermore, Student is expected to regularly update personal contact information (address and phone numbers) via the Student Portal (my.ucsc.edu).
- J. **Parking: Parking is not included in the housing contract or residence rate.** Students possessing any motor vehicle agree to pay all applicable **parking fees** and to abide by UC Santa Cruz rules and regulations which forbid the keeping of any motor-driven vehicle in or about the residence buildings. Contact Transportation and Parking Services at taps@ucsc.edu or (831) 459-4543, if you have questions about parking.
- K. **Construction:** Construction and/or remodeling or repair of academic and residential buildings on the UC Santa Cruz campus in the vicinity of the residential facilities is scheduled for the 2011-12 academic year. Construction is expected to occur during normal daytime working hours, but will result in disturbances and disruptions, including, but not limited to, increased noise and dust in the area surrounding the residential facilities. There may also be both planned and unplanned utility shutdowns in the residential facilities. By agreeing to these terms and conditions, Student agrees that Student has been advised of said construction, and acknowledges that there will be disturbances and disruptions resulting from construction and has agreed to such.

VI. **UC Santa Cruz Dining**

- A. **Students assigned to college residence halls or the Transfer Community** are required to contract for one of the following meal plans:
  1. **7-Day Plan:** Provides Student with **unlimited access** to the available dining halls **seven days per week.** Meals are “all-you-care-to-eat” for Student, with four (4) guest meals each quarter. Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.
  2. **5-Day Plan:** Provides Student with **unlimited access** to the available dining halls **Monday through Friday.** Meals are “all-you-care-to-eat” for Student, with four

(4) guest meals each quarter. Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.

**B. Students assigned to college apartments or the Redwood Grove apartments** are required to contract for one of the following meal plans:

1. **7-Day Plan:** Provides Student with **unlimited access** to the available dining halls **seven days per week**. Meals are “all-you-care-to-eat” for Student, with four (4) guest meals each quarter. Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.
2. **5-Day Plan:** Provides Student with **unlimited access** to the available dining halls **Monday through Friday**. Meals are “all-you-care-to-eat” for Student, with four (4) guest meals each quarter. Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.
3. **55 Meals Per Quarter:** Provides Student **55 meals each quarter**; meals may be used for guests; unused meals do not carry over to the next quarter; Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.

D. A meal plan is not included in the housing contract or residence rate for students assigned to The Village or the University Town Center. **Students assigned to The Village or the University Town Center may purchase a voluntary meal plan through a separate application process** ([studenthousing.ucsc.edu](http://studenthousing.ucsc.edu)).

**E. Meal Plan Policies**

1. **First and Last Meals:**
  - a. **Fall Quarter:** Brunch will be the first meal served on the day residences open fall quarter. Some residences may require an earlier move-in for fall quarter, and dining service will be available. For the **Thanksgiving break**, lunch will be the last meal served on the Wednesday prior to the holiday, and dinner will be the first meal served on the Sunday following the holiday. Dinner will be the last meal served on the final day of exams for fall quarter.
  - b. **Winter Quarter:** Brunch will be the first meal served on the day residences open for winter quarter. Dinner will be the last meal served on the final day of exams for winter quarter.

c. **Spring Quarter:** Dinner will be the first meal served on the day residences open spring quarter. Brunch will be the last meal served on the final day of this residence contract.

2. **Dining Locations:** Students may eat their meals in any open dining hall on campus. University reserves the right to open or close each dining facility as demand may warrant. Alternate dining schedules will be used for all holiday periods.
3. **Student ID:** Students must show proper UCSC identification at every meal. Student identification and privileges are nontransferable. Access is by card swipe only. Lost cards should be reported immediately.
4. **Misuse:** Misuse of Student’s meal plan or ID card may result in forfeiture of the meal plan with no refund.
5. **Guests:** Students may bring a guest into the dining halls utilizing Flexi Dollars, the meal portion of the 55 Per Quarter Plan, or the guest meals provided with the unlimited 5- or 7-Day Plan.

**Nutritionist: A meal plan is a required component to the university housing contracts for each of the colleges, Transfer Community, and Redwood Grove.** Any questions or concerns about **specific dietary needs** should be addressed before agreeing to these *Terms and Conditions* of residence. We will work to accommodate your needs as much as possible. In addition to UC Santa Cruz Dining staff ([ucsantacruzdining@ucsc.edu](mailto:ucsantacruzdining@ucsc.edu)), a nutritionist is also available through the campus Student Health Center to discuss any dietary concerns.

