UCSC REFERENCE RELEASE FORM
For Faculty and Staff

1) Use this form to authorize UCSC staff or faculty to provide a rental reference on your behalf. Give a copy to anyone you list as an individual reference. Individual references could be UCSC employees, teaching assistants, supervisors, or professors who are a reference as to your character, maturity, sense of responsibility, and/or academic standing.

2) Fill out the form How to Check Rental References for a UCSC Student and give it to potential landlords for guidance and information needed to check your references.

I hereby authorize _______________________________________________________________
of (department or office) _________________________________________________________ to speak with any potential landlord, candidly and comprehensively, sharing any and all information about myself, including personal, financial, and contractual information otherwise protected by law or University policy (e.g., student conduct issues, student employment matters, academic/class matters, etc.).

Student Name (Print): ____________________________________________________________

Dates/years attending UCSC: ______________________________________________________

Student ID#: ___________________ Student e-mail address: ______________________________

Signature: _________________________________________________________________

Date: _______/_______/______

Give the original to the faculty, TA, or staff who is your reference and keep a copy for your records.