

UCSC REFERENCE RELEASE FORM

Return completed form to the Campus Housing Office at 104 Hahn Student Services

Use this form to authorize UCSC staff or faculty to provide a rental reference on your behalf.

1) For financial and housing references, fill out the top half of this form and give a copy to the Campus Housing Office. Once this document is on file, both the Campus Housing Office and Housing/Residential Life Office at your community can release personal information when a landlord calls. If you use any other reference on campus, also fill out the bottom part of this form and give a copy of it to anyone you list as an individual reference.

2) Fill out the form "[How to Check Rental References for a UCSC Student](#)" and give it to potential landlords for guidance and information needed to check your references.

I hereby authorize the UCSC offices below, or individual faculty/staff members, to speak with any potential landlord, candidly and comprehensively, sharing any and all information about myself, including personal, financial and contractual information otherwise protected by law or University policy (e.g., student conduct issues, student employment matters, academic/class matters, etc.).

Cowell College 459-2173	Stevenson College 459-5688	Crown College 459-5370	Merrill College 459-5689	Porter College 459-2746
Kresge College 459-3262	Oakes College 459-3988	College Eight 459-3335	College Nine 459-3767	College Ten 459-3767
The Village 459-4388	Redwood Grove 459-2977	Transfer Community 459-2746	University Inn 459-5714	University Town Center 502-0031
	Graduate Student Housing 459-5712		Family Student Housing 459-4080	

Dates/years in residence: _____

Print Name: _____ Student ID#: _____

Signature: _____ Date: ____/____/____

The Campus Housing Office provides information about your housing contract and payment history of housing fees during the time you were a tenant at the University. The Campus Housing Office must have a copy of this signed release in order to speak to any potential landlord. You can also fax it to them at (831) 459-3665.

The Housing/Residential Life Office at the community where you lived (indicated above) informs potential landlords of your eligibility to return to campus housing based on your conduct while a tenant at the University. Before disseminating this information, the office must confirm a copy of this release was submitted to the Campus Housing Office.

Individual References Other UCSC employees (e.g. supervisors, or professors) can be a reference as to your character, maturity, or academic standing.

Name: _____ Department: _____

Relationship: _____ Phone: (____) _____

Name: _____ Department: _____

Relationship: _____ Phone: (____) _____