6. **Snack-To-Go:** Meal plan holders may request a “snack-to-go” at any campus dining hall location. Please see below for specific details:
  - a. **A snack-to-go is available Monday through Friday from 7:15 a.m. to 6:00 p.m.** No snack-to-go will be served after 6:00 p.m., or on weekends, holidays, or on special events such as college nights. 5- and 7-day meal plan holders have a maximum of one snack-to-go per day.
  - b. A snack-to-go is a self-service option consisting of the recommended portions for **one entrée** (hot or cold) **or two side dishes, dessert and a**

**beverage.**

- c. Students utilizing the snack-to-go program will be required to **purchase a compostable or reusable container from the dining hall.** Student must place all food and beverage choice(s) in the container(s) provided and are not permitted to consume any food or beverage items in the dining hall.
  - d. **Student’s meal plan will be debited for one (1) meal.** The cashier will hold the Student’s meal card and issue a time-stamped container for snack selection. Student will have 10 minutes to complete her/his selection and return to the cashier to display the contents of the container, record time-out, and reclaim her/his meal card. If more than 10 minutes elapse during the selection of items, an additional meal will be deducted from the cardholder’s account as described below:
    - i. **5- and 7-day meal plan holders:** A guest meal will be deducted from Student’s meal plan account. If no guest meals are available, the cardholder must pay in cash or Flexi Dollars. If the cardholder does not have sufficient funds to cover the price of the meal, the cash price of the meal will be charged to Student’s university billing account.
    - ii. **55 meal plan holders:** An additional meal will be deducted from Student’s meal plan account. If no meals are available, the cardholder must pay in cash or Flexi Dollars. If the cardholder does not have sufficient funds to pay the price of the meal, the cash price of the meal will be charged to Student’s university billing account.
    - iii. Continued **violation of the 10 minute allotted time period** may result in the loss of the snack-to-go privilege.
7. **Flexi Dollars:** Flexi Dollars add greater flexibility and convenience, and are **included in all meal plans.** Flexi Dollars are “**food dollars**” that are **credited to a Student’s meal card** and can be spent like cash at campus dining halls, restaurants, cafes, coffee kiosks, and other campus dining outlets. Additional Flexi Dollars may be contracted for at [studenthousing.ucsc.edu](http://studenthousing.ucsc.edu).
- a. **Unused Flexi Dollars automatically carry over from quarter to quarter** and academic year to

academic year. Any remaining Flexi Dollars shall be forfeited and become the property of University after two years of inactivity on your Flexi Dollar account.

- b. Unused Flexi Dollars of \$10.00 or more are refundable at the end of the contract period. Student may submit an online request ([studenthousing.ucsc.edu](http://studenthousing.ucsc.edu)) only during the June 1–30 refund period. No refunds will be made on Flexi Dollar balances of less than \$10.00.

**Meal Equivalencies:** 55 meal plan holders can convert a meal for dollar amount credit at Banana Joe’s, Oakes Café, Owl’s Nest or Terra Fresca. Equivalencies cannot be converted into cash and are not refundable. No change is given if the value of the purchase is less than the meal equivalency credit.

- 8. **Meal Plan Changes:** Student will be bound by the meal plan requirements of the facility to which they are assigned. Student may **increase their meal plan** at any time within a quarter. However, Student may **decrease their meal plan** by filing an online ([studenthousing.ucsc.edu](http://studenthousing.ucsc.edu)) amendment only during the filing periods noted:

FILING DATES:	EFFECTIVE DATES:
<i>November 1-8, 2011</i>	<i>January 6, 2012</i>
<i>February 1-8, 2012</i>	<i>April 1, 2012</i>

**UCSC Online Grocery Store:** 55 meal plan holders can convert meals for dollar amount credits to purchase food supplies through the grocery program. Flexi Dollars may also be used. For more information, visit [grocery.ucsc.edu](http://grocery.ucsc.edu)

**VII. Termination and Modification of Contract**

- A. **Cancellation or Termination by University:** This contract and all rights of occupancy hereby conferred may be terminated by University under the following circumstances:
  - 1. Without cause, given a written **30 days notice.**
  - 2. Given written **3 days notice** if Student fails to comply with any term or condition of this contract.
  - 3. Given written **3 days notice** if Student fails to make the required payments when due or to maintain

regular student status in a degree seeking program. (Continued delinquency in payment may result in lapse of Student status.)

4. Termination of contract at University residence may result in denial of housing at all UC Santa Cruz housing facilities, on or off campus.
- B. Request for Cancellation or Termination by Student:** Requests for cancellation of this contract by Student may be granted only under the conditions listed below:
1. Student **graduates**.
  2. Student **withdraws** or takes a formal **leave of absence** from University.
  3. Student is registered and engaged in a **program of study**, which necessitates residence **outside of Santa Cruz County**.
  4. Student receives **special University permission** due to verified medical, personal or financial hardship.
- C. Approval of Cancellation or Termination:** University must approve in writing all requests for housing cancellations with an official termination date before Student may be considered released from this contract. **Moving out or turning in keys without official approval does not constitute termination of this contract.**
- D. Cancellation Fee:** A **\$500.00 cancellation fee** is ordinarily charged to Student if University approves a cancellation request or if University initiates cancellation due to Student failure to comply with any term or condition of this contract.
- E. Housing Guarantee:** If University approves a cancellation request, any existing housing guarantee will ordinarily be voided.
- F. Contract Modification:** This contract may be modified only upon mutual agreement of Student and University,

## Housing Contract Cancellation or Modification Process

STEP 1 PICK UP FORM(S)	STEP 2 RETURN FORM(S)	STEP 3 REVIEW/NOTIFY
<ul style="list-style-type: none"> <li>▶ Contact Housing Coordinator</li> <li>▶ Obtain <b>Request for Housing Contract Cancellation or Modification</b> form</li> <li>▶ Obtain any supplemental documents (see below)</li> </ul>	<ul style="list-style-type: none"> <li>▶ Return completed <b>Request for Housing Contract Cancellation or Modification</b> form to your Housing Coordinator</li> <li>▶ Return any supplemental documents as directed</li> </ul>	<ul style="list-style-type: none"> <li>▶ Housing staff reviews request and notifies student of decision in writing (letter and/or e-mail)</li> </ul>

### REQUIRED SUPPLEMENTAL DOCUMENTS

#### Academic

- 1) Supporting documentation, if available

#### Financial

- 1) **Financial Advisory Form**  
Fill out and return to your Housing Coordinator
- 2) Personal Statement
- 3) Supporting Documentation

#### Medical

- 1) **Medical Care Provider Form**  
Fill out and bring to your personal physician  
Read Medical Documentation Guidelines
- 2) **UCSC Student Health Center Advisory Form**  
Fill out and return to your Housing Coordinator

#### Other

- 1) **Meal Plan Accommodation Form** (If applicable)  
Fill out and make an appointment to meet with UC Santa Cruz Dining Assistant Director
- 2) Personal Statement

except as otherwise allowed in these terms and conditions. Any agreed upon modification(s) shall be recorded as amendment(s) to the contract by the *Campus Housing Office*.

**G. Vacating Residence:**

1. Upon termination of the contract, Student agrees to **surrender the premises to the University by 12 noon on the termination date**, unless prior written consent of University is granted for Student to remain in residence on a day-to-day basis. In this case, Student will be charged a per diem rate for any period of residence beyond this date.
2. Student shall be individually liable for the **removal of all property of the Student**. Any Student property left in the residence after termination date will be deemed abandoned, and the University may take possession of and dispose of such property in any manner it deems appropriate in accordance with University regulations and applicable law, without any liability to the University whatsoever.
3. Student understands and agrees that the **Student remains responsible** for the premises, fixtures, furniture, and for paying **the full residence rate until all keys are returned to the University and notice is given that the residence has been vacated**.
4. **Check-out:** Upon termination of the contract **University will conduct an inspection of the premises** and will assess damage and cleanliness based on examination of the room/apartment at the time of the inspection. **Student may choose to be present** during the inspection or select an express check-out. If Student selects an express check-out it is understood Student agrees to waive any right to be present at the check-out inspection and Student agrees to be held financially liable for necessary cleaning, the repair of any damaged item, and/or the replacement cost of any item lost, missing or damaged beyond repair. Student understands that by selecting an express check-out any right to contest/appeal cleaning, damage or replacement charges is waived. It is recommended that Student follow the standard check-out process if concerned about damage responsibilities.

**H. Waivers:** Any waiver or non-enforcement by University of any term or condition of this agreement shall not constitute a waiver of any subsequent breach of the same or any other term or condition of this agreement. Acceptance by University of any rental payment after Student's breach of any provision of this contract agreement shall not be deemed

a waiver of such provision or any prior or subsequent breach of any provision, other than Student's failure to make timely payment of the housing payment so accepted, whether or not University knew of the prior breach at the time such payment was accepted.

- I. **Housing Appeals Process:** In the event that a request for Housing Contract cancellation/modification is denied at Student's assigned University residence, Student may request a review by the Housing Appeals Board. Housing appeal requests must be initiated at the college/facility housing office where the Student resides.

**VIII. Payment and Refunds**

**A. Advance Housing Fee**

1. A \$150.00 advance housing fee is required in order to apply for University housing. If Student accepts occupancy, the advance housing fee, when paid, will be applied to the Student's first quarter room and board charges.
  - a. **New students** pay the advance housing fee at the time they complete the online process to accept the offer of admission to UC Santa Cruz.
  - b. **Continuing students** may submit an online application with a deferment of the advance housing fee.
2. **Reserved Housing Space:** If Student elects **not to take occupancy** and instead cancels a reserved housing space, University, according to the schedule and circumstances set forth below, shall **retain all of the advance housing fee and assess any applicable late cancellation fees**. Student agrees that the actual damages for Student's decision not to or failure to take occupancy are extremely difficult or impractical to determine, and that the amount withheld constitutes liquidated damages.
  - a. **Notification of Cancellation:** Student must log-in to Student Housing Online, [studenthousing.ucsc.edu](http://studenthousing.ucsc.edu), and cancel application/contract for Student's reserved housing.
  - b. If cancellation is completed **on or before July 1, 2011**, Student will be billed for the **\$150.00** advance housing fee.
  - c. If cancellation is completed **between July 2 and August 1, 2011**, Student will be billed for the **\$150.00** advance housing fee and a **\$150.00** late

cancellation fee.

- d. If cancellation is completed **after August 1, 2011**, Student will be billed for the **\$150.00** advance housing fee and a **\$350.00** late cancellation fee.
  - e. Students with **deferments will be billed** for the advance housing and any additional late cancellation fee as noted above.
  - f. Students who cancel a reserved housing space for winter and/or spring quarter will be charged for the **\$150.00** advance housing fee and a **\$350.00** late cancellation fee.
  - g. **Housing Guarantee:** If Student elects not to take occupancy and instead **cancels a reserved housing space**, any existing **housing guarantee will ordinarily be voided**.
3. **Waiting List:** If a Student is **no longer interested in remaining on a waiting list** for university housing, it is the **responsibility of the Student to cancel the wait list application prior to being assigned a space**.
- a. **Notification of Cancellation:** Student must return to Student Housing Online, **studenthousing.ucsc.edu**, to cancel a wait list application.
  - b. **If the \$150.00 advance housing fee has been paid**, a full refund will be given if cancellation is completed prior to University assigning a housing space.
  - c. **If the \$150.00 advance housing fee has been deferred**, deferment will be cancelled with no charge if cancellation is completed prior to University assigning a housing space.

## B. Residence Rate

1. **Proration:** The residence rate is charged in advance of each academic quarter.
  - a. If Student takes **occupancy** after the date Student was scheduled to commence occupancy, **no residence rate adjustment** shall be made.
  - b. A rate adjustment shall be made if Student takes occupancy after the start of the quarter, as long as Student was **scheduled to commence occupancy on the later date** or such late occupancy and residence rate adjustment has been approved in writing by University.
  - c. If Student obtains University approval of a

request for cancellation, Student's residence rate shall be prorated based on length of residence. Minimum fee shall be equal to the advance housing fee. Student may also be charged the standard contract cancellation fee. Student will also be liable for any other costs incurred by the University as a result of cancellation, unless and to the extent that a replacement Student is assigned to the same space and/or the University has waived such liability in writing.

- d. **No rate adjustment** shall be made for termination occurring **during the final two weeks of any quarter**.
2. **Abandonment:** A portion of the residence rate may be refundable if the contract is terminated for causes pursuant to Paragraph VII. In the event Student abandons the residence, **Student shall be liable for the full residence rate** for the balance of the academic year, as well as any other costs incurred by University as a result of such abandonment, unless and to the extent that a replacement Student is assigned to the same space and/or University has waived such liability in writing.
  3. **Payment of Housing Charges:** The residence rate is due and payable according to the attached schedule. **Failure to pay rent may result in action being taken, including a hold on financial aid, enrollment and/or transcripts, and termination of the right of occupancy.**
    - a. **UCSC accepts e-Checks with SallieMae via Student Portal (my.ucsc.edu), cash, checks, Western Union, or Moneygram.**
    - b. Cashier's checks, personal checks, or money orders are **payable to the UC Regents**, and can be mailed or submitted in person **at the Cashier's Office**, University of California, Santa Cruz, 1156 High Street, Santa Cruz, CA 95064. **Do not send cash.**
    - c. **Late fees are assessed if full payment is not posted to Student's account by the established due date. Each housing late fee is \$25.00.** Late or incomplete payments may also result in holds on enrollment and university transcripts.
    - d. **Returned Checks:** After two instances of personal checks being refused payment by Student's bank, Student may be required to make

future housing payments in secured funds (cash, cashier's check, or money order).

4. University may raise the residence rate up to five percent (5%) if circumstances warrant and thirty (30) days prior written notice is given to Student.
5. **Rate Saver:** A continuing UCSC student (year of entry must be 2010-11 or before) **who submits an online housing application/contract during the 2011-12 Priority Housing Application Period** (April 11-18, 2011) and **selects (or is assigned) a college residence hall room** assignment for 2011-12 will automatically be eligible for the Rate Saver benefits, and will be charged the 2010-11 room and board rates. See **Rate Saver Addendum** for room and board rates, and conditions of Rate Saver benefits.

## Billing and Payment

## Payment Plan Options

Each student has a university billing account with UC Santa Cruz and a billing statement is generated each month there are charges due on your account. You can review your billing statement and account activity online through the Student Portal ([my.ucsc.edu](http://my.ucsc.edu)). If your parent/guardian will be paying your housing charges, you can grant them access to your billing statements and give them the ability to make payments through SallieMae E-Billing.

The Campus Housing Office offers **two types of billing options for your housing charges**. Both billing options require you to make payments within each quarter's payment deadlines. You have the option of paying your housing fees in **one payment at the beginning of each quarter**, or having your quarterly housing charges divided into **monthly installments**. Monthly payments represent one-third of the total quarterly charge. Unless a payment plan is requested, housing charges are billed and full payment is due on a quarterly basis.

## Payment Plan Application Process

To apply for a **monthly payment plan** simply check the **"Monthly"** billing option on your Student Housing Online application. If you prefer to pay your fees in one quarterly sum, check the **"Quarterly"** billing option.

Students who would like to request a **personalized payment plan**, tailored to meet your individual needs—delays in financial aid disbursement, your employment pay schedule, etc.—should contact the *Campus Housing Office* **before the first payment deadline of each quarter** to make payment arrangements.

## Late Fees

It is your responsibility to keep the *Campus Housing Office* informed of any payment delays—no matter what the source of money (financial aid, outside scholarship, personal funds, etc.). A deferment of the due date, without a late fee, may be approved if you contact us prior to the payment deadline.

**Late fees are assessed if payment is not posted to your account by the established due date** of each quarter (each month if signed up for a payment plan). **Each housing late fee is \$25.00**. The due date is not a postmark deadline, so

please allow sufficient time for mailing.

## Financial Aid Recipients

**If you receive financial aid, most aid award(s) will credit directly to your university billing account once you have met all the conditions for aid disbursement.** Financial aid awards credited to your account will be applied to tuition and registration fees first, and any remaining awards are then applied to your university housing and dining charges. Contact the Financial Aid Office and Scholarship at **(831)459-2963** with any questions regarding conditions for aid disbursement.

## Payment Due Dates\*

### 1) Quarterly Billing Option

Fall Quarter: September 15, 2011

Winter Quarter: December 21, 2011

Spring Quarter: March 21, 2012

### 2) Monthly Billing Option

Fall Quarter: September 15, October 20, November 17

Winter Quarter: December 21, January 23, February 16

Spring Quarter: March 21, April 19, May 17

\* Due dates subject to change. For updates, visit: [housing.ucsc.edu](http://housing.ucsc.edu)

## Housing and Dining Calendar

<b>September 15, 2011*</b>	Due date for fall quarter housing payment/payment plan.
<b>September 17, 2011</b>	Residences open. First meal served is brunch. Some residences may require an earlier move-in. See move-in schedule at <a href="http://housing.ucsc.edu/move-in">housing.ucsc.edu/move-in</a>
<b>September 22, 2011</b>	Instruction begins for fall quarter.
<b>November 1-8, 2011</b>	Filing period for meal plan changes effective winter quarter (January 6, 2012).
<b>November 23, 2011</b>	Thanksgiving holiday begins. Last meal served is lunch. Residences remain open.
<b>November 27, 2011</b>	Dining service resumes. First meal served is dinner.
<b>December 5, 2011</b>	Finals begin.
<b>December 8, 2011</b>	Finals and fall quarter end. Last meal served is dinner.
<b>December 9, 2011</b>	Residences close at 12 noon.
<b>December 21, 2011*</b>	Due date for winter quarter housing payment/payment plan.
<b>January 6, 2012</b>	Residence halls reopen at 10 a.m. First meal served is brunch.
<b>January 9, 2012</b>	Instruction begins for winter quarter.
<b>February 1-8, 2012</b>	Filing period for meal plan changes effective spring quarter (April 1, 2012).
<b>March 19, 2012</b>	Finals begin.
<b>March 21, 2012*</b>	Due date for spring quarter housing payment/payment plan.
<b>March 22, 2012</b>	Finals and winter quarter end. Last meal served is dinner.
<b>April 1, 2012</b>	Residence halls open at 10 a.m. for new students. First meal served is dinner.
<b>April 2, 2012</b>	Instruction begins for spring quarter.
<b>April 16-23, 2012</b>	Priority Housing Application Period for 2012-13 housing.
<b>June 11, 2012</b>	Finals begin.
<b>June 14, 2012</b>	Finals and spring quarter end.
<b>June 15, 2012</b>	Residences close at 12 noon. Last meal served is brunch.

# Housing Options

## Residence Halls

	SINGLE ROOM	DOUBLE ROOM	SMALL DOUBLE	TRIPLE ROOM	SMALL TRIPLE	QUAD ROOM
<b>College Housing</b>						
Cowell	✓	✓		✓		✓
Stevenson	✓	✓		✓	✓	✓
Crown	✓	✓		✓	✓	✓
Merrill	✓	✓			✓	
Porter	✓	✓		✓	✓	✓
Kresge	---	---	---	---	---	---
Oakes	✓	✓			✓	✓
College Eight	✓	✓			✓	✓
College Nine	✓	✓		✓	✓	
College Ten	✓	✓		✓	✓	
<b>Additional Housing</b>						
The Village	✓					
Transfer Community	✓	✓		✓		

## Apartments

	SINGLE ROOM	DOUBLE ROOM	SMALL DOUBLE	TRIPLE ROOM	SMALL TRIPLE	QUAD ROOM
<b>College Housing</b>						
Cowell	✓	✓	✓	✓		
Stevenson	✓	✓		✓		✓
Crown	✓	✓			✓	
Merrill	✓	✓			✓	
Porter	✓	✓	✓			
Kresge	✓	✓	✓	✓	✓	
Oakes	✓	✓			✓	
College Eight	✓	✓	✓		✓	
College Nine	✓	✓	✓	✓	✓	
College Ten	✓	✓	✓	✓	✓	
<b>Additional Housing</b>						
Redwood Grove	✓	✓				
University Town Center		✓		✓		

Room type availability subject to change. For updates, visit [housing.ucsc.edu](http://housing.ucsc.edu).

## Room and Meal Plan Rates

### Residence Halls

	SINGLE ROOM	DOUBLE ROOM	SMALL DOUBLE*	TRIPLE ROOM	SMALL TRIPLE*	QUAD ROOM
<b>7-day meal plan</b>						
Monthly	\$1,705	\$1,541	\$1,289	\$1,323	\$1,281	\$1,291
Quarterly	\$5,115	\$4,623	\$3,867	\$3,969	\$3,843	\$3,873
Academic Year	\$15,345	\$13,869	\$11,601	\$11,907	\$11,529	\$11,619

	SINGLE ROOM	DOUBLE ROOM	SMALL DOUBLE*	TRIPLE ROOM	SMALL TRIPLE*	QUAD ROOM
<b>5-day meal plan</b>						
Monthly	\$1,662	\$1,498	\$1,246	\$1,280	\$1,238	\$1,248
Quarterly	\$4,986	\$4,494	\$3,738	\$3,840	\$3,714	\$3,744
Academic Year	\$14,958	\$13,482	\$11,214	\$11,520	\$11,142	\$11,232

Students living in residence halls must choose either the 7-day or 5-day meal plan.

### Apartments

	SINGLE ROOM	DOUBLE ROOM	SMALL DOUBLE*	TRIPLE ROOM	SMALL TRIPLE*	QUAD ROOM
<b>7-day meal plan</b>						
Monthly	\$1,769	\$1,606	\$1,334	\$1,369	\$1,326	\$1,337
Quarterly	\$5,307	\$4,818	\$4,002	\$4,107	\$3,978	\$4,011
Academic Year	\$15,921	\$14,454	\$12,006	\$12,321	\$11,934	\$12,033

	SINGLE ROOM	DOUBLE ROOM	SMALL DOUBLE*	TRIPLE ROOM	SMALL TRIPLE*	QUAD ROOM
<b>5-day meal plan</b>						
Monthly	\$1,726	\$1,563	\$1,291	\$1,326	\$1,283	\$1,294
Quarterly	\$5,178	\$4,689	\$3,873	\$3,978	\$3,849	\$3,882
Academic Year	\$15,534	\$14,067	\$11,619	\$11,934	\$11,547	\$11,646

	SINGLE ROOM	DOUBLE ROOM	SMALL DOUBLE*	TRIPLE ROOM	SMALL TRIPLE*	QUAD ROOM
<b>55 meals per quarter</b>						
Monthly	\$1,537	\$1,374	\$1,102	\$1,137	\$1,094	\$1,105
Quarterly	\$4,611	\$4,122	\$3,306	\$3,411	\$3,282	\$3,315
Academic Year	\$13,833	\$12,366	\$9,918	\$10,233	\$9,846	\$9,945

Students living in apartments must choose either the 7-day, 5-day, or 55 meals per quarter plan.

(\*) **Small Double and Small Triple** rooms offer students a more affordable alternative to our standard Double and Triple rooms. The square footage is smaller than our standard doubles and triples yet each student is provided with the same amenities, such as a full set of furniture, Internet access, etc.

### The Village

	SINGLE ROOM
Monthly	\$1,033
Quarterly	\$3,099
Academic Year	\$9,297

### University Town Center

	DOUBLE ROOM	TRIPLE ROOM
Monthly	\$1,149	\$890
Quarterly	\$3,447	\$2,670
Academic Year	\$10,341	\$8,010

Students assigned to The Village or University Town Center may purchase a **meal plan** and **Flexi Dollars** through a separate application process at [studenthousing.ucsc.edu](http://studenthousing.ucsc.edu).

## Meal Plans

7-day meal plan	All-you-care-to-eat unlimited access to all dining halls Monday through Sunday
5-day meal plan	All-you-care-to-eat unlimited access to all dining halls Monday through Friday
55 meals per quarter	55 meals each quarter (about 5 meals per week)
Flexi Dollars	\$150 Flexi Dollars per year required with each meal plan. Flexi Dollars will be added the meal plan rates.

Notice: The State of California Information Practices Act of 1977 (effective July 1, 1978) requires the University to provide the following information to individuals who are asked supply information about themselves:

The principal purpose for requesting the information on this form is to process applications for housing. State and/or Federal statute and/or University policy authorize maintenance of this information.

Furnishing specifically designated information requested on this form is mandatory — failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out.

Information furnished on this form may be used by the University of California, Santa Cruz and will be transmitted to the State and Federal governments as required by law.

Individuals have the right to review their own records in accordance with University personnel policy and collective bargaining agreements. Information on applicable policies and agreements can be obtained from campus, Laboratory, or office of the President staff and Academic Personnel Offices.

The official responsible for maintaining the information contained on this form is: Student Housing Services, Assistant Director.

Notice: The California Legislature has enacted a penal code section, which requires an agreement for residential real property to contain the following notice regarding the availability of information on registered sex offenders. The University of California, Santa Cruz, is providing this notice in keeping with the spirit and intent of the new code section.

This notice is not intended as a statement or implication that any University facility is susceptible to or has experienced any problems with sex offenders. Until recently, the information maintained by law enforcement agencies was not disclosable to the public, and this notice is a method of making a change in the law widely known to the public. Please contact the Santa Cruz County Sheriff's Office at (831) 454-2311 if you have any questions regarding this database.

The California Department of Justice, sheriff's departments, police departments serving jurisdictions of 200,000 or more and many other local law enforcement authorities maintain for public access a data base of the locations of persons required to register pursuant to Section 290.46 of the Penal Code, information about specified registered sex offenders is made available to the public via an Internet web site maintained by the Department of Justice at [www.meaganslaw.ca.gov](http://www.meaganslaw.ca.gov). Depending on an offender's criminal history, this information will include either the address at which the offender resides or the community of residence and ZIP code in which he or she resides.

**Student Housing Services  
Campus Housing Office**

104 Hahn Student Services Building  
University of California, Santa Cruz  
Santa Cruz, CA 95064

PHONE: (831) 459-2394

FAX: (831) 459-3665

E-MAIL: [housing@ucsc.edu](mailto:housing@ucsc.edu)

WEB: [housing.ucsc.edu](http://housing.ucsc.edu)

To obtain this publication in an alternate format (i.e. electronic, large print)  
please call (831) 459-2394 or e-mail [housing@ucsc.edu](mailto:housing@ucsc.edu)

A continuing UCSC student who **submits an online housing application/contract during the 2011-12 Priority Housing Application Period** (April 11-18, 2011) and **selects (or is assigned) a college residence hall room assignment** for 2011-12 will automatically be eligible for the Rate Saver benefits, and will be charged the 2010-11 room and board rates.

Room + 7-Day Meal Plan	Single Room	Large Single	Double Room	Small Double	Triple Room	Small Triple	Quad Room
<b>2011-12 Quarterly Room Rate</b>	\$5,115	\$5,391	\$4,623	\$3,867	\$3,969	\$3,843	\$3,873
<b>2010-11 Quarterly Room Rate</b>	\$5,001	\$5,268	\$4,527	\$3,789	\$3,888	\$3,765	\$3,795
<b>Rate Saver Quarterly Savings</b>	<b>\$114</b>	<b>\$123</b>	<b>\$96</b>	<b>\$78</b>	<b>\$81</b>	<b>\$78</b>	<b>\$78</b>
<b>Rate Saver Academic Year Savings</b>	<b>\$342</b>	<b>\$369</b>	<b>\$288</b>	<b>\$234</b>	<b>\$243</b>	<b>\$234</b>	<b>\$234</b>

Room + 5-Day Meal Plan	Single Room	Large Single	Double Room	Small Double	Triple Room	Small Triple	Quad Room
<b>2011-12 Quarterly Room Rate</b>	\$4,986	\$5,262	\$4,494	\$3,738	\$3,840	\$3,714	\$3,744
<b>2010-11 Quarterly Room Rate</b>	\$4,839	\$5,106	\$4,365	\$3,627	\$3,726	\$3,603	\$3,633
<b>Rate Saver Quarterly Savings</b>	<b>\$147</b>	<b>\$156</b>	<b>\$129</b>	<b>\$111</b>	<b>\$114</b>	<b>\$111</b>	<b>\$111</b>
<b>Rate Saver Academic Year Savings</b>	<b>\$441</b>	<b>\$468</b>	<b>\$387</b>	<b>\$333</b>	<b>\$342</b>	<b>\$333</b>	<b>\$333</b>

## Payment Due Dates\*

### 1) Quarterly Billing Option

Fall Quarter: September 15, 2011

Winter Quarter: December 21, 2011

Spring Quarter: March 21, 2012

### 2) Monthly Billing Option

Fall Quarter: September 15, October 20, November 17

Winter Quarter: December 21, January 23, February 16

Spring Quarter: March 21, April 19, May 17

### I. Conditions of Rate Saver Benefits:

- A. Rate Saver is available during the **2011-12 academic year only**.
- B. Rate Saver is available only in the **college residence halls**, and only to students assigned to a residence hall room.
- C. Rate Saver is available only to **UCSC undergraduate students who entered in 2010-11 or earlier**.
- D. Student must **submit an online housing application/contract during the 2011-12 Priority Housing Application Period (April 11-18, 2011) and select (or be assigned) a residence hall room assignment**.
- E. Student may apply for housing to begin in Fall 2011, Winter 2012, or Spring 2012. **Continuous residence in a residence hall room must be maintained** from start of application term through end of 2011-12 academic year.
- F. If Student is approved to cancel her/his 2011-12 Priority Housing Application Period application/contract **due to withdrawal or leave of absence from UCSC**, or to participate in a **program of study which necessitates residence outside of Santa Cruz County**, Student can petition Student Housing Services to reinstate Rate Saver benefits upon return to UCSC and a residence hall assignment for 2011-12. If a 2011-12 Priority Housing Application Period application/contract is cancelled for any other reason than noted above, Rate Saver benefits will be voided.
- G. If Student receiving Rate Saver benefits **moves from a residence hall room to an apartment (or other university housing assignment)** her/his Rate Saver benefits will be voided.
- H. If Student **moves from an apartment (or other university housing assignment) to a residence hall room** they will receive Rate Saver benefits if she/he applied during the 2011-12 Priority Housing Application Period (April 11-18, 2011).
- I. Resident Assistants not eligible for Rate Saver benefits.
- J. Food Service Advisers eligible for room Rate Saver benefits only.

\* Due dates subject to change. For updates, visit: [housing.ucsc.edu](http://housing.ucsc.edu)